
Shire of Perenjori
MINUTES
Ordinary Council Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on
Thursday 15th March 2007, to commence at **9.00am**.

Table of Contents

LUNCH AT PERENJORI HOTEL – 12.30PM

7031	PRELIMINARIES	3
7031.1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	3
7031.2	OPENING PRAYER.....	3
7031.3	DISCLAIMER READING.....	3
7031.4	RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	3
7031.5	PUBLIC QUESTION TIME	3
7031.6	PETITIONS / DEPUTATIONS / PRESENTATIONS	3
7031.7	NOTATIONS OF INTEREST	3
7031.8	APPLICATIONS FOR LEAVE OF ABSENCE	4
7031.9	CONFIRMATION OF MINUTES	4
7031.10	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION.....	4
7031.11	MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS	4
7032	ECONOMIC DEVELOPMENT	4
5091.2	ECONOMIC DEVELOPMENT REPORT.....	4
7033	FINANCE.....	8
7033.1	MONTHLY STATEMENT OF FINANCIAL ACTIVITY	8
7033.2	BUDGET REVIEW	10
7034	HEALTH BUILDING & PLANNING	13
7034.1	SHIRE OWNED RESIDENCE – LOT 49 RUSSELL ST.....	13
7034.2	MASONIC LODGE.....	16
7034.3	159 JOHN STREET	16
7034.4	ADDITIONAL HOUSING.....	17
7035	PLANT & WORKS	18
7036	GOVERNANCE	18
7036.1	WILDFLOWER COUNTRY REGIONAL COUNCIL.....	18
7036.2	COMMUNITY SAFETY AND CRIME PREVENTION AGREEMENT	21
7036.3	ROAD NAMES.....	25
7036.4	CLASSIFICATION OF RESERVE 12427.....	28
7036.5	ROADS TO RECOVERY ANNUAL REPORT	29
7036.6	OWNERSHIP OF QUAD BIKE AND TRAILER	32

7036.7	JAZZ BALLET CLASSES	34
7036.8	TIDY TOWNS 2007	36
7036.9	RABBIT PROOF FENCE WALK FOR RESPECT	37
7036.10	RELOCATION OF LATHAM LIBRARY	39
7036.11	FIRST DRAFT PER FOR MUNGADA RIDGE HAEMATITE PROJECT	40
7037	OTHER BUSINESS.....	42
7037.1	INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS.....	42
7037.2	MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN	43
7037.3	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	43
7037.4	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	ERROR!
	BOOKMARK NOT DEFINED.	
7037.4	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	43
7037.4.1	SYSON ROAD.....	43
7037.4.2	PURCHASING POLICY	45
7037.5	MATTERS BEHIND CLOSED DOORS	51
7037.6	DATE OF NEXT MEETING / MEETINGS	51
7037.7	CLOSURE	51

7031 PRELIMINARIES

7031.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting opened at 1.30pm.

7031.2 OPENING PRAYER

Cr Baxter led Council in the opening prayer.

7031.3 DISCLAIMER READING

Nil

7031.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

President	Cr Brian Baxter
Councillors	Cr Graeme Reid
	Cr Laurie Butler
	Cr Jennifer Hirsch
	Cr John Bendsorp
	Mr J Cunningham
	Cr Christopher King
	Cr Ian West
CEO	Mr Stan Scott
DCEO	Ms Domenica Orlando
EHO	Ms Andrea Njoku
Economic Development Officer	Mr Phil Cleaver
Apologies	Cr Robyn Benton
Works Supervisor	Mr Ken Markham
Manager Community Services	Mr Garry Agnew

7031.5 PUBLIC QUESTION TIME

Nil

7031.6 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

7031.7 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A

Proximity Interest – Local Government Act s 5.60B

7036.6 – Cr King - Chairman

Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**7031.8 APPLICATIONS FOR LEAVE OF ABSENCE**

Cr Benton has previously been granted a leave of absence from the current meeting.

7031.9 CONFIRMATION OF MINUTESConfirmation of minutes of Council meeting held 15th February 2007.**Council Resolution****Moved: Cr Butler****Seconded: Cr Hirsch****That the minutes of the Ordinary meeting of Council held on 15th February 2007 be accepted as a true and correct record.****Carried 8/0****7031.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

Nil

7031.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS

Nil

7032 ECONOMIC DEVELOPMENT**7032.1 ECONOMIC DEVELOPMENT REPORT**

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	PHIL CLEAVER - EDO _____
RESPONSIBLE OFFICER	PHIL CLEAVER - EDO _____
REPORT DATE:	08 March 2007
ATTACHMENTS	Nil (incorporated within the report)

Executive Summary:

A Report on Economic Development Projects.

Applicants Submission:

Detailed below are progress reports on current and prospective projects:

Fodder Factory JV in Progress

The Principals are prepared after scoping out Perenjori about a Joint venture on fodder factory and wish local partners with whom to enter negotiations. This took place and the company principals are arriving 10/3 to present to a selection of farmers and enter into proving concepts and accurate due diligence. The company it is said will pick up infrastructure costs of in excess of \$100,000 and pay commissions on results emanating from PJ efforts to Shire or other entity for reinvestment for the benefit of the community.

Nursery:

Because of a lack of detail and EPA matter said to be affecting some mining proposals this is marking time. However, resources list is growing and we have established a good working relation ship with Yates seeds & Indico and negotiations are now ongoing in a favourable light. It should be noted until the intercession of the EDO we were out of site out of mind. Yates have appointed a new State manager Mr Hartog who is visiting the shire In April for a number of reasons chiefly to acquaint him self with the proposed 'harden out' nursery to support Wubin Daly & Geraldton shires. This will also assist the non commercial nursery said to be happening in the main street

This may lead to a reinvigorated streetscape committee also enhance a rebirth of tidy town enthusiasm In Perenjori and Latham etc. Details of the site for the proposed nursery are still to be finalised.

Forrest Products Commission

Early and discrete negotiations with the help of UWA are due again In April or late March. While the ATO ruling on managed investment schemes prevents general agricultural investment, it strengthens the position of tree farms.

Forestry projects will feature in various grant applications both federal and state that are now in hand. These relate to agricultural diversification and the formation of a cooperative.

These talks also centre on selecting plant varieties species best suited to the area, and for use for bar gas, ethanol and for biodiversity. There may be the opportunity for plantation timber tied to a proposed carbon sink trading scheme (we are waiting on state government to crystallise its thoughts and give some further direction)

It has been discovered that Wandoo is known to have grown in PARTS of the shire and the special attributes are believed well known to those in this meeting. The writer at his own expense has gathered seed and it is in the hands of chemists and horticulturalists investigating propagation by cloning as well as seed for eventual feeding into at first the nursery. Followed by planting on interested and or selected properties

Seed has arrived from France via Singaporean investor mentioned in previous report. When the seeds clear quarantine we will seek to plant small trial plots of industrial hemp (particularly on marginal mildly salt affected areas)

The matter of the non performing dams assumes increased priority in this context.

Department of Justice:

The EDO with the remit from Shire president & CEO approached this week the Department of Justice to gauge the feasibility and possibility of accessing resources

useful to the shire. Example Brick layers carpenters plumbers and others. It must be said that at first the reception was less than promising. However, that situation has been adjusted to the extent that meetings are to be scheduled to work out some parameters and preferences perceived by the edo to benefit the shire (discussion section)

The reception and outlook is now far more promising and senior staff, a psychologist and social workers will be part of this subsequent meeting scheduled for late April.

Grant Applications

At time of writing 15 are in process all due in by mid April or before.

Creation of a Co-operative and Community Foundation

The Success and also grant receipts are in many cases underpinned by the need for formation of a Co-op which saves duplication of forming several PBI's – (Public benefit institution). This is now getting to its final phases and at no cost to the shire several legal practitioners and accountants known to the EDO have been of great and cost effective assistance. However, at times been not as fast as would have liked with the required opinion and advices. Should be ready for submission late April or very early May (due to Easter ANZAC day etc)

Town Dams:

Documentation and original plans have been located. Rehabilitation of the dams will have budget implications of 2006/2007. The UWA effort in next stage will also assist in this project. Water is and will remain a key issue for all economic development projects.

The town cemetery

Some councillors and CEO received photos and a file note on this matter the Edo is going for 3 grants maximum amount of in total \$15000.

Small Business Development Corporation:

D Invargson from SBC will address the Shire either this month or in April (confirmation not to hand from him at time of writing.)

New Web site and staff training:

Team Leader will travel to Perenjori to implement new web site and train staff on its upkeep. This not only gives the old one a new make over but allows us to keep up to date in house and add depth of knowledge to our staff and others.

Background:

The EDO commenced a full time two year contract on 30 August 2006.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications:

The fundamental premise of the EDO activity is diversification of the economic base of Perenjori through complementary activity that will reduce our reliance on agriculture and mining.

Consultation:

The EDO maintains contact with a wide range of potential stakeholders, investors or funding organisations.

Comment:

The EDO is attracting interest however separating EDO work and some other aspects in commercial interface may need to be reviewed. Especially on the issues of how we call for expressions of interest in high value commercial ventures

The approach to economic development is focussed on developing opportunities that will:

- Diversify the local economy through attracting new industries or emerging technologies;
- Add value to existing agricultural industry through diversification or downstream processing
- Take advantage of existing intellectual capital within the district
- Encourage partnerships with external bodies and agencies
- Overcome barriers to growth such as lack of available land or housing;

Within the scope of these activities we will also:

- Seek funding opportunities to offset the costs and/or widen the scope of economic development activities
- Keep Council and the community informed of economic development activities;
- Seek Council endorsement of any activity that requires a long term commitment from the shire, or involves commitment of funds outside the existing budget.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council notes the Economic Development Report.

Council Resolution

Moved: Cr Butler

Seconded:Cr Hirsch

That Council notes the Economic Development Report.

Carried 8/0

7033 FINANCE

7033.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY

APPLICANT:	Deputy Ceo
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	Domenica Orlando
RESPONSIBLE OFFICER	Domenica Orlando
REPORT DATE:	2 March 2007
ATTACHMENTS	Monthly Statement of Financial Activity Reports

Executive Summary:

As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or \$5000 figure which is to be adopted by Council at its March meeting of Council. A report detailing the variances is also included. Also included is a report on variances.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment:	N/A
Policy Implications:	N/A
Financial Implications:	N/A
Strategic Implications:	N/A
Consultation:	UHF Haines Norton
Voting Requirements:	Simple Majority
Officers Recommendation:	

1. Statement of Financial Activity

That the Statement of Financial Activity for the period ended 28th February 2007 including report on variances be accepted as presented.

2. Finance Report

That the Finance Report for the period ended 28th February 2007 be accepted as presented.

3. Acquisition of Assets

That the Acquisition of Assets Report for the period ended 28th February 2007 with a balance of \$519148.26 as presented be received.

4. Reserves Report

That the Reserves Report for the period ended 28th February 2007 with a balance of \$1058412 as presented be received.

5. Net Current Assets

That the Net Current Assets report for the period ended 28th February 2007 as presented be received.

6. Bank Reconciliation's

That the balances of the Municipal Fund of \$283884.38 , the Term Deposit of \$379985.68 and the Trust Fund of \$35322.63 as at 28th February 2007 as presented be received.

7. Sundry Creditors Report

That the Sundry Creditors Report for the period ended 28th February 2007 with a balance of \$24631.65 as presented be received.

8. Sundry Debtors Report

That the Sundry Debtors Report for the period ended 28th February 2007 with a balance of \$34,954.04 as presented be received.

9. Accounts for Payment

That the Accounts for payment for the Municipal Account consisting of Cheque Numbers 15437 to 15513 and EFT Numbers 1567 to 798099 for \$192235.40 and Trust Account consisting of Cheque Numbers 705 to 710 for \$910.00 for the period ended 28th February 2007 as presented be accepted.

10. Rates Outstanding

That the Rates Outstanding Report for the period ended 28th February 2007 with an outstanding balance of \$136228.

Council Resolution

Moved: Cr Reid Seconded: Cr Bendsdorp

That Items 1 –10 of the Monthly Statement of Financial Activity Report for February 2007 be accepted.

Carried 8/0

7033.2 BUDGET REVIEW

APPLICANT:	Deputy CEO
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	Domenica Orlando
RESPONSIBLE OFFICER	Domenica Orlando
REPORT DATE:	02 MARCH 2007
ATTACHMENTS	Budget Review Report

Executive Summary:

The Department has reminded Local Government of the requirement to conduct a budget review between 1 January and 31 March each financial year. A budget review is a detailed comparison of the year to date actual results with the adopted budget.

- The review has been carried out by senior staff responsible for their own budgets on 1st March 2007.
- Results of the review and accompanying report will then be tabled at the Finance Meeting.
- It is then required to be presented to Council
- Council is to consider the review and determine whether or not to adopt the review, any part of the review or any recommendations made in the review.
- Within 30 days after Council has made its determination, a copy of the review and determination is to be provided to the Department of Local Government.

Statutory Environment:

The requirement is covered by Regulation 33A of the Local Government (Financial Management) Regulations 1996 (FM Regulations).

Policy Implications:	N/A
Financial Implications:	N/A
Strategic Implications:	N/A
Consultation:	N/A
Voting Requirements:	N/A

Officers Recommendation:

- That Council accept the Budget Review Report noting significant variances as presented.
- That Council accept the following budget changes to the 2006/07 budget.

Council Resolution

Moved: Cr West

Seconded: Cr King

- That Council accept the Budget Review Report noting significant variances as presented.
- That Council accept the following budget changes to the 2006/07 budget

<i>COA</i>	<i>Description</i>	<i>Budget 2006/07</i>	<i>New Budget 2006/07</i>	<i>Adjustment</i>	<i>Comment</i>
03116	Discount Allowed	80000	103050	-23050	Over budget - complete
03200	Grants Commission Exp	5000	0	5000	Transfer to 2007/08
03500	Interest on Investments	-20000	-26000	6000	Additional investments
04006	Meeting Fees	20000	17000	3000	Unlikely to be spent
04207	Valuation – Buildings	13000	0	13000	Transfer to 2007/08
04210	Advertising Exp	15000	12000	3000	Unlikely to be spent
05201	Vermin Control	2000	6000	-4000	Regular dog patrols being carried out
07600	Mosquito Control	4000	5500	-1500	Mosquito control still to be carried out
09300	Housing Rent	-140400	-125000	-15400	Several vacant houses
10202	Town Planning	12000	20000	-8000	Subdivision/Amalgamation
10601	RTP – Liquid Assets	10000	0	10000	Unlikely to be completed
10800	Public Conveniences	16014	10000	6014	
11202	Training & Conf	1000	2500	-1500	Liz Markham pool training
11401	Gardener2 Lease Vehicle	5000	750	4250	Now EDO Expense
11409	PJ Oval Expense	55000	65000	-10000	Likely to go over budget
11802	Country Arts Exp	3000	0	3000	Transfer to 2007/08
13205	C/Park Caretaker	27345	38000	-10655	Leave payout - Hislop
13900	Fee for Service	-10000	0	-10000	Unlikely to receive
13901	Grant Income	-50000	0	-50000	Unlikely to receive
14211	Staff Training	12000	5000	7000	Full amount unlikely to be spent
14408	Apprentice Mechanic Exp	35000	8000	27000	Unlikely to employ until next financial year
TOTALS				-30117	

Capital - Expenses

<i>COA</i>	<i>Description</i>	<i>Budget 2006/07</i>	<i>New Budget 2006/07</i>	<i>Adjustment</i>	<i>Comment</i>
04050	Chambers - Fridge	1500	0	1500	Transfer to 2007/08
04252	CEO Vehicle	80000	42000	38000	No change over until next financial year
04255	Photocopier	10000	12000	-2000	Over budget
13250	C/Park Upgrade	79752	129752	-50000	Over budget – still ongoing
	Oval Tank	0	11000	-11000	Council motion – Feb 07
	EDO Vehicle	0	25000	-25000	Council motion – Feb 07
TOTALS				-23500	

Capital – Income

04252	Ceo Vehicle	-65000	-27273	-37727
07050	EHO Vehicle	-8400	-6364	-2036
	Sale of Housing	-70000	-94000	10000
	Graders	-85000	-110000	25000
	Side Tippers	-17000	-32570	15570
				10807

TOTAL

-42810

Carried 8/0

7034 HEALTH BUILDING & PLANNING

7034.1 SHIRE OWNED RESIDENCE – LOT 49 RUSSELL ST

Council was informed that the house required significant upgrade, the cost of which is not budgeted for in 2006/07.

The following upgrade works are required:

1. Repair to all damaged wall cladding and internal linings;
2. External painting;
3. Internal painting throughout;
4. New window flyscreens and flyscreen doors;
5. Kitchen upgrade;
6. Laundry upgrade;
7. Electrical upgrade for safety – Shire order issued;
8. Repair to property fencing; and
9. Landscaping and reticulation.
10. Repair sagging sections of roof
11. Replace all rusted and holed guttering
12. Upgrade substandard sewerage system
13. Roof guttering replacement
14. Sewerage upgrade

An itemised breakdown of the upgrade works are as follows:

Front verandah

- a) Replace flyscreen door
- b) Install new lock on front door (Robbie installed 7th March 2007)
- c) Paint front verandah and house external.

Passage way/Hall way

- a) Paint walls and ceiling.
- b) Inspect and repair telephone connection wiring on wall
- c) Replace linoleum carpet (optional).

Lounge

- a) Replace old, worn and holed carpet.
- b) Install new flyscreen and window cover on window
- c) Paint walls and ceiling

- d) Re-install sliding doorframe separating kitchen and lounge (door frame in laundry)

Kitchen

- a) Install new flyscreens and window covers on windows
- b) Replace flyscreen door leading to back verandah
- c) Upgrade kitchen cupboards and work benches
- d) Paint walls and ceiling
- e) Replace linoleum

Main Bedroom

- a) Install flyscreens and window cover on windows
- b) Replace sagging ceiling then paint walls and ceiling
- c) Replace dirty, worn carpet.
- d) Upgrade main bedroom door
- e) Repair electrical faults/wiring connections

2nd Bedroom

- a) Install flyscreens and window cover on windows
- b) Replace sagging ceiling and paint
- c) Prep and paint walls (holed in several places with nails)
- d) Replace door lock
- e) Replace/clean carpet

3rd Bedroom

- a) Install flyscreens and window cover on window
- b) Prep and paint walls and ceilings
- c) Repair detached electrical powerpoint in wall
- d) Replace light globe
- e) Replace/clean carpet.

Bathroom

- a) Install shower curtain/replace shower curtain rod
- b) Replace chipped bath
- c) Retile floor and shower recess and part walls
- d) Replace light globe and check electricals
- e) Replace missing door knob in bathroom cabinet door
- f) Prep and paint walls and ceiling
- g) Replace door lock.

Laundry

- a) Replace concrete trough with modern single bowled trough

- b) Plumbing works
- c) Patch hole in internal wall lining (behind door)
- d) Prep and paint walls and ceiling
- e) Replace missing glass window louver
- f) Replace light globe.

External toilet

- a) Replace holed/damaged wall lining
- b) Prep and paint walls and ceiling
- c) Replace broken window glass louver
- d) Replace light globe

Back verandah/externals

- a) Replace broken wall cladding near toilet door.
- b) Paint external
- c) Replace rusted and holed guttering
- d) Landscape and reticulate front and rear yards
- e) Provide an external shed for storage

Fence works

- a) Front – repair front gate and replace side gate leading to back
- b) Back – replace broken/missing fence sheeting from fence.

Committee Recommendation

Moved: Cr. Graeme Reid

Seconded: Cr. Laurie Butler

Due to the anticipated total cost of repair/upgrade of lot 49 Russell Street being approximately \$40,000.00 the house is be put up for sale by tender with all proceeds of sale to be placed in the Housing Reserve.

Carried: 3/0

Council Resolution

Moved: Cr West

Seconded: Cr Reid

Due to the anticipated total cost of repair/upgrade of lot 49 Russell Street being approximately \$40,000.00 the house is be put up for sale by tender with all proceeds of sale to be placed in the Housing Reserve.

Carried 6/2

7034.2 MASONIC LODGE

Committee Recommendation

Moved: Cr. Laurie Butler

Seconded: Cr. Graeme Reid

That:

- no further work is to be carried out on the Masonic Lodge until Council resolves ownership issues;
- Perenjori Play Group is to be advised that Council's offer for the Play Group to occupy the Masonic Lodge is withdrawn due to unforeseen building maintenance issues for the building; and
- Council commence negotiations with the Masonic Lodge Morawa for free-hold title of the property.

Carried: 3/0

Council Resolution

Moved: Cr King

Seconded: Cr Butler

That:

- **no further work is to be carried out on the Masonic Lodge until Council resolves ownership issues;**
- **Perenjori Play Group is to be advised that Council's offer for the Play Group to occupy the Masonic Lodge is withdrawn due to unforeseen building maintenance issues for the building; and**
- **Council commence negotiations with the Masonic Lodge Morawa for free-hold title of the property.**

Carried: 8/0

7034.3 159 JOHN STREET

Committee Recommendation

Moved: Cr. Laurie Butler

Seconded: Cr Graeme Reid

Lot 159 John Street Perenjori be advertised for sale by tender and the current lessee be advised of such and that he should seek alternative accommodation.

Proceeds of the sale is to be placed in the Housing Reserve for reinvestment into additional housing.

Carried 3/0

Moved: Cr Reid

Seconded: Cr Bensdorp

Lot 159 John Street Perenjori be advertised for sale by tender and the current lessee be advised of such and that he should seek alternative accommodation.

Proceeds of the sale is to be placed in the Housing Reserve for reinvestment into additional housing.

Lost 5/3

Council Resolution

Moved: Cr Butler

Seconded: Cr Reid

That Council re-visit item 7034.3 159 John Street on the basis of new information received.

Carried 5/3 By Absolute Majority

Moved: Cr Reid

Seconded: Cr Butler

Lot 159 John Street Perenjori be advertised for sale by tender and the current lessee be advised of such and that he should seek alternative accommodation.

Proceeds of the sale is to be placed in the Housing Reserve for reinvestment into additional housing.

Lost 4/4

Absolute Majority not achieved

7034.4 ADDITIONAL HOUSING

Regarding the need for additional housing in Perenjori; consideration was given to options for Council to develop lot 56 Timmings Street and lot 60 Downer Street as Shire housing projects.

Committee Recommendation

Moved: Cr. Graeme Reid

Seconded: Cr. Laurie Butler

Council deal with the option of a Shire owned multi development at lot 56 Timmings Street and lot 60 Downer Street as part of the review of the Shire of Perenjori Town Planning Scheme.

Carried: 3/0

Council Resolution

Moved: Cr Bendsorp

Seconded: Cr Hirsch

That Council prepare a plan for multiple dwelling development of Lot 56 and Lot 60 Downer Street, Perenjori and identify examples of where this model is in place elsewhere.

Carried 8/0

7035 PLANT & WORKS

7036 GOVERNANCE

7036.1 WILDFLOWER COUNTRY REGIONAL COUNCIL

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	7 MARCH 2007
ATTACHMENTS	MINUTES MAR 07 ORDINARY MEETING

Executive Summary:

The Wildflower Country Regional Council met on 7 March 2007.

Applicants Submission:

The Minutes of the WCRC are enclosed under separate cover.

Specific developments of interest to Council include:

- The WCRC has completed its first Compliance Audit Return – a modified version only applicable to Regional Councils.
- The WCRC has selected the Shire of Coorow to provide its accounting services.
- The WCRC has suggested that tourism promotion funds be vested in the WCRC, and that it will prepare a tourism development proposal for consideration as part of 07/08 budget deliberations.
- A proposal to investigate standardisation of Information and Communication Technology Systems
- That the WCRC will pursue the anomaly in Tourism Regions that splits the Wildflower Country, and support a MWDC request for the Mid West Tourism manager's position to be retained.
- That the WCRC investigate cooperative arrangements with Wila Gutharra Community Aboriginal Corporation for road maintenance activities.

Background:

Perenjori is one of the seven members Council that comprise the WCRC. The WCRC also dealt with other matters of an operational compliance nature including financial statements and payment of accounts, credit card for the CEO, meeting procedures and establishment of an audit committee and adoption of a communication plan.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

The tourism promotion unit will have budget implications for 2007/2008.

The \$250 for investigating funding for communications and IT standardisation has not been budgeted.

Strategic Implications:

Nil

Consultation:

Nil

Comment:

There are some matters that require individual endorsement of member Councils. These matters are set out in detail in the WCRC Minutes. To reduce repetition, included here is a brief summation of the merits of each request. Elected members may read the more extensive discussion in the WCRC Minutes if they choose.

Tourism promotion

The WCRC has requested that:

Member Shires deposit their 2006/2007 budget allocation of \$3000 towards tourism promotion with the WCRC. The WCRC will become responsible for dispersing these funds towards tourism promotion in liaison with the Tourism Steering Committee. The WCRC will not impose a fee for service in this instance for performing this role for this specific amount this financial year.

Member Shires endorse the WCRC providing a Tourism Promotion Service Delivery Unit, which will involve the appointment of a Tourism Promotion Officer to assist the Tourism Steering Committee and to seek grant funding to assist for promotion of tourism in the WCRC region. This service would be subject to budget considerations and costings.

The proposed approach will be tidier than present arrangements, will provide better support for the voluntary committee, and will advance some of the objectives set out in the regional tourism plan developed by NMVROC.

Communications and Information Technology

The WCRC has requested a contribution of \$250 plus GST from each member shire to investigate funding to standardise communication and IT platforms across the region. This would be the first step in achieving savings.

Voting Requirements:

Simple Majority 1-3, Absolute Majority 4

Officers Recommendation:

1. That Council notes the outcomes of the March 2007 meeting of the Wildflower Country Regional Council (WCRC).
2. That Council provide the \$3,000 tourism promotion allocation to the WCRC for disbursement
3. That Council agree to the WCRC providing a Tourism Promotion Service Delivery Unit and appoint a tourism promotion officer, subject to budget consideration for 2007/08.
4. That Council allocate \$250 towards the cost of investigating funding to standardise communication and IT platforms across the region. (Absolute Majority Required)

Council Resolution

Moved: Cr West

Seconded: Cr King

1. That Council notes the outcomes of the March 2007 meeting of the Wildflower Country Regional Council (WCRC).
2. That Council provide the \$3,000 tourism promotion allocation to the WCRC for disbursement
3. That Council agree to the WCRC providing a Tourism Promotion Service Delivery Unit and appoint a tourism promotion officer, subject to budget consideration for 2007/08.
4. That Council allocate \$250 towards the cost of investigating funding to standardise communication and IT platforms across the region. (Absolute Majority Required)

Carried 8/0 By Absolute Majority

Council Resolution

Moved: Cr West

Seconded: Cr Butler

That the Ceo Investigate potential conflict of interest between Wila Gutharra project and term network contract.

Carried 8/0

7036.2 COMMUNITY SAFETY AND CRIME PREVENTION AGREEMENT

APPLICANT:	OFFICE OF CRIME PREVENTION
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	8 MARCH 2007
ATTACHMENTS	CORRESPONDENCE

Executive Summary:

The Office of Crime Prevention has offered support for the development of a Community Safety and Crime Prevention Plan collectively for the Shires of Coorow, Morawa, Three Springs and Perenjori.

Applicants Submission:

Since launching the State Strategy in October 2003, the Office of Crime Prevention has commenced approaching Local Governments throughout the State on a rollout basis determined by the priority of their respective local crime issues. To date 116 local governments have agreed to sign Partnership Agreements with the State Government.

Partnership Agreement:

The proposed Partnership Agreement has been developed to define the roles and responsibilities of each partner. Its purpose is to support and facilitate the development and implementation of Community Safety and Crime Prevention Plans which engage widely with the community and is evidence based.

- It acknowledges that the State Government has primary responsibility for law enforcement, policing, community safety and crime prevention, and recognises the role of local government in enhancing community safety and preventing crime;
- It outlines the principles underpinning the Agreement, its scope, and responsibilities of each party;
- The agreement has a break clause, so it can be terminated by either party on written notice to the other party.

Community Safety and Crime Prevention Partnership Process:

The Community Safety and Crime Prevention Partnership process has a number of steps. These are:

- Local government decides to enter into a partnership agreement and lead development of a local Community Safety and Crime Prevention Plan on behalf of the local community, Police and State Government agencies;
- Partnership Agreement signed between local government and the Government of Western Australia;

- Payment of \$5,000 is made to local government to assist with the development of a local Community Safety and Crime Prevention Plan which is evidence based and engages with the community, including with marginalised groups;
- Office of Crime Prevention provides a community profile compiled by the University of Western Australia Crime Research Centre which includes crime data, trends and basic socio economic data to assist with the planning process (evidence based);
- A committee, advisory group, or similar body, should be convened by the local government. This group is representative of the broader community, and should include: government bodies, non-government agencies, Police, local government, community groups, businesses and other relevant stakeholders as required. It is considered essential that this committee takes ownership of the development, monitoring and evaluation of the planning process.
- A strategic crime prevention and community safety plan is developed identifying priorities and strategies for the area in conjunction with community and state government agencies in an inclusive process;
- Plan submitted to the Office of Crime Prevention for endorsement and registration to ensure that it is inclusive of marginalised groups and evidence based;
- Upon OCP's endorsement of the plan, the local community is eligible to for an Incentive Grant of \$20,000, to assist to address a priority issue identified in the Plan;
- Local government coordinates implementation, ongoing assessment and evaluation of the plan;
- An annual payment of \$1,200 is also paid to local governments towards any committee or working party meeting administrative costs. This is paid to all Local Governments entering into a partnership agreement;
- Additional funding for the implementation will be available to local governments that have entered into a partnership agreement with the Government of WA through an annual funding round which will replace the current Local Government Partnership Fund administered by the Office of Crime Prevention.
- Risk levels are determined by the Office of Crime Prevention from Community Profiles, Crime Data and issues affecting communities at the time of the grant. In future funding rounds, priority access to funding is given to local governments who have entered into an agreement with the Office of Crime Prevention. Secondary priority will be given to medium to high-risk communities without agreed plans.

Community Safety and Crime Prevention Plan

This strategy is not State Government telling Local Government how to engage with their community. One of the things that were recognised in the review is that Local Government already engages very well with its community. Many Local Governments already have processes in place with community safety elements which can feed into this process.

As a result, there is no prescription as to how the structure should look in any Local Government Area or how your planning process is conducted. There are three essential requirements that must be met in the planning process, but how it is conducted is up to the Local Government. These three requirements are:

- that the plan is evidence based; there is wide consultation, and that minority or marginalised groups are consulted in a meaningful way; and
- that there is an ongoing process of consultation and monitoring of the plan.

Once developed, plans will be assessed by the OCP to ensure that these three criteria are met. Plans are valid for a period of three years. At the end of the first year the plan will need to be reviewed for outcomes and to ensure that the direction of the plan is still valid.

Support from the Community Engagement Team

The Community Engagement team is able to offer support to communities in the form of:

- Briefings to staff and elected members on the proposed partnership agreements
- Support through the community consultation process
- Information and advice on “what works” and “what doesn’t work” in crime prevention relating to the priorities identified.
- Follow up of State Government commitment if Local Government is having any difficulty in engaging a particular agency in the planning or implementation process.

The reason that communities are prioritised in a staged process is that the Community Engagement Team is committed to offering support to Local Governments as these partnerships progress. By identifying an initial group to work with, we are able to ensure that this process is rolled out in a sustainable manner and that we are able to provide the support we are committed to throughout the process.

Funding

The Office of Crime Prevention has a total budget of \$5 million, some of which is channelled into accessible grant funding.

There is an initial \$1 million to support the roll out of the new structure, in addition to the Local Government Partnership fund and other Office of Crime Prevention funding expected to be channelled by partnership agreement priorities and taking into consideration State Government Crime Prevention Strategy priority areas (strengthening families, rejuvenating communities etc) in future funding decisions.

Background:

In October 2003 the Minister for Community Safety announced a new approach to community safety and crime prevention with the *Preventing Crime - Community Safety and Crime Prevention Strategy* for the State.

The new approach focuses around the development of local Community Safety and Crime Prevention Partnerships and Plans, to be facilitated by local government, with plans based on local government areas and issues.

The partnership will formalise the relationship between local governments and the State Government of Western Australia, through the formation of a Community Safety and Crime Prevention Partnership Agreements. The Local Government will then act as the lead agency to develop a community safety and crime prevention plan that is evidence based, and engages widely with the community.

As part of the partnership arrangement, the Office of Crime Prevention has formed a community engagement team to work with local governments to develop partnership

agreements and support the development of community safety and crime prevention plans.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

In summary, the following funding assistance is being offered:-

- \$5,000 to assist each Shire in preparing a Crime Prevention Plan;
- An additional \$5,000 if the same is undertaken on a collective regional basis (i.e. this doesn't mean that we all have to have the same plan). Morawa is best placed to take the leading role, and any funds not used for coordination would be distributed between participating Shires.
- \$20,000 to each Shire that has an approved Crime Prevention Plan adopted - this money can be used for whatever project the Shire wishes to do that is included in the Crime Prevention Plan; and
- \$1,200 per year to assist Shires to administer a Crime Prevention Plan Committee

Strategic Implications:

Fund generated from the plan will be used to address issues of significance to the community.

Consultation:

The Office of Crime Prevention presented to participating shires prior to the last CEO's meeting.

Comment:

Perenjori, and indeed the other 3 shires, have been a relatively low priority for OCP because of low crime rates.

Voting Requirements:

Simple Majority

Officers Recommendation:

1. That the Shire of Perenjori proceeds with the development of a community specific Crime Prevention Plan through funding provided by the Office of Crime Prevention.
2. That the Shire of Perenjori participates in the proposed regional approach with the Shire of Morawa designated as the coordinating Shire

Council Resolution

Moved: Cr King

Seconded: Cr Butler

1. **That the Shire of Perenjori proceeds with the development of a community specific Crime Prevention Plan through funding provided by the Office of Crime Prevention.**
2. **That the Shire of Perenjori participates in the proposed regional approach with the Shire of Morawa designated as the coordinating Shire.**

Carried 8/0

7036.3 ROAD NAMES

APPLICANT:	GEOGRAPHIC NAMES COMMITTEE
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	21 FEBRUARY 2007
ATTACHMENTS	CORRESPONDENCE

Executive Summary:

The current names for S Cannon Road and McAlpine – Caffin Road were rejected in the 1980's and Council needs to propose alternative names.

Applicants Submission:

New names are required for S Cannon Road and McAlpine - Caffin Road. Council was requested in June 1984 by the then Surveyor General to supply alternative names.

Background:

In 1981 Council proposed names to the then Nomenclature Advisory Committee (now the Geographic Names Committee) for a number of roads in the Shire. Following a 1983 meeting with the then Minister for Lands and Surveys 8 of the 10 suggested road names were approved. S Cannon Road and McAlpine - Caffin Road were rejected as they would create duplication or near duplication of existing names. These roads are presently recorded on GENOMA as unnamed roads.

Statutory Environment:

Land Administration Act 1997 S26-26A gives the Minister the sole power to approve names and changes to names of topographical features including roads. Prior to 1997 these matters were dealt with under the repealed *Land Act 1933*.

Policy Implications:

Nil

Financial Implications:

Section 26A of the *Land Administration Act 1997* states in part:

- (5) A person must not :
 - (a) assign a name to the area or road unless the name is first approved by the Minister;
 - (b) alter or change a name that has been so assigned, whether initially or from time to time, to the area or road unless the Minister first approves of the alteration or change of that name.

Penalty: \$1 000 and a daily penalty of \$100.

Strategic Implications: Nil

Consultation: Nil

Council may wish to advertise its intentions through the bush telegraph prior to making a recommendation to the Geographic Names Committee.

Comment:

Most roads in the Shire are named to reflect:

- Places to which they relate (eg Maya East Road); or
- Long standing or pioneering family names within the District (eg Baxter Road), often related to the location of the family property.

The consolidation within the agricultural industry over the last 30 years means that the road names and the association with ownership of particular properties is less relevant than it once was. The use of road names to recognise contributions to the development of the district remains appropriate.

Some possibilities include:

Name	Elected Member	Secretary / Shire Clerk
Carr A	1938 – 1952 (14 yrs)	
Allan R	1952 – 1966 (14 yrs)	
Kretchmar W		1907 - 1923 (16 yrs)
Webb VC		1934 – 1951 (17 yrs)
Millar LH		1966 – 1978 (12 yrs)

In the course of researching grants for Anzac Day the EDO discovered that a Victoria Cross winner was resident in the Shire of Perenjori for about 20 years. Despite his relatively short period of residence in Perenjori, he does not seem to have been so recognised elsewhere His citation reads as follows (extract from: www.anzacday.org.au):

Private Leslie Thomas **Starcevich**

Unit 2/43rd Battalion

Born 5 September 1918 at Subiaco, Western Australia

Date of action 28 June 1945

Place Near Beaufort, British North Borneo (now Malaysia)

Details During an advance towards enemy positions, as the Australians moved down a single track which followed a wooded spur, they came under fire from two enemy machine-gun posts and suffered casualties. Starcevich, a Bren gunner, walked forward firing from the hip. He assaulted each post in turn, killing five enemy and putting the rest to flight. The advance progressed until the section came under fire from another machine-gun post. Starcevich, without regard for his own safety, rushed the post and captured it after killing seven enemy.

Died 17 November 1989

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council determine alternative road names for S Cannon Road and McAlpine - Caffin Road.

Council Resolution

Moved: Cr Bendsorp

Seconded: Cr Cunningham

1. McAlpine – Caffin Rd be renamed McAlpine Rd
2. S Cannon Rd be renamed Stan Cannon Rd
3. Remove McAlpine Rd Sign from Highway
4. Stan Cannon Rd from Highway to truncate @ highway

Carried 8/0

Council Resolution

Moved: Cr West

Seconded: Cr Bendsorp

That Council investigate Private Leslie Thomas Starcevich's historical data in Perenjori. Consult with Jim & Beryl Gilmour.

Carried 8/0

7036.2 CLASSIFICATION OF RESERVE 12427

APPLICANT: DEPT OF ENVIRONMENT AND CONSERVATION
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER STAN SCOTT – CEO _____
REPORT DATE: 9 MARCH 2007
ATTACHMENTS LETTER

Executive Summary:

The Department of Environment and Conservation is seeking reclassification of Reserve 1247 as an A Class Nature Reserve.

Applicants Submission:

Reserve 1247 is a 106 Ha reserve for the purpose of conservation of Flora and Fauna. It has a high diversity of flora and the potential for mallee fowl nesting sites. It is located on the corner of Taylors Road and Old Well Road.

Background: Nil

Statutory Environment:

Land Administration Act 1997 gives the Minister the power to classify a reserve as a Class A Nature Reserve. If the Minister subsequently seeks to reduce the size or change the purpose of the reserve the change must be approved by a resolution of both houses of parliament.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Consultation:

There are no Local Government plans that would be affected by the change.

Comment:

A Class A nature reserve provides exclusive tenure for the conservation purpose, with any significant change requiring approval of both houses of parliament. While there are no immediate issues with the proposed change, it is difficult to anticipate what future demands there may be.

There is very limited land set aside for conservation within the agricultural area of the Shire. The parcel of land in question is only 106 Hectares.

Voting Requirements: Simple Majority

Officers Recommendation:

That Council support the reclassification of Reserve 12427 to a Class A Nature Reserve.

Council Resolution

Moved: Cr King

Seconded: Cr Butler

That Council support the reclassification of Reserve 12427 to a Class A Nature Reserve.
Carried 7/1

7036.3 ROADS TO RECOVERY ANNUAL REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 7 MARCH 2007
ATTACHMENTS: CORRESPONDENCE FROM DOTARS
R2R2 ANNUAL REPORT
DRAFT RESPONSE

Executive Summary:

The Department of Transport and Regional Services has noted that Council failed to meet its expenditure target from its own funds in 2005/2006, and is seeking an explanation.

Applicants Submission:

The Department of Transport and Regional Services has indicated a number of factors it may consider:

- Whether Council will achieve its own source expenditure target for 2006/2007;
- Whether Council intends to make up the shortfall over the “next few years”;
- Whether the expenditure maintenance condition should be waived.

No further Roads to Recovery funding will be paid until the matter is resolved.

Background:

Council as a condition of Roads to Recovery funding is required to maintain its own efforts in road funding. The Commonwealth is trying to ensure that Roads to Recovery funding is not substitute for Council funding. The own source funding requirement for Perenjori, based on an average of the 5 year period 2001 – 2005 is \$141,200.

Statutory Environment:

The Roads to Recovery Agreement includes the requirement for Councils to maintain their own source expenditure.

Policy Implications: Nil

Financial Implications:

Roads to Recovery makes an annual contribution to \$313,353 to Council’s road infrastructure. There was also an additional \$313,353 allocated in 2005/2006 to be spent over 3 financial years.

Strategic Implications:

The contribution of R2R to road infrastructure is huge, and this year constitutes one third of Council's total road expenditure.

Consultation:

Nil

Comment:

WALGA and Cr West have raised this matter previously.

In 2005/2006 the Shortfall in expenditure by Council was \$81,200. The most significant factor in failing to meet the expenditure target was the flood damage, for which \$68,634 was received. The work was completed using Council's own construction crew. The time allocated to this job would as a matter of course have been allocated to work on the roads, but paid for from Council funds. Had it not been for the need to reallocate the crew to this job there would still have been a shortfall, but only \$12,566.

Council has budgeted this financial year to complete over \$1.5 Million of work on its roads, an increase of almost \$220,000 over 2005/2006. If everything went according to plan this would be a Council contribution of \$85,000, a shortfall of \$46,000. Given that the budget includes a project on Perenjori Rothsay Road that is unlikely to proceed there is potentially a further \$30,000 shortfall.

If Council wished to resolve this in the current financial year it could use Council funds in lieu of the draw down of R2R2 reserve funds. This would mean a draw down of \$40,000 instead of the \$198,000 budgeted. This would effectively transfer the issue into future years.

A factor which has mitigated against meeting expenditure targets has been the current disastrous season, which has a significant impact on Council's budget deliberations. In particular Council chose to forego any agricultural rate increase. Had there been a CPI increase there would have been an additional \$53,000 in the budget.

However what has mitigated most against achieving targets has been our approach of keeping all construction work in house with the exception of sealing work. There are fundamentally two options available:

1. Increase our capacity to do work in house by investing in more equipment and more staff;
2. Contract out a portion of road construction work each year (in addition to the sealing)

We also need to review the way in which we cost road works to ensure that the funds allocated accurately reflect the cost of performing the work. Similarly we need to consider the greater use of contractors as our current approach provides no allowance for contingencies.

Finally, we need to consider the future impact of mining:

- If the Extension Hill project proceeds this will result in a \$10.5 Million investment in local roads
- The road use agreements with Mount Gibson and Gindalbie will generate additional revenue which will be invested in road maintenance.
- The review of mining rates will continue to inject additional funds into Council's rates base;

- Council investment in strategic non transport infrastructure such as housing, land development and visitor infrastructure will help maximise the benefits of the mining ventures to the local economy.

It could be argued that Council's approach, while non-compliant in the short term, will result in greater investment in transport infrastructure in the future. The Pracsys report could be used to help illustrate the point.

A draft response to the Department is attached. One of the options presented in that letter is the reallocation of Council funds towards some of the work presently earmarked for the extra R2R money, and defer use of the R2R funds until future years.

Voting Requirements:

Simple majority

Officers Recommendation:

That Council respond to the DOTARS request on the basis of mitigating circumstances and anticipated increased investment in future years as set out in the draft letter.

Council Resolution

Moved: Cr West

Seconded: Cr King

That Council amend budget allocation to reduce R2R reserve funding for roads to \$100k and use Council funds

Carried 8/0

Cr King declared a Proximity interest as Chairman of the YYCMG and left the chambers at 11.50am.

7036.6 OWNERSHIP OF QUAD BIKE AND TRAILER

APPLICANT:	YARRA YARRA CATCHMENT MANAGEMENT GROUP
FILE:	0
DISCLOSURE OF INTEREST:	CR KING WAS A GUARANTOR FOR THE LOAN
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	9 March 2007
ATTACHMENTS	CORRESPONDENCE 26 Feb 07 AGREEMENT – NOVEMBER 2004

Executive Summary:

Yarra Yarra has completed repayment of a loan for purchase of a quad bike and trailer and ongoing ownership of the asset must now be determined.

Applicants Submission:

Yarra Yarra has completed repayment of an interest free loan for the purchase of a quad bike and trailer, and is requesting that ownership of the asset be vested in Yarra Yarra. The Agreement stipulates that:

On completion of the loan a review will be carried out to decide on whether ownership of the asset will be transferred to the Yarra Yarra Catchment Management Group.

Background:

The Shire of Perenjori made an interest free loan to Yarra Yarra for the purchase of a quad bike and trailer. A copy of the agreement is attached.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Consultation:

The issue was discussed at the last Yarra Yarra meeting on 22 February 2007.

Comment: Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That ownership of the quad bike and trailer be transferred to Yarra Yarra Catchment Management Group.

Council Resolution

Moved: Cr Hirsch

Seconded: Cr West

That ownership of the quad bike and trailer be transferred to Yarra Yarra Catchment Management Group.

Carried 7/0

7036.7 JAZZ BALLET CLASSES

APPLICANT:	CASSIE GLEDHILL
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	9 MARCH 2007
ATTACHMENTS	LETTER FROM MS GLEDHILL

Executive Summary:

The Jazz Ballet classes are to continue for a third year, and Ms Gledhill is seeking the continued support of the Shire.

Applicants Submission:

Ms Gledhill is seeking the Shire's continued support for the Jazz Ballet classes through free use of the hall. All fees charged for classes are used for costumes and the end of year graduation function.

Background:

In March 2006 Council resolved as follows:

That Council waive the hire fees for the Perenjori Hall for Ms Tegan Gledhill for the taking of ballet classes on the condition that the hall is left in a clean state after each lesson.

The 3 young women involved in the delivery of the Jazz Ballet classes were recognised for their efforts through Australia Day awards this year.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

The hall is generally charged at \$22 per hour. There is some cleaning cost involved when the hall is used.

Strategic Implications:

Jazz ballet is a positive activity for your people and feedback in relation to the 2005 and 2006 classes was very favourable. Last year's graduation event was very impressive.

Consultation:

Nil

Comment:

The usage of the Hall will be for one to 3 hours twice per week. The classes have been very well supported with high participation rates. Council should make every effort to encourage community driven activities such as this.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council write to Miss Gledhill congratulating her on the success of the classes and offering to provide use of the hall on the same basis as in 2006.

Council Resolution

Moved: Cr Bendsorp

Seconded: Cr Butler

That Council write to Miss Gledhill congratulating her on the success of the classes and offering to provide use of the hall on the same basis as in 2006.

Carried 8/0

7036.8 TIDY TOWNS 2007

APPLICANT: KEEP AUSTRALIA BEAUTIFUL COUNCIL
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER STAN SCOTT – CEO _____
REPORT DATE: 9 MARCH 2007
ATTACHMENTS TIDY TOWNS LETTER

Executive Summary:

Registrations for Tidy Towns 2007 close on 30th March 2007.

Applicants Submission:

Tidy Towns entries close on 30 March 2007.

Background:

Perenjori was a regular participant in Tidy Towns for many years but has not competed the last two years.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

While there are no specific costs, participation in Tidy Towns will generate projects that will need to be financed.

Strategic Implications:

The Shire is seeking to attract new long term residents and improving the liveability of the town will contribute to this.

Consultation:

The townscape committee is due to meet within the next two weeks.

Comment:

Tidy Towns has changed from a simple street scape program to a whole of community involvement in positive community, cultural and environmental projects. Elected members will have noted that Cue won the award for 2006. Many of the activities cited were not driven by Tidy Towns but were drawn and catalogued under the Tidy Towns umbrella. There are many things that already happen in Perenjori that will contribute to a portfolio of Tidy Towns achievements.

Voting Requirements: Simple Majority

Officers Recommendation:

That Perenjori participates in Tidy Towns 2007.

Council Resolution

Moved: Cr West **Seconded: Cr Butler**

That Perenjori participates in Tidy Towns 2007. **Carried 8/0**

7036.9 RABBIT PROOF FENCE WALK FOR RESPECT

APPLICANT: EXTREME WALKERS
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 9 MARCH 2007
ATTACHMENTS: CORRESPONDENCE

Executive Summary:

Extreme Walkers are undertaking a walk along the rabbit proof fence to raise money for the Bluey Foundation. The schedule includes two nights in Perenjori, and the group is seeking use of the Perenjori Pavilion.

Applicants Submission:

The Extreme Walkers are walking the length of the Rabbit Proof Fence between Mogumber and Jigalong to commemorate the famous walk in 1931. The walk is 1560 kilometres and will occur over the period 21st April to 26th May 2007. The schedule includes 2 nights in Perenjori on Friday 27th and Saturday 28th April 2007. The team will consist of 4 or 5 walkers and a support crew of 6. The event is expected to attract wide media coverage.

Background:

The extreme walkers group has successfully completed walks of the golden pipeline, 24 and 48 hour walks in support of fundraising efforts and holds the records for both the cape to cape and Bibbulman track walks.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

Contribution of use of facilities would be in kind with only the minimal expense of additional cleaning. Council may wish to fund a community function to coincide with the visit.

Strategic Implications:

The event provides the opportunity for a positive community event and a publicity opportunity for the town.

Consultation:

Nil

Comment:

The proposed walk is one that is likely to attract a lot of media attention. The two nights scheduled in Perenjori are Friday and Saturday nights, which is ideal for tying in to community events. The walk seeks to promote respect and reconciliation.

The Bluey Foundation is supported by police fire emergency and corrective services personnel, and beneficiaries include Princess Margaret Hospital and King Edward Memorial Hospital.

The walk offers us the opportunity to support a worthwhile cause, engage the community and promote the Shire at minimal cost.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council:

1. Offers the extreme walkers and support team free use of the pavilion for the two nights requested;
2. Liaise with the organisers to arrange a community event to coincide with their visit;
3. Allocate \$300 towards the cost of the community event. (Absolute Majority)

Council Resolution

Moved: Cr Hirsch

Seconded: Cr Bendsdorp

1. Offers the extreme walkers and support team free use of the pavilion for the two nights requested;
2. Liaise with the organisers to arrange a community event to coincide with their visit;
3. Allocate \$300 towards the cost of the community event. (Absolute Majority)
4. Information on the visit be forwarded to Perenjori & Latham Primary Schools.

Carried 8/0

7036.10 RELOCATION OF LATHAM LIBRARY

APPLICANT: STATE LIBRARY OF WA
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER STAN SCOTT – CEO _____
REPORT DATE: 9 MARCH 2007
ATTACHMENTS LETTER

Executive Summary:

The State Library of WA has approved the relocation of the Latham Library from its existing site to the CWA Hall.

Applicants Submission:

The State Library Board has approved our relocation proposal. This will give the library more space, longer opening hours and will allow the installation of computerised systems including free internet access.

Background:

Several months ago Council endorsed the proposed relocation. Work upgrading access and facilities for the building will commence in April 2007.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

Council has budgeted for the relocation and improvement to facilities.

Strategic Implications: Nil

Consultation:

There has been ongoing consultation with the Latham CWA, Progress Association and Post Office Agency.

Comment:

This is a welcome development that should see the services offered to the Latham community improved significantly.

Voting Requirements: Simple Majority

Officers Recommendation:

That Council note that the library relocation may now proceed.

Council Resolution

Moved: Cr West **Seconded: Cr King**

That Council note that the library relocation may now proceed.

Carried 8/0

7036.11 FIRST DRAFT PER FOR MUNGADA RIDGE HAEMATITE PROJECT

APPLICANT:	ENVIRONMENTAL PROTECTION AUTHORITY
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	9 MARCH 2006
ATTACHMENTS	COVERING LETTER

Executive Summary:

The EPA is seeking input to the First Draft Public Environmental Review Document for the Mungada Ridge Haematite project.

Applicants Submission:

Prior to the release of the Public Environmental Review document for formal review the EPA is requesting initial input from key stakeholders.

Background:

The draft document is included in Council information papers, but is 240 odd pages in length so has not been included here. There are also 800 plus pages of appendices on CD.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

The project will generate ongoing rates income for the Shire of Perenjori. The State will receive between \$10 and \$11 Million per year in royalties.

Strategic Implications:

The project contributes to the Shire's strategy of increasing economic diversity.

Consultation:

The CEO met with Andrew Monkton on 6 March 2007. The CEO discussed the proposal briefly with the EPA on 8 March 2007.

Comment:

The project is much as was expected including commitment to road haulage to Morawa. Possible improvements would be greater commitment to purchasing and employing locally and commitment to some funding for community or environmental projects.

These commitments are not however at the core purpose of the document which relates to the acceptability of environmental impacts. We are negotiating with Gindalbie and the Shire of Morawa for road use and public benefit agreements that

will lock in some of the commitments we are seeking. It is probably better for us to use that process that the PER process to achieve these ends.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council note the contents of the Draft PER but not suggest changes at this stage.

Council Resolution

Moved: Cr Butler

Seconded: Cr Bendsorp

That Council note the contents of the Draft PER but not suggest changes at this stage.

Carried 8/0

7037 OTHER BUSINESS

7037.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

Letter to Cr B Mitchell – Wheatbelt Drainage Governance Report (State Council Resolution 170.1/2007)

Liebe Group Newsletter

WALGA – LG News – Issue 05.07, 07.07, 08.07

WALGA – Info Page – Recommendations of the Interagency Working Group on Public Access Ways (PAWS)

APEA:WA – Elder Abuse Protocol – Guidelines for Action

WALGA – Municipal Waste Advisory Council – Information Bulletin

Dept of LG & RD – Outcome of State Administrative Tribunal Decision – Tendering for Licences

WALGA – Info Page – Cost Shifting – IGA Implementation

SSS Taskforce Bulletin

WALGA – Info Page – Bridges Section 3.53 Local Govt Act 1995

WALGA – Info Page – WA Emergency Warning System

Office of Multicultural WA – Newsletter

Morawa High School Newsletter

Buntine-Marchagee Catchment News

WALGA - Minutes of Meeting

NACC – Investment Planning Update

Hon Wilson Tuckey – 2007 Aged Care Approvals Round

Australian Mining Magazine

WA Electoral Commission – Local Govt News

Health Community Events Conference

WALGA – Climate Change & Impacts & Risk Management

WALGA – 2007 Association Honours

Caravan Industry News

WALGA – One Voice

WALGA – Bridges Section 3.53 Local Govt Act 1995

WALGA – LG News

Heritage Council – 2007 Heritage Awards

SSS Taskforce Bulletin

Buy Local Govt

North Midlands Sub Regional Road Group – Minutes Meeting 080307

FESA – Appointment of Russell Hayes – Regional Director Midwest Gascoyne Region

7037.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

7037.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

7037.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

7037.4.1 SYSON ROAD

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	KEN MARKHAM – WORKS SUPERVISOR
RESPONSIBLE OFFICER	KEN MARKHAM – WORKS SUPERVISOR
REPORT DATE:	16th FEBRUARY 2007

Executive Summary:

The possibility of sealing a section of Syson road was raised in place of the works that were budgeted to be carried out on the construction of Hirshauer road and England Crescent using R to R11 funding. These projects are currently subject to clearing permits and may not be able to be carried out in time. As we need to use our funding the proposal to seal a section of Syson road could be accommodated.

Applicants Submission :

The section of road that has been highlighted for sealing, is the bends near Latham. Taking into account the corners, straight and two approaches the total distance that would need to be sealed would be around 1.3km @ 8 metres.

The cost of the project would be in the vicinity of \$50,440 and would come from R to R11 funds that were earmarked for England Crescent and Hirshauer road.

Statutory Environment: Nil

Policy Implications: N/A

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

N/A

Voting Requirements:

Simple Majority

Officers Recommendation:

That the R to R11 funds that were programmed for England Crescent and Hirshauer road be allocated to sealing the bends on Syson road.

Committee Recommendation

Moved: Cr Bendsdorp

Seconded: Cr Reid

That the R to R11 funds that were programmed for England Crescent and Hirshauer road be allocated to sealing the bends on Syson road.

Council Resolution

Moved: Cr Butler

Seconded: Cr Reid

That the R to R11 funds that were programmed for England Crescent and Hirshauer road be allocated to sealing the bends on Syson road.

Carried 8/0

7037.4.2 PURCHASING POLICY

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	DOMENICA ORLANDO - DCEO
RESPONSIBLE OFFICER	DOMENICA ORLANDO - DCEO
REPORT DATE:	12 MARCH 2007
ATTACHMENTS	AMENDMENTS TO TENDER REGULATIONS

Executive Summary:

Changes to the Local Government (Functions and General) Regulations 1996 (WA) which will lift the tender threshold to \$100,000 take effect on 30th March 2007 and also require Local Governments to prepare and adopt a purchasing policy. To be compliant with these changes a purchasing policy should be in place by the time the regulations take effect.

Applicants Submission:

The new policy ensures guidelines are followed with detailed procedures for officers.

Background:

The legislation comes into operation on 30 March 2007.

Statutory Environment:

The Local Government (Functions and General) Amendment Regulations

Policy Implications: New policy created

Financial Implications:

Increase current tender threshold from \$50,000 to \$100,000

Strategic Implications: Nil

Consultation: Nil

Comment:

The attached draft purchasing policy is based on the current policy except:

- Reflects new limits
- Is more specific about record keeping

Voting Requirements: Simple majority

Officers Recommendation:

That Council adopt the following Purchasing policy:

PURCHASE OF GOODS AND SERVICES – \$100,000 or more

All contracts for the purchase of goods and services with a value of \$50,000 or more shall be by public tender and made in accordance with the provisions for the Local Government (Functions and General) Regulations 1996.

Council will also enforce the following additional requirements:

- That suitable suppliers listed in the Local Suppliers Register shall be notified that the tender has been advertised. Such notice will be given as soon as possible after the advertisement appears in the newspaper.
- Acceptance of a tender for building construction projects will be subject to the execution of a contract based on the standard contract supplied by the Master Builders' Association.
- Council's Buy Local Policy will apply to the consideration of tender submissions.

Any decision not to call tenders for Goods or Services valued at more than \$50,000 because of one of the exceptions listed in Regulation 11(2) shall be by Council resolution.

Before calling for tenders the CEO shall investigate whether the goods or services requested:

- Are available under a common use contract from the State Supply Commission
- Are available via a joint purchasing arrangement through WALGA
- May be combined with the requirements of other Local Governments in the North Midlands Region to obtain better value for money.

PURCHASE OF GOODS AND SERVICES – Less than \$100,000

Before seeking quotes staff shall investigate whether the goods or services requested:

- Are available under a common use contract from the State Supply Commission
- Are available via a joint purchasing arrangement through WALGA or the Wildflower Country Regional Council

Goods valued at Over \$50,000 but less than \$100,000

Staff will obtain a minimum of 3 written quotes from alternative suppliers. The following conditions will also apply:

- Staff will prepare a written specification of the requirements for distribution to potential suppliers
- All suitable suppliers from the Local Suppliers Register will be invited to submit a quotation even if there are more than 3 suitable suppliers.
- Staff will allow a minimum of 5 working days for a quote to be provided. If more than 3 days are provided all suppliers will be allowed that same period to respond.
- If staff are unable to obtain 3 written quotes this should be documented
- All purchases to be approved by Council.

Goods valued at over \$10,000 and up to \$50,000

Staff will obtain 3 written quotes from alternative suppliers. The following conditions will also apply:

- All suitable suppliers from the Local Suppliers Register will be invited to submit a quotation even if there are more than 3 suitable suppliers.
- Staff will allow a minimum of 3 working days for a quote to be provided. If more than 3 days are provided all suppliers will be allowed that same period to respond.
- If staff are unable to obtain 3 written quotes this should be documented and the purchase approved by the CEO.

Goods and services valued at over \$3,000 and less than \$10,000

Staff will obtain verbal quotes from 3 alternative suppliers.

- All suitable suppliers from the Local Suppliers Register will be invited to submit a quotation even if there are more than 3 suitable suppliers.
- If staff are unable to obtain 3 quotes this should be documented.

Goods and services valued at up to \$3,000

May be purchased with a single satisfactory quotation. Staff should ensure that local suppliers are considered first and that value for money is being obtained. If there is any doubt about whether value for money is being obtained, additional quotes should be sought.

RECORD KEEPING**Goods values at \$100,000 or Over**

Whenever goods or services are purchased by public tender a **separate file** for that tender will be raised. The file will contain:

- A copy of the Tender Specification
- A copy of the notification to Local Suppliers if any
- Copies of all tenders received including late tenders (date stamped accordingly) and non compliant tenders.
- A copy of the tender assessment
- A copy of the relevant sections of the Committee or Council Minutes where the decision was taken.

Goods valued at Over \$50,000 but less than \$100,000

Whenever goods or services are purchased within this price range a **separate file** for that purchase will be raised. The file will contain:

- A copy of the Specification
- A copy of the notification to Local Suppliers if any
- Copies of all quotations received including late quotations (date stamped accordingly) and non compliant quotations
- A copy of the purchase assessment

- A copy of the relevant sections of the Committee or Council Minutes where the decision was taken.

Goods valued at over \$10,000 and up to \$50,000

Whenever goods or services are purchased within this price range the following documents will be appended to the office copy of the purchase order:

- A copy of the notification to Local Suppliers if any
- Copies of all quotations received including late quotations (date stamped accordingly) and non compliant quotations
- A copy of the purchase assessment

Goods valued at over \$3,000 and up to \$10,000

Whenever goods or services are purchased by within this price range the following documents will be appended to the office copy of the purchase order:

- Details of all written or verbal quotations received
- A copy of the purchase assessment

Goods and services valued at up to \$3,000

Details of the quoted price should be included on the purchase order.

Council Resolution

Moved: Cr West

Seconded: Cr Cunningham

That Council replace the current Purchasing Policy to the following:

PURCHASE OF GOODS AND SERVICES – \$100,000 or more

All contracts for the purchase of goods and services with a value of \$50,000 or more shall be by public tender and made in accordance with the provisions for the Local Government (Functions and General) Regulations 1996.

Council will also enforce the following additional requirements:

- That suitable suppliers listed in the Local Suppliers Register shall be notified that the tender has been advertised. Such notice will be given as soon as possible after the advertisement appears in the newspaper.
- Acceptance of a tender for building construction projects will be subject to the execution of a contract based on the standard contract supplied by the Master Builders' Association.
- Council's Buy Local Policy will apply to the consideration of tender submissions.

Any decision not to call tenders for Goods or Services valued at more than \$50,000 because of one of the exceptions listed in Regulation 11(2) shall be by Council resolution.

Before calling for tenders the CEO shall investigate whether the goods or services requested:

- Are available under a common use contract from the State Supply Commission
- Are available via a joint purchasing arrangement through WALGA
- May be combined with the requirements of other Local Governments in the North Midlands Region to obtain better value for money.

PURCHASE OF GOODS AND SERVICES – Less than \$100,000

Before seeking quotes staff shall investigate whether the goods or services requested:

- Are available under a common use contract from the State Supply Commission
- Are available via a joint purchasing arrangement through WALGA or the Wildflower Country Regional Council

Goods valued at Over \$50,000 but less than \$100,000

Staff will obtain a minimum of 3 written quotes from alternative suppliers. The following conditions will also apply:

- Staff will prepare a written specification of the requirements for distribution to potential suppliers
- All suitable suppliers from the Local Suppliers Register will be invited to submit a quotation even if there are more than 3 suitable suppliers.
- Staff will allow a minimum of 5 working days for a quote to be provided. If more than 3 days are provided all suppliers will be allowed that same period to respond.
- If staff are unable to obtain 3 written quotes this should be documented
- All purchases to be approved by Council.

Goods valued at over \$10,000 and up to \$50,000

Staff will obtain 3 written quotes from alternative suppliers. The following conditions will also apply:

- All suitable suppliers from the Local Suppliers Register will be invited to submit a quotation even if there are more than 3 suitable suppliers.
- Staff will allow a minimum of 3 working days for a quote to be provided. If more than 3 days are provided all suppliers will be allowed that same period to respond.
- If staff are unable to obtain 3 written quotes this should be documented and the purchase approved by the CEO.

Goods and services valued at over \$3,000 and less than \$10,000

Staff will obtain verbal quotes from 3 alternative suppliers.

- All suitable suppliers from the Local Suppliers Register will be invited to submit a quotation even if there are more than 3 suitable suppliers.
- If staff are unable to obtain 3 quotes this should be documented.

Goods and services valued at up to \$3,000

May be purchased with a single satisfactory quotation. Staff should ensure that local suppliers are considered first and that value for money is being obtained. If there is any doubt about whether value for money is being obtained, additional quotes should be sought.

RECORD KEEPING**Goods values at \$100,000 or Over**

Whenever goods or services are purchased by public tender a **separate file** for that tender will be raised. The file will contain:

- A copy of the Tender Specification
- A copy of the notification to Local Suppliers if any
- Copies of all tenders received including late tenders (date stamped accordingly) and non compliant tenders.
- A copy of the tender assessment
- A copy of the relevant sections of the Committee or Council Minutes where the decision was taken.

Goods valued at Over \$50,000 but less than \$100,000

Whenever goods or services are purchased within this price range a **separate file** for that purchase will be raised. The file will contain:

- A copy of the Specification
- A copy of the notification to Local Suppliers if any
- Copies of all quotations received including late quotations (date stamped accordingly) and non compliant quotations
- A copy of the purchase assessment
- A copy of the relevant sections of the Committee or Council Minutes where the decision was taken.

Goods valued at over \$10,000 and up to \$50,000

Whenever goods or services are purchased within this price range the following documents will be appended to the office copy of the purchase order:

- A copy of the notification to Local Suppliers if any
- Copies of all quotations received including late quotations (date stamped accordingly) and non compliant quotations
- A copy of the purchase assessment

Goods valued at over \$3,000 and up to \$10,000

Whenever goods or services are purchased by within this price range the following documents will be appended to the office copy of the purchase order:

- Details of all written or verbal quotations received
- A copy of the purchase assessment

Goods and services valued at up to \$3,000

Details of the quoted price should be included on the purchase order

Carried 8/0

7037.4 MATTERS BEHIND CLOSED DOORS

Nil

7037.5 DATE OF NEXT MEETING / MEETINGS

Next Council meeting to be held on Thursday 19th April 2007.

7037.6 CLOSURE

There being no further business the meeting was closed at 12.35pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 15th March 2007.

Signed: _____

Presiding Elected Member

Date: _____