

**Shire of Perenjori
MINUTES
Ordinary Council Meeting**

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on Thursday 20th
April 2006, to commence at 1.30 pm.

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LUNCH AT PERENJORI HOTEL – 12.30PM**

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6041 PRELIMINARIES

6041.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 1.30pm and welcomed all.

6041.2 OPENING PRAYER

Cr Baxter led Council in the opening prayer.

6041.3 DISCLAIMER READING

Nil

6041.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present

President	Cr Brian Baxter
Deputy President	Cr Christopher King
Councillors	Cr Leslie Sutherland
	Cr Laurie Butler
	Cr John Bendsorp
	Cr Graeme Reid
	Cr Ian West
	Cr Robyn Benton

CEO	Stan Scott
Accountant	Domenica Orlando
Manager Community Services	Garry Agnew
Economic Development Officer	Phil Cleaver

Apologies Cr Jennifer Hirsch

6041.5 PUBLIC QUESTION TIME

Nil

6041.6 PETITIONS / DEPUTATIONS / PRESENTATIONS

Mr Phil Cleaver, Economic Development Officer addressed Council.

Mr Cleaver discussed a Perenjori Energy Park proposal involving:

- A bio-ethanol Project using wheat chaff as biomass
- A bio-diesel Project using oil seed as an input
- Including the existing solar power project as a project under the PEP banner
- Contact with potential buyers including major US oil company

Mr Cleaver updated Council on collaboration with the universities including:

- Proposed visit by Andrew Beveridge for the Office of Industry and Innovation perhaps involving the Minister for Agriculture and the Mid West, Hon Kim Chance and the Premier, Alan Carpenter;
- Visit in June by Patrick Beale for Patrick Beale Faculty of Architecture, Landscape and Visual Arts to finalise arrangements for the prototype modular house.

Other projects such as mustard seed, hemp and rubber plant production were also discussed.

Discussion regarding the location for the house to be erected in Perenjori by Patrick Beale.

Moved: Cr West

Seconded: Cr Bendsdorp

That Council offer the vacant block at Lot 36 Russell Street for the erection of the house by the UWA.

Motion withdrawn by Cr West

Moved: Cr King

Seconded: Cr West

That Council offer the vacant block at Lot 36 Russell Street or 60 Downer Street, Perenjori for the erection of the house by Mr Beale at UWA.

Carried 8/0

6041.7 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A

Proximity Interest – Local Government Act s 5.60B

Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

Cr Christopher King declared an interest in item 6043.1 as Chairman.

6041.8 APPLICATIONS FOR LEAVE OF ABSENCE

A leave of absence was received from Cr Jennifer Hirsch for the current meeting.

Moved: Cr Benton

Seconded: Cr Butler

That a leave of absence for Cr Jennifer Hirsch be approved.

Carried 8/0

6041.9 CONFIRMATION OF MINUTES

Confirmation of minutes of Council meeting held 16th March 2006.

Moved: Cr Butler

Seconded: Cr West

That the minutes of the Ordinary meeting of Council held on 16th March 2006 be accepted as a true and correct record.

Carried 8/0

6041.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Nil

6041.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS

Nil

6042 HEALTH BUILDING & PLANNING**6042.1 LOT 160 JOHN STREET, PERENJORI**

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	G AGNEW – MCS _____
RESPONSIBLE OFFICER	G AGNEW – _____
REPORT DATE:	4TH April 2006
ATTACHMENTS	Letter

Executive Summary:

Request from Jodie Gellatly & Stewart Coles for internal heating at Shire owned rented residence Lot 160 John Street, Perenjori – see attached letter.

Applicants Submission:**Background:**

Lot 160 John Street is a Country Housing Authority funded residence that is managed by the Shire for rental accommodation to encourage local business to the area.

The current occupants, Jodie Gellatly & Stewart Coles have rented the property since the 30th July 2005 after entering into a standard rental agreement with Council.

During this period Jodie & Stewart have regularly complained to the Shire with respect to completion of external works at the property as they had moved into Lot 160 John Street prior to the yard being properly landscaped.

Work that has been carried out since Jodie & Stewart's occupation and which was budgeted for 2005/2006 included:

- External shed – provided
- Patio – material received and order issued to construct
- Paving under patio – paving bricks on hand
- Rear deck over black poly septic tank – completed
- Levelling of entire yard – completed

- Rear reticulation and gardens – lawn and reticulation installed
- Internal fences and side gates – complete
- Steps to Laundry - complete

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Unbudgeted expenditure \$4000

Strategic Implications:

Nil

Consultation:

Nil

Comment:

Lot 160 John Street has ducted evaporative air conditioning (cooling only). There is no internal heating for the house nor is there any budgeted for 2005/2006.

Council is aware that Lot 160 John Street is a stressed concrete floor transportable residence with a design that is difficult to allow installation of internal gas bayonets to the centre of the house however there are power points for an electric heater.

Effective internal heating for Lot 160 John Street can only be via the provision of an appropriately sized reverse cycle air conditioner. Supply and installation of such a unit will cost approximately \$4000.

Voting Requirements:

Simple Majority

Officers Recommendation:**Submitted for Council determination**

Council discussed the immediate supply of heating to 160 John Street, Perenjori. Points discussed included: Unbudgeted expenditure ; Other possible heating options eg Tile fire (safety issue) Gas (difficulty installing bayonet) Reverse cycle heating ; Use of existing ducting ; Centralised heating ; Other Employee housing heating.

Moved: Cr Benton**Seconded: Cr Sutherland****That Council do not supply heating to Lot 160 John Street at this time.****Carried 6/2****Moved: Cr Bendsorp****Seconded: Cr Reid****That Council investigate options for heating of Lots 159 and 160 John Street, Perenjori.****Carried 6/2****Moved: Cr Reid****Seconded: Cr Butler****That Council extend the offer of installation of TV Satellite Dishes to non-employee tenants for a \$5/per week rental increase.****Carried 7/1**

6042.2 MARCH 2006 INFORMATION BULLETIN

1. REFUSE SITE MANAGEMENT

Council is accountable for managing its refuse sites in accordance with the “Licence Conditions” set by the Department of Environment (DoE).

As management of a Shire Refuse Site necessitates a legal obligation to adhere to the DoE “Conditions of Licence”, as well as understanding and appreciating the environmental performance and management standards required under the Code of Practice Rural Landfill Management; it is important that all involved have a basic understanding of the expectations and guidelines that apply.

In an effort to have general and common understanding and direction Andrea Njoku (EHO/BO) has prepared a document that correlates specific requirements/guidelines from the DoE Licence, the Code of Practice Rural Landfill Management, Environmental Protection Act, Health Act and Bush Fires Act etc for ease of understanding and application by all staff – see Attached.

Council will appreciate that though the MES, and in turn the EHO/BO, is Council’s specified contact person for the DoE in respect to refuse site compliance the physical application of refuse site design and maintenance involves the Manager Works and Services as well as the CEO.

Submitted for information.

ATTACHMENT REFERRED TO ABOVE***Landfill Waste Management in the North Midlands Health Scheme*****Relevant Waste Management Legislation and Policy Documents**

Environmental Protection Act 1986

Environmental Protection Regulations 1987

Environmental Protection (Rural Landfill) Regulations 2002

Environmental Protection (Controlled Waste) Regulations 2004

Environmental Protection (Unauthorised Discharge) Regulations 2004

Code of Practice Rural Landfill Management

Landfill Waste Classification and Waste Definitions 1996 (as amended)

Landfill Sites in the North Midlands Health Scheme – Shires of Carnamah, Perenjori and Three Springs

The North Midlands Health Scheme comprises of the Shires of Carnamah, Perenjori and Three Springs.

The Shires operate several landfill sites within their separate jurisdictions. The Scheme’s Environmental Health Officers are responsible for the management of all the landfill sites in accordance with their licence conditions as prescribed by the Department of Environment.

The list of the various Class II landfills by shire location is as follows:

Carnamah

1. Carnamah Landfill Site
2. Eneabba Landfill Site

Perenjori

1. Latham Landfill Site, Reserve 20689, Summers Road (Category 64, Class II putrescible landfill site); and

2. Perenjori Landfill Site (Category 64, Class II putrescible landfill site).

- Perenjori Recycling Depot

Three Springs

1. Three Springs Landfill Site, West Yarra Road, Three Springs (Category 64, Class II putrescible landfill site).

- Three Springs Recycling Yard, Water Street, Three Springs

These Class II landfills are defined as unlined landfills that are designed to accept putrescible and inert wastes. The landfill sites in the Scheme are **licensed premises**, which means premises in respect of which the occupier (or Shire) is required to hold a licence under Part V of the *Environmental Protection Act 1986* (the Act) and which are used for the purpose of disposing of waste to landfill, whether or not a licence is in force.

For the purposes of Part V of the Act, the Class II putrescible landfills are also listed in Schedule 1 of the *Environmental Protection Regulations 1987* as Category 64 **prescribed premises** on which waste (as determined by reference to the waste type set out in the document entitled “Landfill Waste Classification and Waste Definitions 1996 (as amended)” is accepted for burial, with a production or design capacity of 20 tonnes or more per year.

Waste Types Permitted for Disposal at Class II Prescribed Premises

Waste Types	Definitions
Clean Fill	Material that will have no harmful effects on the environment and which consist of rocks or soil arising from the excavation of undisturbed material.
Type 1 inert wastes	Non-hazardous, non-biodegradable (half-life greater than 2 years). Examples include building and demolition wastes, asphalt wastes, biosolids, casting sands, blasting sand or garnet. Also includes materials that require treatment to render them inert (eg peat, acid sulphate soils).
Type 2 inert wastes (with special licence conditions)	Waste consisting of stable non-biodegradable organic materials such as tyres and plastics, which are flammable and require special management to reduce the potential for fires.
Putrescible wastes	Component of the waste stream likely to become putrid, including wastes that contain organic material such as food wastes, wastes of animal or vegetable origin, which readily bio-degrade within the environment of a landfill.
Type 1 Special Wastes (for registered sites as approved under the <i>Environmental Protection (Controlled Waste) Regulations 2004</i>).	Waste which includes asbestos and asbestos cement products approved for supervised burial.
Type 2 Special Wastes (for registered sites as approved under the <i>Environmental Protection (Controlled Waste) Regulations 2004</i>).	Biomedical wastes which does not require incineration and which is approved for supervised burial.
Contaminated solid waste meeting waste acceptance criteria for Class II landfills (possibly with specific licence conditions).	Hazardous and intractable wastes which pose a threat or risk to public health, safety or the environment.

General Conditions for Management of Landfill Activities

1. Waste is to be disposed on the premise at least 35 metres from the premises boundary.
2. Waste is to be placed within a defined trench or within an area enclosed by earthen or other bunds.
3. The waste tipping area of the active cell is restricted to a maximum linear length of 30 metres.
4. The active landfill is to be managed so that at no time does land filling result in an exposed face exceeding 2 metres in vertical height.
5. Waste is to be compacted regularly and covered with at least 230mm of cover material monthly.
6. There must be sufficient stockpile of cover material at the landfill site at all times to cover the waste in the event of a fire.
7. Waste is to be covered with a final soil cover of at least 1 metre.

Environmental Performance and Management Standards Required under the Code of Practice Rural Landfill Management**Landfill Site Layout and Design Features**

A good landfill site should have the following design and layout:

1. Minimum of 3 metres firebreak around the disposal area and any building or fuel storage facilities.
2. A direct and safe access to the disposal tip and the recycling areas.
3. A site design that limits public access to a minimum. Temporary barriers can be used to define areas which the public may access.
4. Clearly marked and designated areas (see Signage) for collected putrescible wastes, green wastes, large scrap metal items and white goods, high fire risk materials and controlled wastes (tyres and asbestos and sewage) should either be disposed of or stored in separate areas within the site.
5. Waste must be at least 30 metres from fence surrounding the site.

Signage

Informative signs should be provided at the entrance of the landfill site and should display the following information:

1. Hours of operation (if applicable);
2. Contact telephone number for information and complaints or notification of fires;
3. List of materials acceptable for recycling and the designated location for them to be deposited on site;
4. The types of wastes that must not be deposited at the site and a contact telephone number for information on alternative disposal options; and
5. A warning, indicating penalties for people lighting fires.

Wastes are to be separated and the various areas demarcated by well placed signage for each type of waste:

1. Household waste (putrescible wastes)
2. Greenwastes
3. Construction and demolition wastes
4. Recyclables
 - Scrap metal and car bodies
 - White goods
 - Plastics
 - Glass
 - Pesticide containers/drums

5. Controlled wastes:

- Clinical wastes
- Asbestos
- Tyres

Summary of Recommended Standards for Landfill Layout and Design

Have clear positive information signs and on-site directions

Public access is contained within a minimum working area

Have separate disposal points for solid and nominated wastes

Have controlled access to separate disposal areas for liquid and special wastes.

Control of Access to the landfill site by a Single Entrance

Access to the landfill site should be restricted to one (1) entrance via an access road from the primary road. This is to serve as an on-site traffic and dust control mechanism.

Site Fencing

Suitable fencing such as wire mesh fence around the boundary restricts unauthorized access to the site and minimizes the possibility of illegal dumping of hazardous wastes and starting of fires. It also restricts windblown litter within the area and acts as a stock control.

The landfill site should have a minimum of 1.8 metre wire mesh fence (or similar) topped with three (3) strands of barbed wire, enclosing the waste disposal area.

Summary of Recommended Standards for Fencing

Wire fencing at boundary or operational area of landfill

Wire fencing around the perimeter of the site or the putrescible face to control litter and restrict access to the site.

Fence may have lockable gates to restrict unauthorized access.

Site screening

Screening plantations of appropriate trees or shrubs should be developed and maintained to provide wind barriers, supplementary litter control, and to improve the visual amenity of the site.

Vegetation screening also acts as a noise buffer and may help lower the ground water level around the site.

Litter Control

The most effective mechanism for litter control in landfill area is the regular compaction of the waste material in the tip, and complete covering of the waste with clean inert material. Fortnightly covering of the compacted waste would be recommended as good practice.

Other additional and/or complementary options are the use of earth bunds (excavated earth) to act as windbreaks, and litter screens (using mobile wire mesh fencing). These litter screens should be regularly inspected and litter removed to prevent visual unsightliness.

Summary of Recommended Standards for Litter Control

Regular compaction and covering of waste (preferably fortnightly)

Use of litter screens/fencing

Use of earth bunds as windbreaks

Restrict tipping face to 30m width x 2m height area

Water Pollution Control Mechanisms

Water pollution from landfills arise from two main sources:

1. the contamination of surface waters from contact with waste; and
2. groundwater contamination from leachate.

To protect surface water bodies, the minimum undisturbed separation distance between the waste disposal area and any natural or artificial surface water (or their flood plains) is 100 metres.

To protect groundwater, the minimum undisturbed separation distance from the base of a landfill to the highest level of the water table aquifer is 3 metres.

Storm water should be directed away from the waste tipping area, and storm water drains must be kept clear to allow for good drainage. Any water contaminated with waste is to be diverted into a sump on site and retained on the premises.

Air Pollution Control Mechanisms**Dust Control**

The main cause of dust pollution is from vehicular traffic on the site. No visible dust is to escape from the landfill site. Internal roads are to be maintained at all times.

Firebreaks

Maintain a minimum of 3 metres firebreak around the landfill area.

Burning of Greenwaste

Only greenwaste may be burnt on the landfill site, and always under controlled supervision.

Controlled burning of greenwaste should occur at the following times:

1. Segregated greenwaste is dry and seasoned for at least 2 months before burning.
2. Burning is undertaken in a designated burning area
3. There must be an adequate water supply and distribution system on-site to prevent fires from escaping beyond the greenwaste area.
4. Burning is done in such a manner so as to minimize the generation of smoke
5. Greenwaste is burnt in windrows or trenches.
6. Burning does not commence before 8 AM, and the Fire Control Officer for the landfill site declares the area safe by 12 Noon of same day.
7. That from the time burning commences until the Fire Control Officer for the premise declares the area safe;
 - a. a fire fighting vehicle is present nearby the designated burning area; which is carrying at least 500 litres of water, fitted with at least 30 metres of 19 mm diameter rubber hose and with a pump capacity delivering a minimum of 700 kPA through a nozzle capable of projecting water by spray or by jet; and
 - b. 2 persons are present who have approved qualifications in fire fighting.

Designated burning areas of landfill site should be:

- At least 50 metres from boundary
- Have no flammable material, only greenwaste
- Is positioned where no other waste has been deposited, only greenwaste

Fire Outbreaks and Fire Reporting

Appropriate fire control procedures should be in place on the premise so that any unauthorized fire is extinguished immediately. There should also be appropriate alarm and evacuation procedures.

All unauthorised fires must be reported to the Chief Executive Officer of DoE within 14 days of the fire, and the report must include:

1. Details of the date, time and location of the fire;
2. Time the fire was declared safe by the Fire Control Officer for the premise site; and
3. The cause, or suspected cause, of the fire.

Summary of Recommended Standards for Fire Control

No deliberate burning of putrescible wastes

3 metre minimum fire break maintained around landfill site.

Have adequate firefighting supplies readily available on site.

Controlled greenwaste burning undertaken under supervision.

A log book to be maintained for both controlled and unauthorized fire incidents

Disposal and Burial of Asbestos

Waste containing asbestos must be separated from all other waste materials where separation is reasonably practicable. All material containing asbestos must be wrapped in plastic to prevent the release of asbestos fibres into the environment during transportation to the disposal site. Asbestos should be off loaded at the foot of the excavation at the landfill site in such a manner as to avoid the generation of dust and the release of asbestos fibres.

Asbestos material should be buried as soon as possible following its arrival at the disposal site, with any load to be recorded on a register, defined by grid references on the site plan.

Asbestos waste must be transported by licensed carriers to landfills licensed to accept asbestos wastes in accordance with the *Environmental Protection (Controlled Waste) Regulations 2004*.

Storage and Disposal of Used Tyres

The main environmental issues identified with tyre storage and disposal in landfills are:

1. Toxic emissions from the uncontrolled burning of tyres eg oils, heavy metals etc.
2. Public health risks associated with toxic emissions from burning tyres, mosquito breeding and vermin habitation
3. Poor compaction and taking up of valuable airspace in landfill.

The legislative arrangements in WA for addressing the various environmental protection issues are as follows:

1. *Environmental Protection Regulations 1987 Part 6 Tyres* under inert waste classification. This regulates and determines standards for storage and disposal of tyres including the Tyre Landfill Exclusion Zone (TLEZ).
2. *Environmental Protection (Controlled Waste) Regulations 2004 – Schedule 1* This monitors the transport and disposal of tyres.
3. *Environmental Protection (Unauthorised Discharge) Regulations 2004 – Schedule 1* This regulates the pollution caused by the burning of tyres. It prohibits the burning of tyres that discharge visible smoke to the environment.

Tyre stockpiles need to be separately sorted and managed to aid access for disposal, and therefore prevent possible contamination with other wastes, especially greenwaste.

The long travel distances, transport costs and regulatory requirements for the transport of used tyres is a significant barrier to the relocation of existing stockpiles to recycling facilities. The EHOs will investigate and evaluate viable options for the transport of existing stockpiles by licensed businesses to approved tyre recycling facilities.

A tyre monofill within the landfill site may be considered for the disposal of used tyres. Any tyres disposed to landfill must be covered regularly to limit the potential for fire, mosquito breeding and vermin habitation.

Unit of Measure - Equivalent Passenger Unit (EPU)

Depending on the perspective taken, tyres can be measured by number, mass or volume. Tyres can also be classified by application and market segment such as passenger tyres or off-the-road (OTR) tyres, which are tyres used on earth moving and mining equipment. A unit of measure that has been introduced is the equivalent passenger unit (EPU) which relates tyres of various sizes to an equivalent passenger tyre (or 1 EPU).

The EPU conversions are as follows:

Type of Tyre	EPU	Assumed Mass (kg)
passenger tyre	1	9.5
light and medium commercials	2	19
truck and bus tyres	5	47.5
earthmoving and agricultural	50	475
large earthmoving	100	950

Particular issues relating to waste tyres in rural areas include the storage and disposal of agricultural, mining and earthmoving tyres.

Compliance with other Acts, Regulations and Policy Documents

There are other statutory obligations under the *Bush Fires Act 1954* and the *Health Act 1911*. Where there is conflict between the general requirements of the landfill licence and any Act or Regulation, the latter takes precedence.

Compliance with the statutory obligations and policy documents such as the Landfill Waste Classification and Waste Definitions 1996 (as amended) and the Code of Practice, Rural Landfill Management must be ensured as much as possible to avoid non-compliance and a breach of conditions of the landfill licence.

The President brought up the issue of the drainage problem along the fence line of Council owned property at Lot 136 Livingstone Street Perenjori and requested that the problems be rectified properly.

Mr Phil Cleaver and Mr Garry Agnew left the Chambers at 2.36pm.

6043 FINANCE & ADMINISTRATION**6043.1 MIDWEST GROUP OF AFFILIATED AG SOCIETIES**

APPLICANT:	SHIRE OF PERENJORI
FILE:	206.01
DISCLOSURE OF INTEREST:	0
AUTHOR:	D ORLANDO – ACCOUNTANT_____
RESPONSIBLE OFFICER	D ORLANDO – ACCOUNTANT_____
REPORT DATE:	11TH April 06
ATTACHMENTS	Letter attached

Cr King has previously declared an interest in this item and will not participate in the vote.

Executive Summary:

The Midwest Group of Affiliated Agricultural Societies present a Mid West District display at the Perth Royal Show each year. This promotes local produce and tourism of the Midwest to visitors of the show.

Applicants Submission:

A request for financial assistance has been received from the Mid West Group of Affiliated Agricultural Societies for the set up of the display for this years show.

Background:

Council has contributed annually an amount of \$250.00

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Budget provision has been made in the 2005/2006 budget.

Strategic Implications:

Nil

Consultation:

Nil

Comment:

Provision for the donation of \$250 has been made in the 2005/2006 budget.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council donate \$250 to the Mid West Group of Affiliated Agricultural Societies for the purpose of contributing towards the Mid West District Display at the 2006 Perth Royal Show.

Moved: Cr Benton

Seconded: Cr Butler

That Council donate \$250 to the Mid West Group of Affiliated Agricultural Societies for the purpose of contributing towards the Mid West District Display at the 2006 Perth Royal Show.

Carried 7/0

6043.2 OFFER FOR WINDMILL

APPLICANT: Mr John Carstairs
FILE:
DISCLOSURE OF INTEREST: 0
AUTHOR: DOMENICA ORLANDO - ACCOUNTANT
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 11 APRIL 2006
ATTACHMENTS: Letter of Offer

Applicants Submission:

Mr John Carstairs is interested in acquiring a windmill owned by the Shire located on Perenjori/Carnamah Rd.

Background:

It is believed the windmill was previously utilised by the Shire for firefighting purposes but is no longer used.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

\$100 additional income

Strategic Implications:

S3.58 Disposal of Property Functions & General Reg 30 3(a) exempt if value is less than \$20000.

Consultation:

Nil

Comment:

Voting Requirements:

Simple Majority

Officers Recommendation:

That Mr John Carstairs' offer to purchase and remove the windmill on Perenjori/Carnamah Road for \$100 be accepted.

Moved: Cr King

Seconded: Cr West

That all miscellaneous surplus equipment be disposed of at the discretion of the CEO.

Carried 8/0

6043.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY

APPLICANT:	ACCOUNTANT
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	DOMENICA ORLANDO - ACCOUNTANT
RESPONSIBLE OFFICER	DOMENICA ORLANDO - ACCOUNTANT
REPORT DATE:	13TH APRIL 2006
ATTACHMENTS	Monthly Financials

Executive Summary:

As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or \$5000 figure which was adopted by Council at its March meeting of Council.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment:	Nil
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Nil
Consultation:	Nil
Voting Requirements:	Simple Majority
Officers Recommendation:	

Moved: Cr King Seconded: Cr Butler

That:**1. Statement of Financial Activity**

That the Statement of Financial Activity for the period ended 31st March 2006 be accepted as presented.

2. Finance Report

That the Finance Report for the period ended 31st March 2006 be accepted as presented.

3. Capital Expenses

That the Capital Report for the period ended 31st March 2006 be accepted as presented.

4. Sundry Creditors Report

That the Sundry Creditors Report for the period ended 31st March 2006 with a balance of \$71,8953.88 as presented be received.

5. Sundry Debtors Report

That the Sundry Debtors Report for the period ended 31st March 2006 with a balance of \$40663.76 as presented be received.

6. Bank Reconciliations

That the balances of the Municipal Fund of \$365,258.31, the Term Deposit of \$500,000 and the Trust Fund of \$38,982.33 as at 31st March 2006 as presented be received.

7. Accounts for Payment

That the Accounts for payment for the Municipal Account consisting of Cheque Numbers 14441 to 14541 and EFT Numbers 2436708 to 300306 for \$320,879.02 and the Trust Account consisting of Cheque Number 670 and EFT Numbers 987 to 1038 for \$27,305.65 for the period ended 31st March 2006 as presented be accepted.

Carried 8/0

8.

Moved: Cr Baxter

That the Sporting Clubs Contribution be discontinued in the 2006/07 budget.

Moved: Cr Sutherland

Seconded: Cr Benton

That the Sporting Clubs Contribution be discontinued in the 2006/07 budget.

Carried 8/0

6044 PLANT & WORKS

6044.1 REVIEW OF ROAD PRIORITIES

APPLICANT:	SHIRE OF PERENJORI
FILE:	702.01
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	10 APRIL 2006
ATTACHMENTS	NIL

Executive Summary:

As a result of flood damage we will be unable to complete our scheduled road program for 05/06. Last year's program was also not completed. It may be timely to review our approach to the roads program, and the Plant and Works Committee would be the appropriate vehicle for this review.

Applicants Submission:

For the last two years the Shire has been unable to complete its scheduled road program. The main limiting factor has been internal capacity. Despite increases in funding the size of the workforce and the size of the fleet has not increased. To have any prospect of achieving a complete program in future years we need to consider a different approach. This should include consideration of the following:

- Recognition of the physical limitations of our internal capacity. There is no point in scheduling more work that we are physically capable of doing;
- Review of road priorities. We need to review our roads to identify high priority roads that will qualify for investment and upgrade. We also need to identify low priority roads that will only receive routine annual maintenance, and these need to be signposted accordingly.
- More road sealing – One of the ways in which we can achieve our spending targets is to undertake more road sealing work. Road sealing is expensive, but it is lower maintenance and it improves the quality of the road asset and helps maintain future preservation funding through the Grants Commission.
- Clearing Permits – In light of our experience with the clearing permit at Maya, we need to identify those roads that we intend to upgrade in the next 10 years and seek a single clearing permits for the entire program. This would include for example Perenjori Rothsay and Wanarra Roads that we already know will require some clearing.

There is no guarantee that the level of funding presently available will continue beyond the life of the current R2R program and we need to ensure we obtain the best long term value from this funding while it lasts.

Background:

There are a number of factors affecting the Shire's capacity to complete scheduled works. These include:

- Availability of funding. Roads to Recovery provides a welcome boost to road funding. It is a condition of R2R funding that Council does not reduce its own effort, and this will be part of R2R audits. State road funding has been tied to vehicle registration fees providing a guaranteed base level of road funding.
- Internal capacity – despite increases in gross funding, this is not guaranteed beyond the 4 year life of the R2R program. The Shire has not increased the size of its workforce or the quantum of its plant.

- Road building materials – we have been limited to some degree by the availability of gravel supplies. This should be alleviated somewhat by new gravel supply arrangements agreed at the March Ordinary Meeting of Council.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Council will need to decide if it is prepared to designate some roads as low priority given that there are likely to be some objections.

Financial Implications:

The proposed approach will allow us to achieve future spending targets.

Strategic Implications:

The review will result in a strategic roads document to guide activities over the next 4 years.

Consultation:

The broad concepts were discussed informally at the last Plant & Works Committee meeting.

Comment:

Feedback from audits so far conducted on Roads to Recovery have indicated that many Shires have not maintained their own funding. This result could put R2R funds in jeopardy. The proposed approach would allow us to gain maximum value from the available funds and help reduce long term maintenance costs.

Voting Requirements:

Simple Majority

Officers Recommendation:

That the Plant & Works Committee be requested to conduct a strategic review of the road network and the Shire's approach to its maintenance and investment program.

Moved: Cr Butler

Seconded: Cr Reid

That the Plant & Works Committee be requested to conduct a strategic review of the road network and the Shire's approach to its maintenance and investment program.

Carried 8/0

6044.2 NEW WORKS DEPOT

APPLICANT:	WORKS FOREMAN
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	KEN MARKHAM – WORKS FOREMAN
RESPONSIBLE OFFICER	KEN MARKHAM – WORKS FOREMAN
REPORT DATE:	30 MARCH 2006
ATTACHMENTS	Nil

Executive Summary:

The present budget review has highlighted a couple of areas in regards to the expenditure for the new depot .

Final Payment for new workshop

When the current budget was compiled, the final progress payment of \$26,062.50 had not been made to Austeel. This payment was withheld pending remedial works to be done on the workshop building. Unfortunately this outstanding payment was overlooked and was not included in this year's budget.

Progress on Depot development

In the budget for the current financial year for the works depot, we allowed for an office, crib room and toilets for a total of \$45,000. When the budget was prepared it was not known what type of building would be purchased. We eventually purchased three transportable buildings for our use. The best way to maximise the life of these buildings and provide a suitable sheltered area between the buildings is to construct a roof structure over the buildings. This will have the added advantage of reducing the running and maintenance costs on the small air conditioners fitted to these buildings.

Quotes have been obtained from Swan Aussie Sheds for two types of structures for \$26,500 + GST and \$36,250 + GST. The table below sets out the progress in relation to the various elements of the new depot. These figures indicate a saving of almost \$20,000 on the overall project budget. If these savings are reallocated to the roof structure Council would only need to allocate an additional \$10,000 to the overall budget to cover the cost of the cheaper structure, while still allowing \$3,000 for any unanticipated costs.

	Budget	Actual		Difference
Sealing of yard	\$35,000	\$35,000	EST only	\$0
New shed	\$50,000	\$50,357		-\$357
Office, crib and toilets	\$45,000	\$38,207		\$6,793
Concrete shed floors	\$20,000	\$20,000	EST only	\$0
Electricity supply and installation	\$36,000	\$22,000	EST Part	\$14,000
Plumbing & water & septic	\$14,200	\$12,385		\$1,815
Wash down pad	\$2,500	\$2,500	EST only	\$0
Complete fencing	\$2,000	\$1,836		\$164
Channel & grating	\$2,600	\$5,500	EST Part	-\$2,900
Total	\$207,300	\$187,785		\$19,515

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications:

\$44,651 to allow for the completion of the budgeted works for the new depot.

Strategic Implications:

To build a modern and workable works depot

Consultation: Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

1: That the committee recommend to Council that Council allocate an additional \$26,062.50 to cover the final progress payment carried over from the 04/05 budget.

2: That the committee recommend to Council that an extra \$10,000 be allocated in the budget review, together with savings from within the depot project, for the construction of a roof structure over the transportable buildings.

Committee Recommendation:

1. That Council allocate an additional \$26,062.50 to cover the final progress payment carried over from the 04/05 budget.

2. That an extra \$15,000 be allocated in the budget review, together with savings from within the depot project, for the construction of a roof structure over the transportable buildings.

Moved: Cr Reid

Seconded: Cr Butler

1. That Council allocate an additional \$26,062.50 to cover the final progress payment carried over from the 04/05 budget.

Carried 8/0

Moved: Cr Butler

Seconded: Cr Bendsorp

2 That an extra \$15,000 be allocated in the budget review, together with savings from within the depot project, for the construction of a roof structure over the transportable buildings at the approximate cost of \$36250.

Carried 7/1

6045 GOVERNANCE**6045.1 CEO PERFORMANCE REVIEW**

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	CEO
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	12 APRIL 2005
ATTACHMENTS	<ol style="list-style-type: none"> 1. Extract from CEO Contract 2. Performance Criteria

Executive Summary:

Council is required by the Act and the CEO's Employment Contract to review the CEO's performance annually.

Applicants Submission:

The default process for the review is set out in Section 4 of the Contract (see Extract attached). The CEO and Council can agree to an alternative process, but in the absence of such an agreement the default process is used.

Features of the process are:

- Appointment of a reviewing person to act on behalf of Council. This may be a Councillor, a consultant such as Mike Fitz Gerald, or another person.
- The CEO conducts a self assessment.
- The CEO and the Reviewing Person meet to discuss the review and provide feedback
- The CEO and Reviewing Person prepare a report for Council

Section 6 of the Agreement makes provision for an annual salary review.

Background:

The anniversary of the CEO's appointment is 31 May 2006.

Statutory Environment:

Local Government Act 1995 S5.38 – sets out the requirement for an annual performance review.

Policy Implications:

Nil

Financial Implications:

Council will need to make provision for any increase in salary.

Strategic Implications:

Nil

Consultation:

The nominated Reviewing Person will need to be in a position to gain feedback from Council on their views on the CEO's performance. This may be accomplished through:

- Written feedback to the reviewing person
- Council going behind closed doors in the absence of the CEO to provide oral feedback
- If Council elects to appoint a consultant, a special meeting may be needed.

Comment:

The process set out in the contract is the default process if no alternative process is agreed between the parties.

Voting Requirements:

Simple Majority

Officers Recommendation:

1. That Council appoint a Reviewing Person to conduct the CEO performance review.
2. That Council determine whether it is satisfied with the process set out in the contract or wishes to negotiate an alternative process;
3. That Council determine the method for providing input to the Reviewing Person.

Moved: Cr King

Seconded: Cr Butler

1. That Council appoint Mr Mike Fitzgerald to conduct the CEO performance review.
2. That Council use the process set out in the contract and also in addition ask the reviewing person to also involve other State and Federal Government Ministers/Department
3. That the reviewer, Mr Mike Fitzgerald contact members by phone for providing input to the Reviewing Person.

6045.2 COMMUNITY FACILITIES GRANT PROGRAM

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	12 APRIL 2006
ATTACHMENTS	Letter from DLGRD

Executive Summary:

The Community Facilities Grant Program provides funding of up to \$25,000 for capital expenditure on community facilities.

Applicants Submission:

The Townscape Committee has developed a concept plan for interpretation of changes in grain production within the Shire. The plan involves a 3 dimensional representation of grain production as well as seating and shelter. It is proposed that it be located adjacent to the parking area near the public toilets. This could be combined with a new shire map to replace the structure opposite the Shire Office. Tourism facilities is one of the identified priorities under the program.

Background:

The program provides grants of between \$2,000 and \$25,000.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

While there is no specific requirement for the level of contribution from a proponent, the funding body is seeking a demonstration of commitment. Dollar for dollar matching funding would demonstrate commitment to the project. This year's budget included \$8,250 for the townscape project, and only \$200 has been spent. If the remaining funds are rolled over into 06/07, and supplemented with an

additional allocation of \$12,000 this would provide matching funding for a \$20,000 grant, and an overall project budget of \$40,000.

Strategic Implications:

The proposed project would have streetscape and tourist facilities value.

Consultation:

The project has been developed by the Townscape committee.

Comment:

Council has already agreed to the erection of a mallee fowl interpretive sign nearby. The combination of interpretive information, the proximity to the tourist centre and the caravan park should help improve tourism services.

Voting Requirements:

Absolute Majority

Officers Recommendation:

That Council authorise the CEO to apply for funding under the Community Facilities Grant Program for an interpretive structure;

That Council notionally allocate \$20,000 in 2006/07 towards the project (including \$8,000 rolled over from 05/06)

Moved: Cr Butler

Seconded: Cr West

That Council authorise the CEO to apply for funding under the Community Facilities Grant Program for an interpretive structure;

That Council notionally allocate \$20,000 in 2006/07 towards the project (including \$8,000 rolled over from 05/06)

Carried 8/0

6045.3 MID WEST INFRASTRUCTURE PLAN

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	12 APRIL 2006
ATTACHMENTS	Mid West Infrastructure Plan

Executive Summary:

The DPI is meeting with members of the NMVROC on 19 May 2006 to gather Local Government input into the Mid West Infrastructure Plan.

Applicants Submission:

The forum is being conducted in Mingenew at 9 am on 19 May 2006, and will be followed by a meeting of the NMVROC.

Background:

DPI is working with the Mid West Strategic Infrastructure Group to prepare a strategic infrastructure plan for the region.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

The Shire of Perenjori has been actively pursuing infrastructure improvements.

Consultation:

The meeting date was set by NMVROC at the request of DPI.

Comment:

The CEO and Shire President represent Perenjori on the NMVROC. One to two additional Councillors would be needed to attend the forum. They would be able to remain as observers for the NMVROC meeting.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council nominate up to two additional Councillors to attend the forum and VROC meeting on Friday 19 May 2006 at Mingenew.

Cr West advised he should be available.

6045.4 LOTUS MINERALS CLEARING PERMIT

APPLICANT: DEPT OF INDUSTRY & RESOURCES
FILE: 0
DISCLOSURE OF INTEREST: NIL
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 12 APRIL 2006
ATTACHMENTS: Notice and Map

Executive Summary:

Lotus Minerals has applied to clear 50 hectares over the next 5 years for the purposes of mineral exploration.

Applicants Submission:

DOIR has provided details of the clearing application from Lotus Minerals. The prospect is located in the North East of the Shire.

Background:

Council has until 21 April to comment on the application.

Statutory Environment:

Environmental Protection Act 1986 S51E(4) allows DIOR to act on behalf of the Department of Environment in relation to applications by mining companies.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

This application flags a further potential mining project in the Shire.

Consultation:

Nil

Comment:

CALM will provide advice on conservation issues.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council not object to the proposed clearing permit.

Moved: Cr King

Seconded: Cr Butler

That Council not object to the proposed clearing permit.

Carried 8/0

6045.5 POLICY –MANAGEMENT OF INVESTMENT OF SURPLUS FUNDS

APPLICANT:	Shire of Perenjori
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	DOMENICA ORLANDO - ACCOUNTANT
RESPONSIBLE OFFICER	DOMENICA ORLANDO - ACCOUNTANT
REPORT DATE:	11 APRIL 2006
ATTACHMENTS	Nil

Applicants Submission:

At Councils recent interim audit conducted on 15th and 16th March carried out by UHF Haines Norton, the auditor recommended that a new policy be created for the Investment of Surplus Funds and that Delegation Number 026 (Investment of Surplus Funds) be summarised and be related back to the new policy.

Background:

At last years audit the auditor representative recommended that a delegation for the investment of surplus funds was required to comply with the FM Regulations and Local Government Act. A delegation was produced using a template provided by UHF Haines Norton.

The Delegations Register is due to be reviewed at the May meeting of Council where the delegation will be amended.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

A detailed policy for the investment of Council's surplus funds for staff to follow.

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

UHF Haines Norton Auditors

Comment:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council adopt Policy No# 272 Management of Investment of Surplus Funds as follows:

Policy Number 272**Management of Investment of Surplus Funds****Objectives:**

To maximise the interest earnings of funds not otherwise in use.

Guidelines:

1. Lodgement and maturing of investments may be communicated by telephone to Council's financial institutions, provided that they are confirmed in writing on the same day.
2. Details of each investment transaction are to be recorded in Council's Investment Register using a unique folio number for each investment account.
3. Each folio of the Investment Register is to include details of:
 - The financial institution with which the investment is held;
 - The originating fund of the principal amount;
 - The term of the investment;
 - The financial institution's account number for the investment;
 - The interest rate applicable to the investment; and
 - The maturity date of the investment
4. Details of the lodgements of investments forwarded to financial institutions are to include:
 - The originating fund of the principal amount;
 - The lodgement date;
 - The proposed maturity date;
 - Instructions regarding the destination account of any interest earned and the principal amount at maturity.
5. Councils Investment Register is to be updated at least monthly and kept in the strong room of the Council Offices.

Legislative Power

Local Government Act 1995 (Section 5.16, 5.17, 5.18)

Conditions

Refer Trustees Act section 20, Financial Management Regulations r19

Moved: Cr West

Seconded: Cr Sutherland

That Council adopt Policy No# 272 Management of Investment of Surplus Funds as Council Policy.

Carried 8/0

6045.6 REGIONAL ARTS DEVELOPMENT OFFICER – FUNDING REQUEST

APPLICANT:	Arts & Cultural Development Council
FILE:	
DISCLOSURE OF INTEREST:	0
AUTHOR:	DOMENICA ORLANDO - ACCOUNTANT
RESPONSIBLE OFFICER	STAN SCOTT – CEO
REPORT DATE:	12 APRIL 2006
ATTACHMENTS	Letter Re: Midwest Creative Arts Program

Applicants Submission:

The Arts and Cultural Development Council in Geraldton have developed a “Midwest Creative Arts Program” where a Regional Arts Development Officer (RADO) is employed to develop projects in communities such as murals, art workshops etc.

Country Arts WA are putting up \$70000 over 24 months but this needs to be matched dollar for dollar by regional shires or businesses. The RADO will be an experienced arts worker/artist and will regularly visit our town.

Background:

A number of Murial Projects have been completed in town, including at the old supermarket and the swimming pool. In these instances local groups have sought artists to assist these projects.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Budget Consideration for 2006/07

Strategic Implications:

Nil

Consultation:

Nil

Comment:

If Council were to contribute, given our relatively small population and the number of Local Governments in the region an amount of \$1000 per year for each of the two years would be appropriate.

The deciding factor should be whether we anticipate any direct benefit from the position.

Voting Requirements:

Simple Majority

Officers Recommendation:

Council consider funding towards a Regional Arts Development Officer in the 2006/07 budget.

Moved: Cr King

Seconded: Cr Butler

Council consider funding towards a Regional Arts Development Officer in the 2006/07 budget.

Carried

7/1

6045.7 PHOTOVOLTAIC POWER PROJECT

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	12 APRIL 2006
ATTACHMENTS	NIL

Executive Summary:

The Very Large Scale Photovoltaic power project has now moved to a commercialisation stage, and as a result the Shire's role supporting the feasibility study probably needs to come to an end.

Applicants Submission:

Recently Dr Dilawar Singh and other parties formed a company called Prime Solar Power Limited (PSP) to commercialise the project, which will involve seeking funding through the Fringe of the Grid program managed by the Sustainable Energy Development Office. At this stage PSP has not been endorsed by the steering committee as the project developer.

As the project has now reached the commercialisation stage, there is limited work still to be done by the steering committee, and it is difficult to justify further investment by the Shire as any new work will go directly to the benefit of the commercial project.

1. The Shire must now rationalise its involvement as follows:
2. Advise the project proponents that as the project has now reached the commercialisation stage the further direct financial support would be inappropriate;
3. Arrange a meeting of the steering committee to finalise its involvement and map out any future role (if any). The committee would need to determine whether to endorse PSP as the project developer, and conditions if any on its use of material (including Task VIII support). PSP would need to enter into separate agreements with the Shire and the University in respect of future relationships.
4. Ensure that the Shire has copies of all material produced as a result of the committee.
5. Continue to support the project as part of the wider concept of a Perenjori Energy Park focussed on alternative energy.

Background:

The VLS PV project had its roots in a visit to WA by the Task VIII group from the International Energy Agency in March 2004. IEA identified Perenjori as an ideal location for such a project.

The Shire of Perenjori entered into a tripartite steering group with Murdoch University and Prime Solar Limited for the development of the project. Through funds contributed by Murdoch University and the Shire of Perenjori Dr Dilawar Sing worked to advance the Perenjori project including supervising a PHD thesis and preparing a 'road map' document for the project.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Council allocated \$16,000 in 2006/07 to the project. This money has not been spent. Murdoch university may request some reimbursement of a share of the costs accumulated since the first allocation was exhausted. This would be a maximum of \$5,000. The remaining \$11,000 could be reallocated.

Strategic Implications:

This project is in keeping with the Shire's strategy of encouraging economic development.

Consultation:

Over the last 6 weeks the Shire President, EDO and CEO have met with most of the key players.

Comment:

The Shire's approach from here should be:

- Enter into an agreement with Prime Solar Power for use of the material produced using Shire funds. This would probably involve a small royalty. (0.5c per unit would result in an annual income of around \$40,000 for the Shire.)
- Ensure that all material, including exchanges between other players and IEA Task VIII group, is available to the Shire;
- Continue to provide political support for the project as part of the Perenjori Energy Park (or whatever alternative title may be developed for the group of innovative projects we have been encouraging).
- Not provide any additional funding for the project, except for our share of any funds already spent by Murdoch University.

This approach will allow us to continue to have involvement in the project without the commercial risks associated with equity investment. Further we can continue to build the Perenjori Brand as a place that fosters and supports innovation and enterprise.

Voting Requirements:

Simple Majority

Officers Recommendation:

1. That Council authorise the CEO to negotiate an agreement with Prime Solar Power for use of materials for the project on the basis of a small royalty;
2. That apart from the Shire's share any funds (to a maximum of \$5,000) already expended by Murdoch University, no further funds be spent on the project;
3. That Council continue to support the project as part of Perenjori Energy Park.

Moved: Cr West

Seconded: Cr Reid

1. **That Council authorise the CEO to negotiate an agreement with Prime Solar Power for use of materials for the project on the basis of a small royalty;**
2. **That apart from the Shire's share any funds (to a maximum of \$5,000) already expended by Murdoch University, no further funds be spent on the project;**
3. **That Council continue to support the project as part of Perenjori Energy Park.**

Carried

8/0

6045.8 UPGRADE OF GERALDTON CREMATORIUM

APPLICANT: Geraldton Cemetery Board
FILE: 801.01
DISCLOSURE OF INTEREST: 0
AUTHOR: D ORLANDO - ACCOUNTANT
RESPONSIBLE OFFICER: D ORLANDO - ACCOUNTANT
REPORT DATE: 11 APRIL 2006
ATTACHMENTS: Letter from Geraldton Cemetery Board

Applicants Submission:

The Geraldton Cemetery Board are requesting a financial contribution towards the upgrade of the Geraldton Crematorium which services the Midwest and wider community. The project is scheduled to commence late 2006.

Background:

Nil

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

2006/07 budget consideration

Strategic Implications:

Nil

Consultation:

Nil

Comment:

Council should consider the upgrade of Perenjori's own Cemetery prior to financially contributing to another establishment out of town which may not benefit the majority of its residents.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council advise the Geraldton Cemetery Board that it will not be contributing to the upgrade of the Geraldton Crematorium.

Moved: Cr Reid

Seconded: Cr Benton

That Council advise the Geraldton Cemetery Board that it will not be contributing to the upgrade of the Geraldton Crematorium.

Carried 8/0

6045.9 WALGA – ANNUAL GENERAL MEETING

APPLICANT: WALGA
FILE: 105.11
DISCLOSURE OF INTEREST: 0
AUTHOR: D ORLANDO - ACCOUNTANT
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 11 APRIL 2006
ATTACHMENTS: Notice of Annual General Meeting

Applicants Submission:

Council is required to determine whether it has any motions which they wish to have discussed at the annual general meeting of WALGA held during Local Government Week.

Members also need to consider whether they will be attending Local Government Week.

Background:

Each year WALGA holds its annual convention, Local Government Week at the Burswood Convention Centre. Local Government week is the premier event for elected members and officers within Local Government. The Associations annual general meeting is a major part of this event.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Attendance at the Annual General Meeting is free of charge for member local governments, excluding the cost of lunch.

Strategic Implications:

Nil

Consultation:

UHF Haines Norton Auditors

Comment:

The closing date for submission of motions is Friday 16th June 2006. Any motions proposing alterations to the Associations constitution must be received by 3rd May 2006. Rooms for all Councillors have been booked at the Burswood Resort from 04th August to 08 August 2006.

Voting Requirements:

Simple Majority

Officers Recommendation:

1. That Council nominate two voting delegates for the WALGA AGM on Sunday 6th August 2006.
2. That Council determine whether it has any motions for inclusion on the agenda for consideration at the 2006 WALGA AGM.
3. That members nominate their attendance at Local Government Week 2006.

Moved: Cr West

Seconded: Cr Butler

1. That Council nominate the President and Vice President as voting delegates for the WALGA AGM on Sunday 6th August 2006.

2. That Council include a motion on the Headworks Scheme on the agenda for consideration at the 2006 WALGA AGM.
3. That members nominate their attendance at Local Government Week 2006.
Carried 8/0

6045.10 WALGA ELECTED MEMBERS TRAINING

APPLICANT: WALGA
FILE: 101.01
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 11 APRIL 2006
ATTACHMENTS: Module 15 – Sustainable Asset Management

Applicants Submission:

WALGA have advised that a “Sustainable Asset management” course for elected members or officers is to be held at a number of locations between 18th April and 20th June 2006. The course assists elected members in understanding asset management issues and improving asset management capacity within their councils by:

- Understanding stewardship responsibilities
- Know what your community can afford
- Move from annual budgeting to long term planning

Background:

WALGA provide elected members and officers regular training to assist them in the roles on Council.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Cost of \$324.50 per person

Strategic Implications:

Nil

Consultation:

Nil

Comment:

Voting Requirements:

Simple Majority

Officers Recommendation:

Any interested members to fill in Registration.

6045.11 TELSTRA PROJECT – THREE SPRINGS EAST – PERENJORI & PERENJORI OPTIC FIBRE SPUR

APPLICANT: Diamond Communications
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: DOMENICA ORLANDO - ACCOUNTANT _____
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 13 APRIL 2006
ATTACHMENTS: Letter attached

Applicants Submission:

Diamond Communications are carrying out maintenance on behalf of Telstra. Major portions of works are to be located on private property with exception of the following where that cable deviates into and across road reserves:

- Carnamah-Perenjori Rd – LM1628
- Carnamah-Perenjori Rd – at Metcalf Rd and trenching across the gravel section of Metcalf Rd (between LN1599 and LN5553) by plough.
- Plough or trench in the road reserve to avoid the crown reserve at LN5553
- Plough or trench in the road reserve to avoid dam at LN3584
- Plough or trench in the road reserve to avoid local rubbish tip and adjacent West Perenjori Nature Reserve, continuing across the gravel section of Barwick Road.
- Under bore Old Perth Road.

Background:

Access start dates 26th April 2006 and finish date 15th July 2006.

Telstra's employees and contractors are authorised to carry out Telstra's activities under clause 43 of Schedule 3 to the Telecommunications Act 1997.

The notice states that "all reasonable steps to ensure that the site is restored to a condition similar to its condition before the activity began"

Statutory Environment:

Local Government Act 1995 S3.1 – The Telecommunications Act 1997 requires that carriers inform landholders of their activities.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Comment:

Map is available for viewing

Voting Requirements:

Simple Majority

Officers Recommendation:

For Council Information

6046 OTHER BUSINESS

6046.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

WALGA – Submission made to State Infrastructure Strategy
 WALGA – Local Government Appointments to Boards and Committees
 WALGA – Current Vacancies on Boards and Committees
 WALGA – Ministerial Meeting with Hon John D’Orazio MLA
 WALGA – Association Meeting with National Party WA Leader Mr Brendon Grylls MLA
 WALGA – Schedule 2 Exemption-Clearing Maintenance of Existing Transport
 WALGA – Fair Play A Strategic Framework for Inclusive Sport and Recreation
 WALGA – Training and Development
 WALGA – Current Vacancies on State and Assoc Boards and Committees
 WALGA – Concern with Butt litter waste
 Gary Snook MLA – Upgrade of Great Northern Highway
 Linking Councils and Communities – Linkages Edition 34
 Wildflower Country Tourism Steering Committee – Minutes
 Department of Local Govt and Regional Development – Normalisation Payments
 Productivity Commission – Road and Rail Freight Infrastructure Pricing
 Liz West – Letter of Thanks
 Gindalbie Metals Ltd – Fact Sheet Stage 2
 Department of Education and Training – Career Development Newsletter
 The Future of Local Government Summit 2
 Western Australian Citizen of the Year Awards
 Gindalbie Metals Ltd – Appointment of Alliance Partners for the Mt Karara Hematite Iron Ore Project
 Shire of Greenough – Provision of Level 2 Tunics To Bush Fire Brigades/Volunteer Fire Fighters
 Department of Industry and Resources – Update on the North Midlands Broadband Solutions Project
 Senator Judith Troeth – Inquiry into Rural and Regional Women’s Representation
 Hon Jim Lloyd MP – Major changes to Industrial Relations
 WALGA – Municipal Waste Advisory Council
 Councillor Magazine
 Landmarks Magazine
 Australia Day Council of WA – Information and Update
 State Water Strategy – News
 Talking Native Title
 Road Safety Council of WA – Newsletter
 Western Power Networks – Today and Tomorrow
 Government News - Magazine
 Julie Weir – Corporate Governance Scholarships for Young People Initiative
 Alan Carpenter – Premier of WA – Thankyou
 Jackson McDonald Lawyers - Workplace Relations Update
 Jackson McDonald Lawyers – Local Government Bulletin
 WALGA – Intergovernmental Cooperation Set to Rise

6046.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

Nil

6046.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

6046.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

6046.4.1 TOWN PLANNING SCHEME POLICY

APRIL 2006 ADDENDUM

TOWN PLANNING SCHEME No. 1 - LOCAL PLANNING POLICY No. 1.

Agenda Reference: **MES**
Location/Address: **N/A**
Name of Applicant: **N/A**
File Reference: **508.02**
Disclosure of Interest: **Nil**
Date: **20 April 2006**
Author: **G. J. Agnew**

Summary

Decision to finally adopt draft Local Planning Policy No. 1 “Shire of Perenjori Subdivision Development Conditions”.

Background

Council, at its December 2005 Meeting, resolved to adopt a Local Planning Policy covering residential development in the John Street subdivision within the Perenjori Town site.

Pursuant to the formal procedure to adopt a Town Planning Scheme Policy as set out in Clause 7.6 of the Shire of Perenjori Town Planning Scheme No. 1 the following Public Notice was advertised in the Perenjori Bush Telegraph on two consecutive occasions (21 February & 8 March 2006).

PUBLIC NOTICE



Under the provisions and powers conferred upon it by the Shire of Perenjori Town Planning Scheme No. 1, more particularly Clause 7.6, the Council of the Shire of Perenjori resolved on the 15th December 2005 to adopt the following Local Planning Policy.

LOCAL PLANNING POLICY No. 1

SHIRE OF PERENJORI SUBDIVISION DEVELOPMENT CONDITIONS POLICY

Council's Local Planning Policy covering residential development in the John Street subdivision within the Perenjori Town site.

- a) Council will allow dwellings to be constructed in brick, rammed earth, timber/metal frame, other acceptable masonry material and new transportable designed structures. Council will not permit the relocation of a second-hand dwelling unless the structure was originally designed as a transportable building and Council has given specific planning approval prior to its consideration on the issue of a Building Licence.
- b) Under roof garages and carports shall be constructed of the same material as the dwelling. Outbuildings (garden sheds etc) are to be constructed from colour bonded material and located so as to be in accordance with setbacks specified in the Scheme.
- c) Verandah supports should be the same material as the house.
- d) Fences shall be masonry, the same material as the house walls, or of a material approved by Council to match neighbours fences, or to create an aesthetically pleasing contrast with the house.
- e) Roofs shall be tiled or colour bonded metal deck.
- f) Metal deck roofs and cladding for houses and ancillary buildings (sheds) must be of a muted colour, for example colour bonded or a similar product.
- g) Fences abutting a reserve shall be no higher than 1.8 metres from the natural ground level.
- h) Driveways and crossovers are to be constructed with concrete or brick paving.
- i) Solar collections should be installed in the plane of the roof and no roof mounted external tanks will be allowed.
- j) Council may require a bond against the owner or builder prior to development where there is potential for destabilization of adjoining private property or reserve land.
- k) Council must approve any proposed fill above natural existing ground level.
- l) Rain water tanks shall be located out of public view.
- m) Clothes drying areas should be located out of public view.
- n) All roof run off is to be contained on site into soak wells or rainwater tanks, or channelled to the road to avoid erosion.
- o) *The use of Class '10' buildings (sheds) for the purpose of accommodation or any form of human habitation is not approved. Notwithstanding, the Manager Community Services is to take account of individual circumstances i.e. where it is obvious that an Owner-Builder is temporarily using a Class '10' building for sleeping purpose whilst that Owner-Builder is physically carrying out construction work on the house on the site. In those circumstances the use of a Class '10' building for sleeping purpose will be tolerated subject to the Owner-Builder satisfying the health requirements for sanitary and ablution facilities and only whilst construction work is being carried out on the house.*

A copy of the proposed Local Planning Policy may be inspected at the Shire of Perenjori Administration Office Fowler Street Perenjori between the hours of 8:00am and 5:00pm Monday to Friday.

Public submissions may be made in writing BEFORE THE 31 MARCH 2006 to:

**Chief Executive Officer
Shire of Perenjori
PO Box 22
Perenjori WA 6620**

14 February 2006

Comment

Council is informed that there were no comments received from the public.

Council must now review its draft Town Planning Scheme Policy and decide to finally adopt the draft policy with or without amendment, or not to proceed with the draft policy.

Statutory Environment

Clause 7.6 of the Shire of Perenjori Town Planning Scheme No. 1.

Policy Implications

Adoption of the Shire of Perenjori Town Planning Scheme Policy No.1 formalises development criteria to control the type and standard of residential development in the new John Street Subdivision.

Financial Implications

Nil.

Strategic Implications

The Shire of Perenjori Town Planning Scheme Local Planning Policy No. 1 will support an effort to improve the aesthetic presentation and residential amenity of the Perenjori Town Site.

OFFICER RECOMMENDATION –

The following Shire of Perenjori Town Planning Scheme No. 1, Local Planning Policy No.1 is finally adopted without amendment.

LOCAL PLANNING POLICY No. 1

SHIRE OF PERENJORI SUBDIVISION DEVELOPMENT CONDITIONS

Council's Local Planning Policy covering residential development in the John Street subdivision within the Perenjori Town site.

- p) Council will allow dwellings to be constructed in brick, rammed earth, timber/metal frame, other acceptable masonry material and new transportable designed structures. Council will not permit the relocation of a second-hand dwelling unless the structure was originally designed as a transportable building and Council has given specific planning approval prior to its consideration on the issue of a Building Licence.
- q) Under roof garages and carports shall be constructed of the same material as the dwelling. Outbuildings (garden sheds etc) are to be constructed from colour bonded material and located so as to be in accordance with setbacks specified in the Scheme.
- r) Verandah supports should be the same material as the house.
- s) Fences shall be masonry, the same material as the house walls, or of a material approved by Council to match neighbours fences, or to create an aesthetically pleasing contrast with the house.
- t) Roofs shall be tiled or colour bonded metal deck.
- u) Metal deck roofs and cladding for houses and ancillary buildings (sheds) must be of a muted colour, for example colour bonded or a similar product.

- v) Fences abutting a reserve shall be no higher than 1.8 metres from the natural ground level.
- w) Driveways and crossovers are to be constructed with concrete or brick paving.
- x) Solar collections should be installed in the plane of the roof and no roof mounted external tanks will be allowed.
- y) Council may require a bond against the owner or builder prior to development where there is potential for destabilization of adjoining private property or reserve land.
- z) Council must approve any proposed fill above natural existing ground level.
- aa) Rain water tanks shall be located out of public view.
- bb) Clothes drying areas should be located out of public view.
- cc) All roof run off is to be contained on site into soak wells or rainwater tanks, or channelled to the road to avoid erosion.
- dd) *The use of Class '10' buildings (sheds) for the purpose of accommodation or any form of human habitation is not approved. Notwithstanding, the Manager Community Services is to take account of individual circumstances i.e. where it is obvious that an Owner-Builder is temporarily using a Class '10' building for*
- ee) *sleeping purpose whilst that Owner-Builder is physically carrying out construction work on the house on the site. In those circumstances the use of a Class '10' building for sleeping purpose will be tolerated subject to the Owner-Builder satisfying the health requirements for sanitary and ablution facilities and only whilst construction work is being carried out on the house.*

Moved: Cr King

Seconded: Cr West

The following Shire of Perenjori Town Planning Scheme No. 1, Local Planning Policy No.1 is finally adopted without amendment.

LOCAL PLANNING POLICY No. 1

SHIRE OF PERENJORI SUBDIVISION DEVELOPMENT CONDITIONS

6046.4.2 BUDGET REVIEW

APPLICANT:	ACCOUNTANT
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	DOMENICA ORLANDO - ACCOUNTANT
RESPONSIBLE OFFICER	DOMENICA ORLANDO - ACCOUNTANT
REPORT DATE:	20 APRIL 2006
ATTACHMENTS	Attached

Executive Summary:

The Department has reminded Local Government of the requirement to conduct a budget review between 1 January and 31 March each financial year. A budget review is a detailed comparison of the year to date actual results with the adopted budget.

- The review was carried out by senior staff on the 28th March 2006.
- Results of the review and accompanying report will be presented to the audit committee for consideration and advice to Council.
- It is then required to be presented to Council
- Council is to consider the review and determine whether or not to adopt the review, any part of the review or any recommendations made in the review.
- Within 30 days after Council has made its determination, a copy of the review and determination is to be provided to the Department of Local Government.

Statutory Environment:

The requirement is covered by Regulation 33A of the Local Government (Financial Management) Regulations 1996 (FM Regulations).

Policy Implications: N/A

Financial Implications: N/A

Strategic Implications: N/A

Consultation: N/A

Committee Recommendation:

Moved: Cr West Seconded: Cr King

That Council accept the Budget Review Report noting significant variances as presented.

Carried 4/0

Moved: Cr West Seconded: Cr Butler

That Council accept the Budget Review Report noting significant variances as presented.

Carried 8/0

SHIRE OF PERENJORI**STATEMENT OF FINANCIAL ACTIVITY 2005/2006****For the 9 month period 1st July 2005 to 31st March 2006**

Report on Significant Variances Greater than 10% or \$5000

*Operating Income***Governance**

Actual \$35249 YTD Budget \$7822 Annual Budget \$10429

Proceeds from sale of assets – 1PJ (\$27272.73). Actual budget amount was allocated to Capital income but on advice and installation of new computer system were advised that should be shown under operating income.

Law Order & Public Safety

Actual \$15039 YTD Budget \$19290 Annual Budget \$25720

Expecting quarterly FESA grant early April of \$7166. (timing difference)

Health

Actual \$18444 YTD Budget \$2363 Annual Budget \$3150

Proceeds from sale of assets – EHO Vehicle (\$8363.64). Actual budget amount was allocated to Capital income but on advice and installation of new computer system were advised that should be shown under operating income.

Federal Admin Funding \$7850 not expected this year. (Additional income)

Housing

Actual \$34579 YTD Budget \$54230 Annual Budget \$72307

Profit on sale of assets (\$14754). Council had budgeted to sell two houses this financial year. Only one house at this stage is likely to be sold which may result in only half on budgeted profit.

Housing rents – Council budgeted for an increase in all rentals. This process has been implemented but will occur in two stages resulting in the unlikelyhood of the full income projected being received. Projected earnings at years end is \$40000. (\$14000 income not expected)

Community Amenities

Actual \$16495 YTD Budget \$13917 Annual Budget \$18556

A review of rubbish services was conducted resulting in additional services being charged. (\$780) These fees are also all charged at the beginning of the financial year (timing difference)

Burial fees additional income of \$400.

Recreation & Culture

Actual \$14396 YTD Budget \$18899 Annual Budget \$25199

Due to staff changes the Housing Rental – Horticulturist budgeted income of \$2520 will not be received. (structural changes)

Swimming pool income all received upfront due to the timing of the pool season. (timing difference)

Economic Services

Actual \$48837 YTD Budget \$23498 Annual Budget \$31330

Caravan Park fees income over budget (seasonal) Additional income of \$3323.

Unbudgeted grant of \$15000 received for Perenjori Caravan Park Revitalisation Project.

Grant – Economic & Social Impact Study full payment received up front.

Operating Expenses**General Purpose Funding**

Actual \$28638 YTD Budget \$44177 Annual Budget \$58902

There is a number of Rates expenses that will not be expended until later in the financial year. Eg wages and valuation expenses. (Timing difference)

Law Order & Public Safety

Actual \$15987 YTD Budget \$31992 Annual Budget \$42656

Depreciation expense of \$9442 will not be applied until the end of the year. (timing difference)

Expected to be as per budget.

Education & Welfare

Actual \$1700 YTD Budget \$2250 Annual Budget \$3000

An aged care donation expense was budgeted but is unlikely to be expended.

Housing

Actual \$55434 YTD Budget \$94397 Annual Budget \$125863

Majority of houses are well underbudget. Some works not carried out due to the possibility of sale. Building Maintenance on housing also restricted to the available time of the Building Mntce person who is also required on major capital jobs (eg new depot).

Community Amenities

Actual \$45716 YTD Budget \$88951 Annual Budget \$118601

Work is still to be done on both Refuse Sites, including fencing. This is likely to be carried over to next year due to time constraints.

Subdivision expenses not yet received.

RTP Liquid Assets and Latham Preliminary Drilling Expenses likely to be expended this financial year or if not expense to be deferred until next year.

Transport

Actual \$607730 YTD Budget \$1929764 Annual Budget \$2573018

Numerous Road Construction and Maintenance projects have been deferred until next year due to flooding of some roads which has occurred. The repair of these flood damaged roads is a priority, therefore time constraints will see the deferral of other Council Funded road projects.

Depreciation of \$1534836 is due to be raised at the end of the year.

Economic Services

Actual \$66328 YTD Budget \$125270 Annual Budget \$167027

The Caravan Park expenses were increased for the current budget due to the upgrade of the Caravan Park facilities. Very likely to be expended by the end of the year with exception of the Caretakers salary.

Other Property & Services

Actual \$153901 YTD Budget \$108770 Annual Budget \$145026

Allocation of Plant costs and overheads are to be properly disbursed.

Capital

Governance

The CEO's vehicle was budgeted to be changed over twice during the financial year. One change over was carried out with the other due by the end of the financial year.

Photocopier Network Printer Upgrade budgeted but will not occur as part for current model photocopier is obsolete

Health

Medical Centre Airconditioner not required. Airconditioner regassed and is now working effectively.

Medical Centre Fridge breakdown. Unbudgeted expense.

Housing

130 Russell Street Perenjori is in the pipeline to be sold therefore bathroom renovation will not occur. All expenses on the Sundowner Units have also been deferred due to the relocation of the units to the Caravan Park.

New 2 bedroom units to be deferred until next year.

Community Amenities

Industrial Park Land Purchase and Infrastructure budget allocation to be deferred until next year as awaiting on DPI to submit approvals.

Recreation & Culture

Perenjori Lesser Hall Blinds allocation has been cancelled as current blinds deemed to be at an appropriate standard.

Latham Reclad of toilets – currently being carried out and will be at budget by years end.

Transport

All plant purchases to be carried out by the end of the financial year excluding:
Street Sweeper and Finishing Mower which may be carried over to next year.

Due to time constraints the Wilder Rd – Reconstruct, Gravel & bind construction project is likely to be deferred until next year.

The Rothsay Rd Seal Widening project which is a Regional Road Group item has been put on hold due to possible mining companies involvement in the project.

Economic Services

Caravan Park Upgrade is currently in progress and will be expended by the end of the financial year.

6046.5 GENERAL BUSINESS

The letter received from Stewart Coles and Jodie Gellatly from Perenjori Motor Torque was discussed. Councils current Policy requires staff to obtain a single quote for any goods or services valued up to \$1000 with local suppliers considered first. A 10% reduction is allowed for local businesses compared to metro businesses.

The CEO advised that due to the resignation of the Mechanic it is difficult to determine whether the policy was being correctly administered and that the new Mechanic would be made aware of Councils purchasing policy. The CEO to respond to the letter received.

The CEO was asked for an update on the progress on the filling of the Caravan Park Managers position and the Mechanics position. The CEO advised that a retired couple had been offered the Caravan Park Managers position and were coming to Perenjori today to view the Caravan Park and facilities. He also advised that he had received one application for the Mechanics position, the applicant has visited Perenjori and has viewed both the depot facilities and the house with his family. An offer is likely to be negotiated next week.

The Apprentice Mechanic is currently on leave and is waiting on a placement. The Midwest Training Group will be advised that a placement at Perenjori will be available shortly.

Discussion regarding Committee Meeting times. Plant and Health Committees to be held on Tuesdays.

Cr Benton mentioned that the thank you dinner for ex Councillors Solomon and Lucas was still to be held.

Cr Bendsdorp queried why a hot water system was not put into the St John's Ambulance building as per the 2004/05 budget. It is believed that on advice from an electrician the Power would have to have been upgraded prior to the installation of both the airconditioning and heating. If the budget allows, a small hot water system will be installed.

6046.6 DATE OF NEXT MEETING / MEETINGS

Next Ordinary meeting of Council to be held on Thursday 18th May 2006.

6046.7 CLOSURE

There being no further business the meeting closed at 4.06pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 20th April 2006.

Signed: _____
Presiding Elected Member

Date: _____