

Shire of Perenjori

MINUTES

Ordinary Council Meeting

held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on
Thursday 19th JULY 2007, commencing at 1.30pm.

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7071 PRELIMINARIES

7071.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Meeting was declared open at 1.28pm.

7071.2 OPENING PRAYER

Cr Baxter led Council in the opening prayer.

7071.3 DISCLAIMER READING

Nil

7071.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present:	Cr Baxter
	Cr West
	Cr Benton
	Cr Reid
	Cr Hirsch
	Cr Butler
	Cr Bendsdorp
	Cr Cunningham

CEO:	S Scott
DCEO	D Orlando
Manager Community Services	G Agnew
Economic Development Officer	P Cleaver

Minute Taker	D Peaker
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7071.5 PUBLIC QUESTION TIME

Nil

7071.6 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

7071.7 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A

Proximity Interest – Local Government Act s 5.60B

Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

7071.8 APPLICATIONS FOR LEAVE OF ABSENCE

Cr King has a leave of absence.

7071.9 CONFIRMATION OF MINUTES

Moved: Cr West Seconded: Cr Bendsorp

That the minutes of Council meeting held 21st June 2007 be accepted as a true and correct record.

CARRIED 8/0

Moved: Cr Butler Seconded: Cr Benton

That the minutes of the Draft budget meeting held 9th July 2007 be accepted as a true and correct record.

CARRIED 8/0

7071.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Nil

7071.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS

Nil

7072 ECONOMIC DEVELOPMENT REPORT

7073 FINANCE

7073.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY

APPLICANT:	Deputy Ceo
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	Domenica Orlando
RESPONSIBLE OFFICER	Domenica Orlando
REPORT DATE:	19th June 2007
ATTACHMENTS	Monthly Statement of Financial Activity Reports

Executive Summary:

As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly

meeting. This statement is used with Councils adopted 10% variance or \$5000 figure which is to be adopted by Council at its March meeting of Council. A report detailing the variances is also included. Also included is a report on variances.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment: N/A

Policy Implications: N/A

Financial Implications: N/A

Strategic Implications: N/A

Consultation: N/A

UHF Haines Norton

Voting Requirements: Simple Majority

Officers Recommendation:

1. Statement of Financial Activity

That the Statement of Financial Activity for the period ended 30th June 2007 including report on variances be accepted as presented.

2. Finance Report

That the Finance Report for the period ended 30th June 2007 be accepted as presented.

3. Acquisition of Assets

That the Acquisition of Assets Report for the period ended 30th June 2007 with a balance of \$1344548 as presented be received.

4. Reserves Report

That the Reserves Report for the period ended 30th June 2007 with a balance of \$1092242 as presented be received.

5. Net Current Assets

That the Net Current Assets report for the period ended 30th June 2007 as presented be received.

6. Bank Reconciliation's

That the balances of the Municipal Fund of \$155951.77, the Term Deposit of \$113111.51 and the Trust Fund of \$96650.44 as at 30th June 2007 as presented be received.

7. Sundry Creditors Report

That the Sundry Creditors Report for the period ended 30th June 2007 with a balance of \$78541.45 as presented be received.

8. Sundry Debtors Report

That the Sundry Debtors Report for the period ended 30th June 2007 with a balance of \$134059.32 as presented be received.

9. Accounts for Payment

That the Accounts for payment for the Municipal Account consisting of Cheque Numbers 15761 to 15834 and EFT Numbers 98 to 119 for \$264668.20 and the Trust Account consisting of EFT numbers 107 and Cheque Numbers 714 to 718 for \$2286.79 for the period ended 30th June 2007 as presented be accepted.

10. Rates Outstanding

That the Rates Outstanding Report for the period ended 30th June 2007 with an outstanding balance of \$47665 as presented be received.

Council Resolution

Moved: Cr West

Seconded: Cr Hirsch

That items 1 – 10 relating to the Statement of Financial Activity for period ended 30th June 2007 be accepted as presented.

Carried 8/0

7074 HEALTH BUILDING & PLANNING

Manager Community Services advised that he had received a letter from the Perenjori Playgroup requesting a financial contribution to the laying of the concrete pad and approval for a shed to be erected on the playgroup block.

Moved: Cr Reid

Seconded: Cr Hirsch

That approval be granted for the location of shed on the boundary of Lot 116 Russell St.

Carried 8/0

Moved: Cr Hirsch

Seconded: Cr Butler

That a financial contribution of \$1587.52 be given to the Perenjori Playgroup for the laying of the concrete pad for the shed that is to be erected on Lot 116 Russell St.

Carried 8/0

Manager Community Services & Economic Development Officer left the Chambers at 2.17pm

7075 PLANT & WORKS

7075.1 PURCHASE OF SIDE TIPPING TRAILER

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: NIL
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 11 July 2007
ATTACHMENTS

1. TENDERS FOR SUPPLY OF NEW SIDE TIPPING TRAILER
2. OFFER TO PURCHASE OLD TRAILER

Executive Summary:

Four tenders have been received for the supply of a new side tipping trailer to replace the one that has been assessed as requiring extensive work, approximately \$35,000. Two offers were received for outright purchase of the old trailer.

Applicants Submission:

Details of the 4 tenders received are as follows:

Supplier	For Collection From	Delivery Period	Price (ex GST)	Regional Price Preference	Adjusted Price
Duraquip (K Hitch axle)	Gnowangerup	12 weeks	\$87,500	No	\$87,500
Duraquip (BPW Axle)	Gnowangerup	12 weeks	\$92,000	No	\$92,000
SFM Engineering (BPW Axle)	Perth	10 - 12 weeks	\$86,800	No	\$86,800
Roadwest Transport (BPW Axle)	Perth	10-12 weeks	\$88,500	No	\$88,500
D- Trans (K Hitch / 9 leaf susp)	Geraldton	10-12 weeks	\$88,897	2%	\$87,119
D- Trans (K Hitch / 10 leaf susp)	Geraldton	10-12 weeks	\$90,522	2%	\$88,712
D- Trans (BPW / 10 leaf susp)	Geraldton	10-12 weeks	\$94,842	2%	\$92,945

All suppliers offer equipment of a similar standard.

SFM Engineering has offered the best price, is using the more expensive BPW axles and was the successful supplier for a similar trailer last year. SFM is the recommended supplier.

None of the suppliers offered a trade in valuation on the existing trailer.

Two offers were made for the old trailer:

Smith & Broughton	\$32,770
PVT Sales	\$29,091

It is recommended that Council accept the higher bid from Smith & Broughton.

Background:

The tender was advertised in anticipation of Council adopting its budget including the plant replacement agreed at the Special Budget Meeting.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

The Net changeover cost (excluding collection, licensing and stamp duty) is \$54,030, which is almost \$9,000 less than budgeted. We may however have to hire a trailer while we are awaiting delivery of the new trailer which will reduce the savings.

Strategic Implications: Nil

Consultation:

The Works Supervisor was consulted on the configurations offered, and there was no significant advantage in one over another.

Comment:

The tender offering by SFM appears the most competitive and is recommended.

The offer by Smith & Broughton for purchase of the old trailer is also recommended.

Voting Requirements:

Simple Majority

Officers Recommendation:

1. That Council authorises the purchase of a 22 cubic metre side tipping trailer from SFM Engineering as specified in the tender submission.
2. That Council accepts the offer from Brad Smith & Broughton to purchase the existing trailer.

Committee Recommendation

1. That Council authorises the purchase of a 22 cubic metre side tipping trailer from SFM Engineering as specified in the tender submission.
2. That Council retains the present trailer and readvertises it for sale when the new trailer arrives.

Council Resolution

Moved Cr Bendsorp, Seconded Cr Cunningham

- 1. That Council authorises the purchase of a 22 cubic metre side tipping trailer from SFM Engineering as specified in the tender submission.**
- 2. That Council retains the present trailer and readvertises it for sale when the new trailer arrives.**

CARRIED 8/0

7076 GOVERNANCE

7076.1 BUDGET ADOPTION 2007/08

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO
RESPONSIBLE OFFICER	STAN SCOTT – CEO
REPORT DATE:	11TH July 2007
ATTACHMENTS	Budget Document to be tabled at meeting

Executive Summary:

Council is required to adopt its annual budget by 31st August 2007.

Background:

A Draft Budget meeting was held on Monday 11th July 2007 to discuss the Budget prior to the adoption at the Full Council.

Statutory Environment:

Local Government Act 1995 sets out the annual budget requirements as follows:

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

(2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of :

- (a) the expenditure by the local government;
- (b) the revenue and income, independent of general rates, of the local government; and
- (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.

(3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.

(4) The annual budget is to incorporate :

- (a) particulars of the estimated expenditure proposed to be incurred by the local government;
- (b) detailed information relating to the rates and service charges which will apply to land within the district including :
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
- (c) the fees and charges proposed to be imposed by the local government;
- (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
- (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
- (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
- (g) such other matters as are prescribed.

(5) Regulations may provide for :

- (a) the form of the annual budget;
- (b) the contents of the annual budget; and
- (c) the information to be contained in or to accompany the annual budget.

Local Government (Financial Management) Regulations 1996 sets out the further requirements under the authority of Section 6.2 (5)

Policy Implications:

Nil

Comment:

At the Draft Budget meeting the following was resolved at the meeting:

Council consider spending up to 100,000 on a second hand truck to replace the current substandard Concrete Truck (PJ1551). The extra 45,000 required be funded from Plant reserve.

That Council accept the Draft Budget for 2007/08.

Voting Requirements:

Absolute Majority

Officers Recommendation:

1. RATES

Moved: Cr Hirsch

Seconded: Cr Butler

That Council adopts the following Rate and Rubbish Charges for the Shire of Perenjori for the year ending 30 June 2008.

Gross Rental Value	9.8486	cents in the dollar
Rural Rate – Unimproved Value	2.1935	cents in the dollar
Mining Rate – Unimproved Value	20.000	cents in the dollar

MINIMUM RATES

Rural – UV	\$150.00	per assessment
Perenjori Townsite – GRV	\$150.00	per assessment
Latham Townsite – GRV	\$ 90.00	per assessment
Other Townsite – GRV	\$ 45.00	per assessment
Mining Tenements	\$250.00	per assessment

RUBBISH CHARGES

Domestic	\$140.00/bin
Commercial	\$140.00/bin
Pensioners	\$ 70.00/bin

CARRIED 8/0

BY ABSOLUTE MAJORITY

2. PAYMENT OF RATES

Moved: Cr West

Seconded: Cr Bendsdorp

That Council adopts the following payment dates for the payment of rates.

Option 1 – Payment in full by a single instalment within 35 days from date of issue.

Option 2 – Payment by four equal instalments. First installment from the date of issue and the 2nd, 3rd and 4th instalments not less than 28 days following each installment.

CARRIED 8/0

BY ABSOLUTE MAJORITY

2. DISCOUNT

Moved: Cr Benton

Seconded: Cr Butler

That a discount of 10% be given on all current rates paid within 35 days from date of issue.

That a discount of 5% be given on all current rates paid following the 10% discount period up until 11th January 2008.

CARRIED 8/0

BY ABSOLUTE MAJORITY

4. FEES AND CHARGES

Moved:

Seconded:

That the schedule of fees and charges as amended as set out in the budget for the year ended 30 June 2008 be adopted.

Amendment

Moved: Cr Butler Seconded: Cr West

That the travel fee for the delivery of water and concrete as listed separately in the budget be increased to \$3.00/km one way.

Carried 7/1

Moved: Cr Butler Seconded: Cr Benton

That the amended schedule of fees be adopted.

Carried 8/0

5. MEETING FEES

Moved: Cr Butler Seconded: Cr West

That fees, expenses and allowances be paid to each Councillor as follows:

President	\$200	full Council meetings
	\$50	Committee meetings
Councillors	\$100	full Council meetings
	\$50	Committee meetings

Travelling 1600cc and under	\$0.51	cents per kilometre
Travelling 1600cc to 2600cc	\$0.611	cents per kilometre
Travelling Over 2600cc	\$0.715	cents per kilometre

Communication Allowance	\$400	per annum
Info Technology Allowance	\$100	per annum

CARRIED 8/0

BY ABSOLUTE MAJORITY

6. ADOPTION OF BUDGET

Moved: Cr Reid Seconded: Cr Bensdorp

That the Annual Budget for the Shire of Perenjori for the year ending 30 June 2008 comprising of Income Statement, Operating Statement, Statement of Cashflows, Rate Setting statement and associated notes be adopted.

CARRIED 8/0

BY ABSOLUTE MAJORITY

Moved: Cr West Seconded: Cr Hirsch

That thanks go out to staff and councillors for the preparation of the 2007/08 budget.

CARRIED 8/0

7076.2 OCTOBER 2007 ORDINARY ELECTIONS

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER STAN SCOTT – CEO _____
REPORT DATE: 10 JULY 2007
ATTACHMENTS ELECTION TIMETABLE
Cost Estimate from Electoral Commission

Executive Summary:

The Ordinary Election of 20 October 2007 will be the first conducted under the new proportional preferential voting system.

Applicants Submission:

The Local Government Act has been amended to change the ordinary election day to the third Saturday in October. The election day for 2007 will be October 20th.

This will also be the first election conducted under the proportional preferential voting system which replaces the pre-existing first past the post system. Elections will be conducted for the following:

Ward	Number of positions	Present incumbents
Bowgada	1	Cr John Cunningham
Latham/Caron	2	Cr Chris King Cr Graeme Reid
Maya	1	Cr Robyn Benton
Perenjori	1	Cr Brian Baxter

Council must decide by 1 August 2007 if it is to conduct an in person or postal election.

If Council decides to conduct an in person election the CEO is the Returning Officer unless Council decides (before the 80th day prior to the election – 1 August 2007) to appoint another person, the person agrees and the permission of the Electoral Commissioner is obtained.

Background:

Proportional preferential voting can be complex where there are multiple candidates for multiple seats in a single ward. The department of Local Government and Regional Development will be providing support in relation to the necessary forms and software to support implementation of the new system. The Returning Officer's Manual has yet to be updated.

Statutory Environment:

Local Government Act 1995 S4.20(1)(3)(4) The last day for agreement of Electoral Commissioner to conduct postal elections is 80 days prior to the election (1 August 2007)

Local Government Act 1995 S4.61(5) The last day Council may rescind a decision to conduct an election as a postal election. (1 August 2007)

The Local Government (Election) Regulations have not yet been updated to reflect the new voting system.

Policy Implications:

Nil

Financial Implications:

The Electoral Commissioner has estimated \$6,364 plus GST to conduct a postal election. The cost of a local government staff member working on election day would be additional. An in person election will cost for staff time on election day and a contribution to statutory advertising costs. Sufficient funds have been budgeted for either approach.

Strategic Implications:

Nil

Consultation:

Nil

Comment:

The vote counting process only becomes complex if there are more than two candidates for a single vacancy, or there are more candidates than places in a ward with more than one vacancy.

Voting Requirements:

Absolute Majority

Officers Recommendation:**That Council adopt one of the following resolutions:****EITHER**Postal Election

That council declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2007 ordinary elections together with any other elections or polls which may also be required; and

That council declare, in accordance with section 4.62(2) of the *Local Government Act 1995*, that the method of conducting the election will be a postal election.

OR

Voting In Person Election

That the 2007 Ordinary Election be conducted as a voting in person election with the CEO as Returning Officer.

Council Resolution

Moved: Cr West

Seconded: Cr Reid

That the 2007 Ordinary Election be conducted as a voting in person election with the CEO as Returning Officer.

CARRIED 8/0

7076.3 CONSIDERATION OF MATERIALITY

APPLICANT:	DCEO
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	Domenica Orlando - DCEO
RESPONSIBLE OFFICER	Domenica Orlando - DCEO
REPORT DATE:	5th July 2007
ATTACHMENTS	Haines Norton Notes

Executive Summary:

Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Council's Auditors UHF Haines Norton have recommended that 10% would be a reasonable guide for highlighting variances.

Background

After amendments to the reporting requirements to council with the presentation of a monthly financial activity report there is also a requirement to adopt a percentage or value to be used in the statement of financial activity for reporting material variances.

While a 10% variance measurement would be suitable, it would be relevant to incorporate a minimum reportable value ie amounts of under say \$5000 are to be considered in-material and therefore not reported. This format would save officers reporting on minor variances. This approach is deemed acceptable by Councils Auditors.

Statutory Environment:

Local Government Act 1995 Section 6.4, Local Government (Financial Management) Regulations 1996 Section 34, Australian Accounting Standard AAS 5

Policy Implications:	N/A
Financial Implications:	N/A
Strategic Implications:	N/A
Consultation:	N/A

Haines Norton Chartered Accountants

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council consider the requirements of reporting on a monthly basis under the Local Government (Financial Management) Regulations and adopt a 10% materiality variance with a minimum reportable value amount of \$5000.

Council Resolution

Moved: Cr West

Seconded: Cr Hirsch

That Council consider the requirements of reporting on a monthly basis under the Local Government (Financial Management) Regulations and adopt a 10% materiality variance with a minimum reportable value amount of \$5000.

CARRIED 8/0

7076.4 DISABILITY ACCESS AND INCLUSION POLICY

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	5th July 2007
ATTACHMENTS	NIL

Executive Summary:

Council has developed disability access and inclusion plan to address the barriers that people with disabilities and their families experience in accessing council functions, facilities and services.

Background:

At its June meeting Council adopted the Final Disability Access and Inclusion Policy Statement, including the 6 outcomes that are mandated in the Disability Services Act.

Council requested submissions from members of the community about any difficulties experienced in accessing council services or in getting around the community.

Submissions closed on the 6th July 2007 with none being received.

Statutory Environment:

It is a requirement of the Disability Services Act that all local government authorities develop and implement a Disability Access and Inclusion Plan (DAIP) that outlines the ways in which the authority will ensure that people with disabilities have equal access to its facilities and services.

Policy Implications: Nil

Financial Implications:

When Council builds or refurbishes public buildings there may be a marginal cost in ensuring access requirements are met.

Strategic Implications: Nil

Consultation:

The Shire has advertised for submissions in relation to the revision of the DAIP. The closing date for submissions was the 6th July 2007. No submissions were received.

Comment:

Most of the strategies in the plan relate to awareness and consideration rather than additional cost.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council adopts the Final Disability Access and Inclusion Policy Statement, noting that no submissions were received from the public. Officers to implement the relevant actions.

Council Resolution

Moved: Cr Benton

Seconded: Cr Bendsorp

That Council adopts the Final Disability Access and Inclusion Policy Statement, noting that no submissions were received from the public. Officers to implement the relevant actions.

CARRIED 8/0

7076.5 TELECENTRE SHORT COURSES

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	11 JULY 2007
ATTACHMENTS	Letter from Perenjori Telecentre

Executive Summary:

The Telecentre has requested that Shire staff be made available to run short courses for women on simple maintenance tasks.

Applicants Submission:

The Telecentre wishes to run courses for women on manual tasks such as, “How to change a tyre”, “How to drill a hole in a wall properly”, “How to fix a leaky tap” etc. They have requested that David Jones (shire mechanic) and Rob Green (building maintenance) be allowed to provide instruction for these courses.

Background:

Apart from providing useful skills for participants the classes would promote the Telecentre facilities. The Telecentre, like local small businesses, is struggling financially as a result of the cash squeeze in the local economy.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

Each class is likely take about 1 to 1.5 hours of staff time.

Strategic Implications:

The proposed activity will help maintain community involvement and cohesion.

Consultation:

I understand the Telecentre has approached the staff directly.

Comment:

Like the functions the Shire has hosted during the last year these classes will provide a positive community activity for local women.

Voting Requirements:

Simple Majority

Officers Recommendation:

That the Shire support staff being made available to conduct community classes within reasonable limits.

Council Resolution

Moved: Cr Benton

Seconded: Cr Bendsdorp

That the Shire support staff being made available to conduct community classes within reasonable limits.

CARRIED 8/0

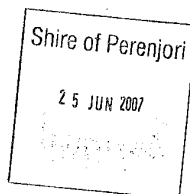


**Telecentre
network**
PERENJORI

PO Box 98 Perenjori WA 6620
PH: (08) 9973 1071 Fax: (08) 9973 1108
Email: pjtele1@bbnet.com.au

21st June 2007

Stan Scott
CEO
Shire of Perenjori
PO Box 22
PERENJORI WA 6620



Dear Stan

I am writing to you in regards to a suggestion that has been made to the Perenjori Telecentre/Post Office Committee. It has been suggested at our meeting that we could hold some short courses for the women of our community.

Some of the ideas that have been suggested so far are: "How to change a tyre", "How to check the oil and water in the car", "How to drill a hole in the wall properly", "How to fix a leaky tap" etc.

I have spoken to Rob Green and David Jones regarding these courses and both have agreed to be the instructors for the relevant topic. My question to you is would the Shire allow these workers to instruct these courses during work hours as our opening times are similar and also that the Telecentre is not really in a position to be able to pay the going rate for a lecturer.

We feel that by holding these courses not only will the women of Perenjori gain quite useful skills for around the house and car but that it will also promote the fact that the Telecentre has good facilities that can be utilised by everyone in town.

We hope that you will consider our request and we look forward to a favourable reply.

Yours sincerely

Nicole Metcalf
Coordinatar
Perenjori Telecentre

7076.6 WA LANDSKILLS PROJECTS IN SHIRE OF PERENJORI

APPLICANT:	WA LANDSKILLS INC
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	10 JULY 2007
ATTACHMENTS	Letter from BG Mason.

Executive Summary:

WA Landskills Inc approached the CEO to see if it could provide assistance with conservation projects in the Shire of Perenjori.

Applicants Submission:

The CEO met with Jenny Borger to discuss possible locations for WA Landskills in the Shire of Perenjori. Two possible projects were discussed:

- Orchid Ridge is on private property but is an important patch of remnant vegetation and is popular with visitors because of the native orchids in the area. The owner, Brendan Mason approached the Shire because of lack of signage and designated parking, which was contributing, to degradation of the site. This was discussed with Ms Borger, and she has since approached the owner, and so far this looks like a promising project.
- The Latham townsite is surrounded by a significant area of unallocated crown land including some very high quality remnant vegetation. Apart from better containing the rubbish tip site, there is also for potential for walking trails and picnic areas. State government permission would be required for this work.
- WA Landskills also wishes to gain permission to collect native seeds on Shire reserves.

Background:

WA Landskills website describes the organisation as follows:

A non-profit organisation referred to as “Landskills” was formed by a group of rural West Australians to promote employment and training in rural regions. The emphasis is on opportunities related to sustainable development that balance environmental, economic and social values. The main focus is on the Northern Agriculture Region of WA and surrounding areas.

The activities of the Association include:

- Making partnerships with, and provide linkages between, community groups, commercial enterprises, non-government and government organisations, scientific institutions and philanthropic organisations to provide a platform for project development;

- Brokering funding opportunities for projects;
- Management of relevant projects where required;
- Brokering, organising and/or delivering training on Natural Resource Management, environmental, agricultural and rural development issues;
- Development of rural employment opportunities.

It is our aim to be complementary to the work of other rural groups. We will support groups such as the Northern Agriculture Catchments Council (NACC), and assist with promoting employment and training opportunities in rural areas.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Some in kind contribution may be requested.

Strategic Implications:

The projects are in keeping with Council's sustainable development goals.

Consultation:

The CEO has spoken with the Masons and they seem pleased with discussions to date.

Comment:

Most of WA Landskills work to date has been in the West Midlands and work in this area would be welcome.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council support cooperation with WA Landskills for local projects.

That Council provide permission for WA Landskills to collect native seeds in the Shire of Perenjori.

Council Resolution

Moved: Cr Hirsch

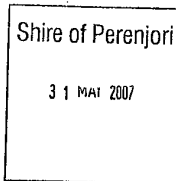
Seconded: Cr Reid

That Council support cooperation with WA Landskills for local projects.

That Council provide permission for WA Landskills to collect native seeds in the Shire of Perenjori.

CARRIED 8/0

BG Mason
1185 Wanarra Rd
Perenjori WA 6620



18th May 2007

Stan Scott
Chief Executive Officer
Shire of Perenjori
Perenjori WA 6620

Dear Stan,

As the proprietor of the property Orchid Ridge which is one of the main viewing spots for the orchids in Perenjori I wish to inform the Shire of the insufficient facility's when tourists arrive at the ridge.

When the viewers first arrive there they are supposed to stop at an old rusty oil drum which information is only available if they stop at the tourist bureau first. I propose that a sign similar to the one on the gate be put up at the viewing area. If they do not acquire this information they end up in my house yard asking for directions, which I am seldom there apart from weekends. Which is a worry with grain and machinery stored on the property.

With most of the tourists viewing the orchids being elderly I would like to propose that a gate be installed instead of the tourists having to climb a fence to start their exploring. As this fence has been cut before I believe the gate is only appropriate.

There is plenty of room for them too park as we have shortened a contour bank to allow room for caravans and so forth to turn around but this area is not indicated clearly enough they still park on the road blocking access for the farming machinery until they return from their trek.

Last season rubbish also became a slight problem with tissues and so forth being stuck in the trees near the sight so a rubbish bin on location would be handy to address this problem.

As the Orchid season starts in July I was hoping all could be completed before the Season starts. As it is a hassle for us to work around but can be rectified so easily with a few things I propose that it be finished before the Season begins for a hassle free arrangement between the tourists and our farming activities.

Yours Faithfully

.....
Brendan Mason

30 May 07 06:01p Tony and Karolyn Mason 08 9973 4050 p.1

7076.7 BUSH FIRE CONTROL OFFICERS COURSE

APPLICANT: FESA
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER STAN SCOTT – CEO _____
REPORT DATE: 11 JULY 2007
ATTACHMENTS FESA FACSIMILE NOTICE

Executive Summary:

FESA is offering a Bush Fire Control Officers Training Program in Geraldton on 22 and 23 August 2007.

Applicants Submission:

FESA advises: *The Training program has been developed by FESA Fire Services to meet the needs of Local Government and has been designed to equip Bush Fire Control Officers with the skills and knowledge they require to carry out their duties in a professional and competent manner.*

Background:

Accommodation and all meals for the program will be provided. Local government meets the travel cost (mileage allowance). **Nominations close 10th August 2007.**

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

Local Government meets the travel cost only – there is no course fee and meals and accommodation are provided by FESA.

Strategic Implications:

Elected Members are routinely designated as Fire Control Officers for their locality, and this program will help them to better understand these responsibilities.

Consultation: Nil

Comment:

The CEO attended this program in March 2006 and found it to be well run and practical.

Voting Requirements:

Simple Majority

Officers Recommendation:

That attendance on BFCO course be made available to elected members who wish to participate.


Council Resolution

Moved: Cr Butler Seconded: Cr Cunningham

That attendance on BFCO course be made available to elected members who wish to participate.

CARRIED 8/0

04-JUL-2007 09:18 From: MG REGIONAL OFFICE 99644617 To: 18000105600013*0014* P.1
Jul 04 2007 09:22:05 WST FROM: T1644617 MSG# 79684724-007-14 PAGE 001 OF 002



F E S A
Fire & Emergency Services
Authority of Western Australia

**OPERATIONAL SERVICES
MIDWEST GASCOYNE DISTRICT**
PO BOX 284,
GERALDTON WA 6531
Phone No: (08) 9956 6000
Fax: (08) 9964 4617

facsimile transmission

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TO:	Shire CEO's, Shire CBFCO's		
FROM:	Area Manager Stephen McDonald		
CC:			
DATE:	04/07/2007		
SUBJECT:	FCO TRAINING AUGUST 22-23/08/2007		
FAX NO:	FILE NO:	PAGES: 2	

FIRE CONTROL OFFICERS TRAINING PROGRAM 22 – 23 August 2007

Nominations are now open for a Fire Control Officer's Training Program to be held at FESA Regional District Office in Geraldton on the 22nd and 23rd of August 2007

This Training Program has been developed by FESA Fire Services to meet the needs of Local Government and has been designed to equip Bush Fire Control Officer's with the skills and knowledge they require to enable them to carry out their duties in a professional and competent manner.

Accommodation will be provided by FESA for participants who are required to travel more than 60 kilometres with all meals catered for to all participants for the duration of the course. Travel arrangements to and from will be the responsibility of Local Government.

To register for attendance, please contact one of our District Support Officers Alison Noble or Janeen Baxter Exten ***by the close of business, Friday the 10th of August 2007***. By phoning the Midwest Gascoyne District Office on 9956 6000 or faxing 9964 4617.

7076.8 REVIEW OF TOWN PLANNING SCHEME

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	12 JULY 2007
ATTACHMENTS	DRAFT TPS TOWNSITE MAP

Executive Summary:

Council has budgeted for a review of the Town Planning Scheme. The attached map is a draft of possible changes to land use.

Applicants Submission:

The attached map includes a number of areas earmarked for a change of use. Broken lines indicate excision of part of a larger lot. The map is marked with numbers as follows:

- 1 **Residential** – this area of land on the Eastern side of North Road is adjacent to existing R10 residential land and would allow orderly expansion of the main townsite.
- 2 **Lifestyle blocks** – this area is opposite the existing lifestyle blocks in Carnamah Road and would enhance the western approach to the townsite.
- 3 **Lifestyle blocks** – This area is adjacent to existing low density housing and the airport. This area may also be suitable for mining accommodation.
- 4 **Mining Accommodation** – the undeveloped section of the recreation reserve between the golf course and the airport would be suitable for temporary mining accommodation such as would be needed for the pipeline construction. The proximity to the sports club would allow this facility to be upgraded and used for wet mess facilities.
- 5 **Commercial** – extension of commercial zoning south of the existing townsite. Would complement a south eastern extension of the townsite.
- 6 **Education** – Future education campus to accommodate tertiary, technical, secondary and skills training facility.
- 7 **Transport Node** – Industrial Zoning for the proposed Mount Gibson train loading and maintenance facility.
- 8 **Industrial** – New industrial park for heavier industry adjacent to train loading facility, but separated from the townsite.

- 9 **Sewerage Treatment** – Disposal facility for waste from higher density accommodation and potential mining camps. Could eventually form the basis for deep sewerage for the rest of the townsite.

Background:

Town Planning Schemes involve two parts. The first is the Local Planning Strategy which will be derived from Councils Strategic Plan. The Scheme mapping follows. By having a concept of the final plan the amount of work required from the planning consultant is reduced.

Statutory Environment:

Local Planning Schemes are formulated under the *Planning and Development Act 2005*.

Policy Implications:

The Local Planning Scheme is the primary policy document for the orderly development of the Shire.

Financial Implications:

Council has budgeted \$25,000 for a review of the Town Planning Scheme.

Strategic Implications:

The revised TPS should reflect Council's long term strategic direction.

Consultation:

Affected landholders have not been consulted. Section 83 of the Planning and Development Act 2005 requires that affected landholders be consulted, and this will occur when consultation on the draft plan occurs.

Comment:

The proposed changes have no status other than some changes that meet anticipated needs as mapped by the CEO. Council may have different views on some issues. For example:

Sewerage Treatment facilities may be better placed East of the townsite rather than North. This would allow further development along North Road rather than limiting expansion by need for separation from sewerage facilities. The Diversion channel south and east of the townsite provides a barrier to further expansion to the East.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council adopt the draft revised scheme map as the basis for engaging a planning consultant and commencing public consultation.

Council Resolution**Moved: Cr West****Seconded: Cr Benton**

That Council adopt the draft revised scheme map as the basis for engaging a planning consultant and commencing public consultation with the amendment that the sewerage treatment plant be moved to Oversby Road.

CARRIED 8/0

7077 OTHER BUSINESS

Cr Bendsorp

Brought up the issue of not having a HACCC Co-ordinator for Perenjori.

Moved: Cr Bendsorp Seconded: Cr Hirsch

That a meeting be arranged with Shane Matthews and Carla Thompson in relation to Perenjori not having a HACCC Co-ordinator and present facts for the necessity to have a Co-ordinator.

CARRIED 8/0

Cr Reid

CBH Harvest Mass Management

Moved: Cr Reid Seconded: Cr Butler

That Cr West raise with State Council of WALGA the need to maintain the CBH Harvest Mass Management Scheme that was in place for the 2006 harvest.

Background

The Harvest Mass Management Scheme is under review. Under present arrangements there is a 10% tolerance on load mass, where any load that is more than 10% over the licensed capacity of the vehicle combination is rejected. Growers have found this has worked well. There has been some suggestion that this will change to a zero tolerance and that any load found to be over mass by any margin will be rejected.

Where a load is rejected the grower must either:

- Return with a reduced load; or*
- Deliver the grain, and any grain over the limit is credited to the local government, with the funds being directed to the maintenance of local roads.*

Growers would not support the change to zero tolerance.

7077.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

WALGA – An Inconvenient Truth

WALGA – Local Govt News Issue 25.07, 26.07, 27.07

Dept of Health – Foundations for Country Health Services

Its An Honour

Letter to Hon Mark Vaile

Australian Childhood Foundation

Multicultural WA

Buntine-Marchagee Catchment News

WALGA – Info Page

WA Grain Freight Network

Elected Member Development Program

SSS Taskforce Bulletin

Morawa School Newsletter

Road Safety Network

WAVES

The Furrow

NAB Agribusiness Awards for Excellent

John Taylor – St Joseph’s Church Perenjori Conservation Work to Walls

Office of the Electoral Distribution – Proposed Electoral Boundaries for the 2007 Electoral Distribution

Statewide Magazine

Making Decisions for the Future : Climate Change

National Rural Health Alliance – Party Line

Education Workforce Initiatives

7077.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

7077.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

7077.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

7077.4.1 PROVISION OF AUDIT SERVICES QUOTATION

APPLICANT:	DCEO
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	Domenica Orlando - DCEO
RESPONSIBLE OFFICER	Domenica Orlando - DCEO
REPORT DATE:	18th July 2007
ATTACHMENTS	Quotation Letter

Executive Summary:

The Contract with UHY Haines Norton Chartered Accountants for the provision of Audit Services expired on 30th June 2007. A quote has been received for the provision for a 3 year period.

Background

The Local Government Act specifies that Local Governments are to appoint an Auditor for a period of not more than 5 years. UHY Haines Norton are a reputable company with a high level of experience in the Local Government Accounting field. It is recommended that Council again appoint them as Auditors for a 3 year period.

Statutory Environment:

Section 7.3 of the Local Government Act 1995

Policy Implications: N/A

Financial Implications:

Fee quotation for the 3 years – 2007/08 \$8650. 2008/09 \$9200, 2009/10 \$9750

Strategic Implications: N/A

Consultation: N/A

Haines Norton Chartered Accountants

Voting Requirements: Absolute Majority

Officers Recommendation:

That Council:

- **Appoint UHY Haines Norton Chartered Accountants as Auditors for a 3 year term expiring 30th June 2010.**
- **The following Partners to be nominated as auditors:**
Mr D J Tomasi – Registered Company Auditor Number 15724
Mr G R Godwin – Registered Company Auditor Number 310219
Mr R B Swarbreck – Registered Company Auditor Number 14170

Council Resolution

Moved: Cr West

Seconded: Cr Hirsch

That Council:

- **Appoint UHY Haines Norton Chartered Accountants as Auditors for a 3 year term expiring 30th June 2010.**
- **The following Partners to be nominated as auditors:**
Mr D J Tomasi – Registered Company Auditor Number 15724
Mr G R Godwin – Registered Company Auditor Number 310219
Mr R B Swarbreck – Registered Company Auditor Number 14170

CARRIED 8/0

7077.4.2 ECONOMIC DEVELOPMENT REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: PHIL CLEAVER - EDO _____
RESPONSIBLE OFFICER PHIL CLEAVER - EDO _____
REPORT DATE: 18 July 2007
ATTACHMENTS Nil

Note; The Economic Development Report was delayed because the EDO was working with visiting scientists during the Agenda preparation period.

Executive Summary:

A Report on Economic Development Projects.

Applicants Submission:

Detailed below are progress reports on current and prospective projects:

Grant Applications

Application for the aquaculture project through the Regional Development Scheme was successful, with \$50,000 allocated. Will be seeking an additional federal grant to supplement.

Grant application lodged under the National Water Initiative.

Shire Website

The web site developer will be delivering training in Perenjori shortly. Following this training the new website can be populated and then go live. The web site has been developed using open source software with a fairly simple user interface. This means that software updates will continue to be free, and the website can be maintained in house.

UWA Architecture

2006 Project

Patrick Beale will be in Perenjori on 20 July 2007. We will work through costsings and plans. EDO will be meeting with a potential commercial partner on Monday 23 July. Meetings have been arranged with mining companies for Monday 6th August 2007. We will be seeking a federal grant to increase the number of units that may be constructed.

2007 Project

Students will be in Perenjori late August and will be working on the following:

One group of architecture students will work on a plan for refurbishment of the hall to develop a performance centre, training centre and environment centre (to house NACC and Yarra Yarra

Another group will work on the design for a purpose built facility as an environment centre.

Landscape students will work on townscape projects.

Latex trees

Planting has been completed – 10,800 plants on 8 hectares. Plants are progressing well with only 10% mortality after 7 weeks. Future plans include expanded plantings in 2008, development of a propagation facility in 2009, and a processing facility later in that year.

Aquaculture Project.

The EDO has secured \$50,000 funding and we will be pursuing matching federal funding. TAFEWA and FishWA are now also involved in the project.

The first stage of implementation will be development of the hatchery/nursery. The old depot has been identified as a possible site because of its proximity to Council offices.

Energy Projects

Andrew Beverage from the UWA Commercialisation unit and Professor David Harries from the Research Institute for Sustainable Energy (RISE) at Murdoch were both in Perenjori late last week and into the weekend. They were working with the EDO on two projects:

- Solar power through parabolic mirror array; and
- A photobiogenerator which produces biofuels from algae.

The resulting proposal will be presented the State Chief Scientists and Treasury over the next two weeks.

Background:

The EDO commenced a full time two year contract on 30 August 2006.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

The fundamental premise of the EDO activity is diversification of the economic base of Perenjori through complementary activity that will reduce our reliance on agriculture and mining. In light of the start to the present growing season this continues to be a critical strategy.

Consultation:

The EDO maintains contact with a wide range of potential stakeholders, investors or funding organisations.

Comment:

The approach to economic development is focussed on developing opportunities that will:

- Diversify the local economy through attracting new industries or emerging technologies;

- Add value to existing agricultural industry through diversification or downstream processing
- Take advantage of existing intellectual capital within the district
- Encourage partnerships with external bodies and agencies
- Overcome barriers to growth such as lack of available land or housing;

Within the scope of these activities we will also:

- Seek funding opportunities to offset the costs and/or widen the scope of economic development activities
- Keep Council and the community informed of economic development activities;
- Seek Council endorsement of any activity that requires a long term commitment from the shire, or involves commitment of funds outside the existing budget.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council notes the Economic Development Report.

That Council give in principle support for the Aquaculture Project being based in the old depot subject to a full proposal to Council.

Council Resolution

Moved: Cr Butler

Seconded: Cr Hirsch

That Council notes the Economic Development Report.

That Council give in principle support for the Aquaculture Project being based in the old depot subject to a full proposal to Council.

CARRIED 8/0

7077.5 MATTERS BEHIND CLOSED DOORS

Nil

7077.6 DATE OF NEXT MEETING / MEETINGS

Next meeting will be held 16th August 2007.

7077.7 CLOSURE

There being no further business meeting closed at 3.27pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 19th July 2007.

Signed: _____

Presiding Elected Member