

Shire of Perenjori

MINUTES

Ordinary Council Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on Thursday 16th November 2006, to commence at 1.30 pm.

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6111 PRELIMINARIES**6111.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The President declared meeting open at 1.30pm & welcomed Gary Plowright and Peter Spalding from Gindalbie, Alex Aitken from K.D.1, Wendy Newman from Quintessence Consulting and John Cunningham prospective new Councillor for the Bowgada ward.

6111.2 OPENING PRAYER

Cr Baxter led Council in the opening prayer.

6111.3 DISCLAIMER READING**6111.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

President	Cr Brian Baxter
Councillors	Cr Robyn Benton Cr Laurie Butler Cr Jennifer Hirsch Cr John Bendsorp Cr Graeme Reid Cr Christopher King
CEO	Mr Stan Scott
Minute Taker	Mrs Danielle Peaker Mrs Leah Leopold (3.30pm)
Manager Community Services Economic Development Officer Works Supervisor	Mr Garry Agnew Mr Phil Cleaver Mr Ken Markham
Prospective New Councillor	Mr J Cunningham
Apologies	Cr Ian West

6111.5 PUBLIC QUESTION TIME

6111.6 PETITIONS / DEPUTATIONS / PRESENTATIONS

6111.6.1 PRESENTATION BY GINDALBIE METALS

APPLICANT:	GINDALBIE METALS
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	8 November 2006
ATTACHMENTS	Nil

Executive Summary:

Gindalbie Metals is developing an iron ore project within the Perenjori Shire.

Applicants Submission:

Gindalbie would like to update Council on the progress of its development. Gary Plowright, Properties Manager for Gindalbie and Alex and Jodi Aitken from KD1 will be in attendance.

Background:

A project update was circulated with Council information papers.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications:

Council is seeking to diversify the local economy and mining is a significant part of this strategy.

Consultation:

This visit is part of ongoing consultation with project proponents.

Comment: Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council consider a presentation by Gindalbie representatives.

Mr Gary Plowright gave an overview of where Gindalbie are at in regards to their magnetite and haematite projects. Possibility of activity within the Perenjori area.

Mr Alex Aitken from KD.1 advised where the pipeline will run through the Shire of Perenjori.

The President thanked Mr Gary Plowright, Mr Peter Spalding and Mr Alex Aitken for their presentation.

Mr Plowright, Mr Spalding and Mr Aitken left the Chambers at 2.04pm.

Cr Benton left the chambers at 2.10pm

Cr Benton re-entered the chambers at 2.13pm

Dr Ravi Fotedar from Curtin University addressed Council in relation to Aquaculture within the Perenjori Shire and possible sites for this to be carried out.

Cr Baxter thanked Dr Ravi for his presentation and adjourned the meeting for afternoon tea at 3.04pm.

Council resumed the meeting at 3.30pm.

6111.7 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A

Proximity Interest – Local Government Act s 5.60B

Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

6111.8 APPLICATIONS FOR LEAVE OF ABSENCE

Moved: Cr King

Seconded: Cr Reid

That the apology for the current meeting be noted from Cr Ian West.

Carried 7/0

6111.9 CONFIRMATION OF MINUTES

Confirmation of minutes of Council meeting held 19th October 2006.

Moved: Cr Butler Seconded: Cr Benton

That the minutes from the Ordinary meeting of Council held on 19th October 2006 be accepted as a true and correct record.

Carried 7/0

6111.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**6111.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS**

Ms Wendy Newman left Council Chambers at 3.31pm.

Mr John Cunningham left Chambers at 3.30pm

6117.4.1 LATE ITEM - EXTRAORDINARY ELECTION

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	15 October 2006
ATTACHMENTS	Nil

Matter for Consideration:

That Council determine whether to nominate a qualified person to fill the extraordinary vacancy.

Applicants Submission:

Council nominated Ms Leonie Andrews for the vacant position of Councillor for Bowgada Ward, but Ms Andrews declined the appointment. Council must determine whether to make an alternative nomination or seek Ministerial approval to leave the position vacant until the next Ordinary Election in October 2007.

Background:

Councillor Sutherland passed away on 1 June 2006. This unfortunate event created a need for an extraordinary election for the Bowgada Ward. Nominations for the vacancy closed on 10 August 2006 but no nominations were received.

Following Councils decision to set a new election date, nominations were again invited. At close of nominations on 11 September 2006 no nominations were received. In these circumstances Council may appoint a person who would be eligible to be a candidate to the vacant position.

Statutory Environment:

Local Government Act 1995 Part 4 sets out the relevant provisions in relation to Local Government elections and polls. Section 4.57 of the Act states as follows:

4.57. Less candidates than vacancies

(1) If, at the close of nominations, there are no candidates for the office or offices to be filled at the election, an extraordinary election is to be held to fill the office or offices as if it or they had become vacant on the day after the close of nominations.

(2) If, at the close of nominations, the number of candidates is less than the number of offices to be filled at the election $\frac{3}{4}$

(a) the candidate or candidates is or are elected; and

(b) an extraordinary election is to be held to fill the remaining office or offices as if it or they had become vacant on the day after the close of nominations.

(3) If, at the close of nominations for an extraordinary election required under subsection (1) or (2) there are no candidates or the number of candidates is less than the number of offices to be filled at the election, the council may appoint* to any unfilled office a person who would be eligible to be a candidate for election to the office and who is willing to accept the appointment.

* *Absolute majority required.*

(4) A person appointed under subsection (3) is to be regarded as having been elected

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Consultation: Nil

The CEO sought advice from the Department of Local Government and Regional Development to ensure that the electoral provisions in the Act were correctly interpreted. The Department advised prior to the latest nomination period that if no nominations were received that 4.57(3) would apply.

Comment: Nil

Voting Requirements Absolute Majority

Officers Recommendation:

That Council appoint an eligible person to the vacant position.

Council Resolution:

Moved: Cr Butler **Seconded: Cr Benton**

That John Cunningham be appointed as councillor of the Bowgada Ward.

Carried 7/0

Cr Cunningham re-entered Council Chambers at 3.35pm

Cr Benton conducted the swearing in of new Councillor John Cunningham.

Council Resolution:

Moved: Cr Butler Seconded: Cr Hirsch

That Cr Cunningham be appointed to the Plant and Works Committee.

Carried 7/0

Ms Wendy Newman re-entered the Council Chambers at 3.40pm.

6112 ECONOMIC DEVELOPMENT

6112.1 AQUACULTURE PROJECT

APPLICANT:	Dr Ravi Fotida & Curtin School of Aquaculture
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	Phil Cleaver – EDO _____
RESPONSIBLE OFFICER	Phil cleaver – EDO _____
REPORT DATE:	9 NOVEMBER 2006
ATTACHMENTS	NIL

Executive Summary:

Dr Ravi & Phil Cleaver have been investigating the potential of Aquaculture for this region. Dr Fotida is visiting to examine potential sites, and has scheduled his visit to coincide with the Council meeting.

Applicants Submission:

Phil Cleaver began working with Dr Ravi before accepting the position of EDO and some of his own funds had been expended in studying Aquaculture here and overseas. To avoid any conflict all data and knowledge discussions are now subordinated to the Shire.

Additional work will cover the study of algae growing in some salt channels in the Western part of the shire as potential biomass for fuel.

A particular species of prawn has been identified along with some lesser table species that may be suitable for a commercial aquaculture venture.

- Dr Ravi will arrive 15/11/06
- Dr Ravi & Phil Cleaver will visit Caron dam and other sites in the shire prior to addressing council. Dr Ravi will take samples and data back to Perth after shire meeting

- Dr Ravi will inform the Shire of long term prospects including the possibility of basing a PhD Student.
- Question and answer session with Dr Ravi
- Dr Ravi may use a lap top in his presentation or hand outs

Background:

Phil Cleaver, Economic Development Officer, has been working with Dr Ravi for several months including visits to Curtin University's aquaculture laboratory at Technology Park in Bentley. The project is driven by the need for economic diversification and possible synergies with lupin by products as fish meal.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

This project should in the main be funded by State & Federal Grant funding and matched by local private investment with minimal input of the shires purse.

Strategic Implications:

This project has potential to contribute to diversification of the local economy, and has synergies with lupin production. It also fits comfortably with our strategy of collaboration with tertiary institutions as an economic development tool.

Consultation:

The designs and plans are the result of a community consultation process. The proposed functions are designed to elicit community feedback and / or interest from potential local investors.

Comment:

We will be encouraging maximum involvement by farmers and other stakeholders in project planning. This project builds on the work with other tertiary institutions and will contribute to the critical mass required to form a small scale Cooperative Research Centre.

Voting Requirements:

Simple majority

Officers Recommendation:

That Council consider a presentation by Dr Fotida

That the Shire authorise the CEO and EDO to continue to work with Dr Fotida including the provision of letters of support and completion of an MOU for the use of water from Caron Dam, provided there is no unbudgeted expense to the Shire.

Council Resolution:

Moved: Cr King

Seconded: Cr Hirsch

That the Shire authorise the CEO and EDO to continue to work with Dr Fotida including the provision of letters of support and completion of an MOU for the use of water from Caron Dam, provided there is no unbudgeted expense to the Shire.

Carried 8/0

6112.2 DEVELOPMENT OF STRATEGIC PLAN

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	8 NOVEMBER 2006
ATTACHMENTS	DRAFT STRATEGIC PLAN

Executive Summary:

A DRAFT Strategic Plan has been prepared for Council consideration.

Applicants Submission:

The draft plan is a culmination of consultation with the community and with Council, and leads on from the recently completed Pracsys Report.

If Council accepts the draft plan the details will be widely advertised and circulated within the community. Feedback will then considered prior to final adoption by Council.

Costed operational plans for future years will be developed based on the Strategic Plan.

Background:

Ms Wendy Newman from Quintessence Consulting prepared the draft plan on Council's behalf. This process involved input from:

- The Pracsys Report on Economic Development
- Community consultation
- A full day Council forum
- Consideration by senior staff

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district. S 5.56 requires Local Governments to plan for the future.

Policy Implications:

Nil

Financial Implications:

The plan when adopted will guide Councils investment over the medium term.

Strategic Implications:

The plan specifies key strategies, Key Performance Indicators and Key activities and should be very useful for guiding activities.

Consultation:

There has been significant community input into the development of the plan. The draft document, if adopted by Council, should now be circulated for community feedback.

Comment:

The development of a comprehensive strategic plan will help focus the activities of the administration and set priorities for action and expenditure.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council consider a presentation by Ms Wendy Newman

That Council circulate the draft Strategic Plan for community and stakeholder input.

Ms Wendy Newman reviewed the draft Strategic Plan with council. Once changes are made a copy will be forward to the CEO to review.

Cr Baxter left Council Chambers at 4.45pm.

Cr Baxter entered Council Chambers at 4.50pm.

CEO left Council Chambers at 4.55pm.

CEO entered Council Chambers at 5.00pm.

Council Resolution:

Moved: Cr King

Seconded: Cr Hirsch

That Council circulate the draft Strategic Plan for community and stakeholder input.

Carried 8/0

The President thanked Ms Wendy Newman for attending the meeting.

Ms Wendy Newman left Council Chambers at 5.15pm.

6113 HEALTH BUILDING & PLANNING

**6113.1 CONTAMINATED SITES ACT 2003 AND CONTAMINATED SITES
REGULATION 2006**

Commencement of Act

The *Contaminated Sites Act 2003* (CS Act) and associated *Contaminated Sites Regulation 2006* will come into effect in WA on 1st December 2006.

Definition of 'Contaminated Site'

The CS Act defines a 'contaminated site' as:

"In relation to land, water or a site, having a substance present in or on that land, water or site at above background concentrations that presents, or has the potential to present, a risk of harm to human health, the environment or any environmental value".

Where past or present land use involves, or have involved, the storage, handling or disposal of chemicals, there is an increased risk of contamination. Examples of potentially contaminated sites include work depots, service stations, landfills, power stations, gasworks and market gardens.

The Object and Principles of the CS Act

The object of the CS Act is to protect human health, the environment and environmental values; by providing for the identification, recording, management and remediation of contaminated sites in the State.

This includes a requirement for **mandatory reporting** of known or suspected contaminated sites by:

- An owner or occupier;
- A person who caused or contributed to, the contamination; and
- A contaminated sites auditor engaged to report on the site in accordance with the CS Act.

Site Classification

The Department of Environment and Conservations (DEC) will classify reported sites based on the risk these sites pose to human health and the environment under the following seven (7) classifications:

1. Report not substantiated;
2. Possibly contaminated – investigation required;
3. Not contaminated – unrestricted use;
4. Contaminated – restricted use*;
5. Contaminated – remediation required*;
6. Remediated for restricted use*; and
7. Decontaminated.

Database records of these classifications will be maintained by DEC and made available to the public on request.

In addition, memorials will be registered on the titles of all sites classified as 'contaminated – restricted use*' or 'possibly contaminated – remediation required'.

This means that the owners of such sites will be obliged to disclose information on the contamination to anyone intending to purchase, lease or take a mortgage on the site, before the transaction is finalized.

The Impacts on Local Council as Owners and/or Occupiers of Contaminated Sites

All potential contaminated sites, for example works depots, service stations, landfill sites, etc will have to be identified and reported to the DEC within 6 months after commencement of the Act (by June 2007). This includes sites no longer in active use.

Verbal advice received from a staff member of the DEC is that most council-owned and occupied contaminated sites such as landfills and works depots may be classified as 'contaminated – restricted use' sites. This provision will allow for the continued use of the site for the current activity.

Responsibility for Remediation

Only sites that are classified as '**contaminated – remediation required**' will be required to be cleaned up. The CS Act establishes a hierarchy for assigning the responsibility of remediation, as well as for the transfer of that responsibility.

The local government (as the owner/occupier) is responsible for remediation if:

- They have caused, or contributed to, the contamination of the site;
- They have changed, or propose to change, the use of all or part of the site; and
- They owned or occupied the land before the commencement of the Act.

6113.2 AMALGAMATION/SUBDIVISION LOTS 127 TO 130 RUSSELL
STREET PERENJORI

APPLICANT:	N/A
FILE:	508.02
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Garry Agnew – Manager Community Services
RESPONSIBLE OFFICER	17 October 2006
REPORT DATE:	17 OCTOBER 2006
ATTACHMENTS	

Executive Summary:

Council is asked to confirm subdivision/amalgamation progress for lot 127 to 130 Russell Street Perenjori.

Background:

Council is referred to Motion 340705 of its July 2005 Minutes.

That Council proceed with the consolidation and subdivision of Lots 127 to 130 Russell Street Perenjori.

The following was reported to Council through the Information Bulletin at the August 2006 Council Meeting

The WAPC advised on the 11 May 2006 that it had considered Council's application to subdivide Lots 127, 128, 129 and 130 Russell Street in accordance with the plan date stamped 17 February 2006 and is prepared to endorse a deposited plan once conditions have been fulfilled.

WAPC Conditions:

- 1. The amalgamation taking place on the Deposited Plan.*
- 2. Suitable arrangements being made with the Water Corporation so that provision of a suitable water supply service will be available to lot(s) shown on the approved plan of subdivision. (Water Corporation)*
- 3. A fire Management Plan being prepared and implemented. (FESA)*
- 4. Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the satisfaction of Western Power for the*

provision of an underground electricity supply service to the lots(s) shown on the approved plan of subdivision.(Western Power)

5. *The transfer of land as a Crown Reserve, free of cost to western Power for the provision of electricity supply infrastructure.(Western Power)*
6. *Afire Management Plan being prepared and implemented to the specifications of the local government and the Fire and Emergency Services Authority.(FESA)*

Council is aware that this proposed subdivision then amalgamation does not create additional lots its sole purpose is to correct boundary encroachment by existing Shire buildings i.e. residence at lot 130 plus the Ambulance Hall and Bush Fire Brigade shed.

Each of the above mentioned Agencies have been contacted and had the circumstances explained in the hope that the status quo is acceptable and that they will endorse the deposited plan.

Water Corporation

A Water Corporation 'Land Development Agreement' has been signed and Water Corporation has indicated verbally that it will provide clearance for the deposited plan once received.

FESA

*Discussion with the FESA Midwest Area Manager regarding the fire management conditions stipulated by the WAPC has resulted in an email from him confirming that conditions '3' and '6' of WAPC 130523 Lot 129 Russell Street are **not required** for this proposed subdivision.*

Western Power

Correspondence has been sent to Western Power seeking its agreement that the power supply status quo for this subdivision is acknowledged and clearance of the deposited plan will be issued.

The Western Power bureaucracy does not permit access to an individual able to provide immediate advice on a probable determination of the matter. A Western Power employee is to investigate the issue.

Council is advised that Western Power has now provided its 'design and quote' for the Shire of Perenjori to satisfy the WAPC Condition relating to that agency – see Attachment.

Western Power Quote:

\$5,135.00

Shire's Scope of Work – an estimate only by WCC Electrical:

- Rewire house at Lot 127 Russell Street Perenjori
\$4,500.00
- Electrical work for St John Ambulance building
\$2,000.00
- Electrical work for Fire Shed
\$ 500.00
- Trenching and site works by Shire
\$2,000.00

Estimated total \$14,235.00

Council is informed that there is no allocation in the 2006/7 Budget to cover the cost of compliance with WAPC Conditions for the consolidation and subdivision of Lots 127 to 130 Russell Street Perenjori.

Council is now requested to provide Staff with direction on the progress of this application for subdivision.

Statutory Environment:

Town Planning and Development Act

Policy Implications:

Nil

Financial Implications:

Not budgeted for.

Strategic Implications:

Nil

Consultation:

Nil

Comment:

The above policy would allow Council to:

- Gauge the needs of the community through a transparent process;
- Respond to urgent requests
- Consider other requests on a comparative basis rather than in isolation.
- Pay donations in advance for the coming year where funds permit.

Voting Requirements:

Simple Majority

Officers Recommendation:

Council resolved in October that:

That the continuation of the amalgamation/subdivision of 127 to 130 Russell Street Perenjori be discussed by the Building, Planning & Health Committee.

Committee Recommendation:

That Council allocate \$14,500 from 2006/2007 budget to proceed with subdivision / amalgamation.

Council Resolution:

Moved: Cr King

Seconded: Cr Butler

That Council allocate \$14,500 from 2006/2007 budget to proceed with subdivision / amalgamation. This is to be recognised as an unbudgeted expense.

Carried 8/0

6113.3 PROPOSED SUBDIVISION – LOT 900 JOHN STREET, PERENJORI

Applicant:	N/A
Location / Address:	Lot 900 John Street Perenjori
File Ref:	508.03
Disclosure of Interest:	Nil
Date:	7 November 2006
Author:	Garry Agnew – Manager Community Services
Signature of Author:	
Attachments:	9.1.3a

Summary

Council is to consider update advice from HTD Surveyors & Planners in respect to the proposed subdivision of Lot 900 John Street Perenjori.

Background

Council is referred to item 2 of its August 2006 Information Bulletin – see **Attachment 9.1.3a**.

Comment

Correspondence has been received from Hille, Thompson & Delfos Surveyors & Planners providing an update of the progress of Council's application for subdivision of Lot 900 John Street Perenjori.

3 November 2006

*Shire of Perenjori
PO Box 22
Perenjori WA 6620*

Dear Sir,

PROPOSED SUBDIVISION – LOT 900 JOHN STREET PERENJORI

As per our telephone conversation of 3 November 2006, please find an outline of the status of the above mentioned subdivision.

Water Corporation Agreement

For the Water Corporation Agreement to be issued, the Shire is required to organise an Engineer to consult with the Water Corporation in regards to the water main requirements.

Your Corporation contact is Phil Gale (99234942), he will be on leave fo0r two weeks from 3 November 2006' please contact Charmaine Omerod during this time.

Western Power Quote

After our conversation, Western Power informed us that your subdivision would require you to commission an electrical designer to draw up an electrical plan for the site. We urge you to have your designer contact Western Power for the requirements, after which Western Power can then issue their quote.

Site Survey

Please note that the site survey has been conducted. We will continue with the creation of the Deposited Plan.

If you have any queries or require further information please do not hesitate to contact this office.

Yours faithfully

KASSIE ELDER

Town Planning Assistant

Statutory Environment

Planning and Development Act 2005

Policy Implications

Nil.

Financial Implications

\$12,000.00 has been allocated in the 2006/7 Budget for "Town Planning Other (Subdivision) Expenses.

Council is informed that to date it has not received an invoice from Hille, Thompson & Delfos in respect to their work so far on the Lot 900 John Street subdivision nor the Lots 127/130 Russell Street subdivision.

Voting Requirement

Simple Majority

Officers / Committee Recommendation

That:

With reference to progression of the subdivision process of Lot 900 John Street Perenjori, quotations are to be sought from –

- 1) an Engineer to prepare preliminary design plans for a water main to service subdivided Lot 900 John Street for submission to the Water Corporation for approval and a construction quote; and
- 2) an Electrical Designer to draw up an electrical plan for the site in order that Western Power can issue a quote; further
- 3) continuation with the creation of the Deposited Plan for Lot 900 John Street by Hille, Thompson & Delfos is endorsed.

In the meantime the CEO is to enquire with Landcorp in respect to the possibility of obtaining funding under the Community Development Scheme.

Council Resolution:

Moved: Cr Benton

Seconded: Cr Bendsdorp

That:

With reference to progression of the subdivision process of Lot 900 John Street Perenjori, quotations are to be sought from –

- 4) an Engineer to prepare preliminary design plans for a water main to service subdivided Lot 900 John Street for submission to the Water Corporation for approval and a construction quote; and**
- 5) an Electrical Designer to draw up an electrical plan for the site in order that Western Power can issue a quote; further**
- 6) continuation with the creation of the Deposited Plan for Lot 900 John Street by Hille, Thompson & Delfos is endorsed.**

In the meantime the CEO is to enquire with Landcorp in respect to the possibility of obtaining funding under the Community Development Scheme.

Carried 8/0

6113.4 RESIDENTIAL LAND DEVELOPMENT

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	10 NOVEMBER 2006
ATTACHMENTS	NIL

Executive Summary:

Landcorp, the State Government's land development corporation may be able to assist with the subdivision of land in Perenjori.

Applicants Submission:

The CEO met with Landcorp during the recent LGMA conference. The discussion centred around Landcorp's capacity to assist the Shire with its proposed subdivision.

Landcorp advised:

- That its Townsite Development Scheme is designed to assist small communities
- Subdivisions in outlying rural areas are generally loss making
- Landcorp reports to a cabinet subdivision which approves community service obligation developments
- Land development costs approximate \$50,000 per lot. Based on current land prices this represents a \$25,000 loss per block. Under the Townsite Development Scheme Landcorp would carry that loss;
- The level of commitment from the Shire will be a factor in whether the project would be supported.

Background:

The related item in Health and Building is relevant.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

Assistance from Landcorp will allow the Shire to set a limit on the financial burden of completing the subdivision.

Strategic Implications:

Land availability is a critical factor in the accommodation strategy outlined by Pracsys.

Consultation:

Nil

Comment:

For the CEO to complete the application Council guidance on key issues is required. It is proposed that we offer the following:

- That we offer to sell Lot 900 to Landcorp for a nominal amount; and
- That we complete the roadwork and kerbing for the subdivision.

That we request Landcorp to:

- Complete the subdivision including all headwork and site works
- On completion of the subdivision 4 single blocks and one duplex block be returned to the Shire for staff and strategic housing.

When we have the scope of works from the engineers in relation to the electrical and water requirements for the subdivision it will be possible to revisit this proposal. Title to the land does not change hands until the subdivision is complete. However to ensure land availability we need to have the wheels in motion so that there are no undue delays.

Voting Requirements:

Absolute majority.

Officers Recommendation:

That the CEO be authorised to prepare a proposal to Landcorp based on the following:

- That we offer to sell Lot 900 to Landcorp for a nominal amount; and
- That we complete the roadwork and kerbing for the subdivision.

AND that we request Landcorp to:

- Complete the subdivision including all headwork and site works
- On completion of the subdivision 4 single blocks and one duplex block be returned to the Shire for staff and strategic housing.

Council Resolution:**Moved: Cr King****Seconded: Cr Reid**

That the CEO be authorised to prepare a proposal to Landcorp based on the following:

- **That we offer to sell Lot 900 to Landcorp for a nominal amount; and**
- **That we complete the roadwork and kerbing for the subdivision.**

AND that we request Landcorp to:

- **Complete the subdivision including all headwork and site works**
- **On completion of the subdivision 4 single blocks and one duplex block be returned to the Shire for staff and strategic housing.**

Carried 8/0

6113.5 TENDER NO.4/2006 – SALE OF 14 BRITT STREET

Agenda Reference:	MES
Location / Address:	Lot 14 Britt Street Latham
File Ref:	0
Disclosure of Interest:	Nil
Date:	2 November 2006
Author:	Garry Agnew – Manager Community Services
Signature of Author:	
Attachments:	

Summary

Council is to decide on Tender for the purchase of Shire owned residence at Lot 14 Britt Street Latham.

Background

Council is referred to Item 6094.1 of its September 2006 Minutes

Moved: Cr. West

Seconded: Cr. Reid

That Council offer Lot 14 Britt Street Latham for sale by public tender and invite Mr. Royal to submit a bid

Carried 7/0

Comment

The following advertisement was placed in the Sunday Times on the 15 October 2006 and The Perenjori Bush Telegraph on the 3 & 17 October 2006.



TENDER NO 4/2006
PURCHASE OF 14 BRITT ST, LATHAM

Tenders are called for the purchase of house and land located at 14 Britt Street, Latham.

The house is a three bedroom, one bathroom timber frame, fibro clad, corrugated iron roof residence with gas hot water system and with 2 wall air conditioners and gas heater. The block is 1012m² and includes a 7 x 8m enclosed shed, a 10 x 4.5m below ground fibreglass pool and a detached room of 3.5 x 5m.

Please phone the Shire on 99731002 or call in for a copy of tender specifications. Tenders close Friday 27th October 2006 at 5.00pm.

Any or all tenders may not be accepted by Council. Inspection may be made by appointment. Please contact the Shire Office on (08) 99731002.

- Late tenders will not be accepted.
- Canvassing of Councillors will disqualify

Stan Scott
Chief Executive Officer
Shire of Perenjori
PO Box 22
PERENJORI WA 6620

Tenders Received:

1. Mr. John Nelly **Tender = \$15,000.00**
For Turtle Bay Fishers Pty Ltd
by Email

Comment: (i) The house would be used as a home and base for district orientated work and sales.
(ii) The maintenance required on the house would be planned to be carried out over a three year period but entirely depending on the amount of work at hand in the district.

2. N. P. & R.B. Royal **Tender = \$14,000.00**
PO Box 28
Latham WA 6616
by Letter

Comment: Nil

Statutory Environment

Local Government Act 1995

3.58 Disposal of Property

(1) In this section –

“**dispose**” includes to sell, lease, or otherwise dispose of, whether absolutely or not;

“**property**” includes the whole or any part of the interest of a local government in Property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to –

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –

- (a) it gives local public notice of the proposed disposition –
 - (i) describing the property concerned;
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before that date specified in the notice and, if its decision is made by the council or committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3) (a) (ii) include –
- (a) the names of all parties concerned;
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.
- (5) This section does not apply to –
- (a) a disposition of land under section 29 or 29B of the Public Works Act 1902;
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59;
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has any written law; or
 - (d) any other disposition that is excluded by regulations from application of this section.

Policy Implications

Nil.

Financial Implications

Not budgeted for.

Strategic Implications

Council is aware that Mr. Royal has made an offer to purchase the adjoining property and which I understand has been accepted. It would therefore be strategically beneficial for Mr. Royal to own and occupy both properties; especially in terms of facilities.

Voting Requirement

Simple Majority

Officers / Committee Recommendation

The Tender for \$14,000.00 from N. P. & R. B. Royal of PO Box 28 Latham for the purchase of 14 Britt Street Latham be accepted.

Council Resolution:**Moved: Cr Benton****Seconded: Cr Hirsch**

The Tender for \$14,000.00 from N. P. & R. B. Royal of PO Box 28 Latham for the purchase of 14 Britt Street Latham be accepted.

Carried 8/0

Mr Phil Cleaver declared an interest and left council chambers 5.35pm.

6113.6 FREE LAND OFFER**APPLICANT: SEVERAL****FILE:****DISCLOSURE OF INTEREST: NIL****AUTHOR: STAN SCOTT – CEO** _____**RESPONSIBLE OFFICER STAN SCOTT – CEO** _____**REPORT DATE: 16 MARCH 2006****ATTACHMENTS NIL****Executive Summary:**

Several people have enquired about the possibility of free land in the last few months.

Applicants Submission:

There are presently 3 Council owned vacant residential blocks available at present:

- Lot 77 Russell St Perenjori;
- Lot 78 Russell St Perenjori; and
- Lot 36 Russell St Perenjori.

Council presently has 3 applications/enquiries for free land:

Application / Enquiry	Date	Purpose
N & C Rodwell	6 June 06	Building investment property.
P Cleaver & K Taweasap	17 October 2006	Residential purposes
C Hale	18 April 2006	Unclear – awaiting response to email.

Background:

Council has been offering conditional free land since 2001. The free land is subject to the recipient building within 2 years, and the land is not transferred until this condition is complied with.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

The agreement requires payment of rates from signing of the agreement, and for the recipient to cover the cost of the eventual transfer of the land.

Strategic Implications:

The offer is designed to encourage new building work in Perenjori.

Consultation:

Nil

Comment:

The following additional information is provided in relation to the expressions of interest:

1. Phil Cleaver works for the Shire as Economic Development Officer. His fiancé Ms Taweessap is a qualified ophthalmologist and is presently seeking recognition of her qualifications in Australia. Support for this request would:
 - Help retain existing skills
 - Attract new professional skills to the town
 - Release the existing Council owned property that Mr Cleaver occupies for other purposes.
2. N & C Rodwell intend to build an investment property. In light of growing rental demand and low vacancy rates approving this application may encourage other investors.
3. For the third application we are awaiting additional information.

In light of recent house and land sales in the townsite and the limited remaining stock of vacant land it is timely for Council to reconsider its free land offer.

Voting Requirements:**Simple Majority****Officers Recommendation:**

That Council authorise the CEO to enter into agreements with the applicants as follows:

1. Lots 36, 77 and 78 Russell St be made available;
2. Mr Cleaver and Ms Taweessap will be given first choice of available lots;
3. N & C Rodwell will be given second choice of available lots;
4. C Hale will be offered the remaining lot of interest is confirmed

No further applications for free land in Perenjori will be accepted.

Council Resolution:**Moved: Cr King****Seconded: Cr Reid**

That Lot 36 Russell Street be made available to Mr Cleaver and Ms Taweasap with the condition that a submission of a building license be received within six months.

Carried 6/2**Moved: Cr King****Seconded: Cr Bendsorp**

That Council policy of offering the free land be rescinded

Carried 8/0

Mr Phil Cleaver re-entered Council Chambers at 5.50pm.

Cr Reid left Council Chambers at 5.57pm.

Cr Reid re-entered Council Chambers at 6.00pm.

MCS Garry Agnew left Council Chambers at 6.00pm.

Council Resolution:**Moved: Cr Cunningham****Seconded: Cr Butler**

That Council approaches Gindalbie Metals in regards to working arrangements.

Carried 8/0**UWA ARCHITECTURE PROJECT****APPLICANT: UNIVERSITY OF WA****FILE: 0****DISCLOSURE OF INTEREST: 0****AUTHOR: STAN SCOTT – CEO** _____**RESPONSIBLE OFFICER STAN SCOTT – CEO** _____**REPORT DATE: 9 NOVEMBER 2006****ATTACHMENTS NIL****Executive Summary:**

UWA will be returning to Perenjori from 23 to 25 November to deliver presentations on the outcomes of the Perenjori Workshop.

Applicants Submission:

Patrick Beale and Grant Revell from UWA School of Architecture, fine Arts and Landscape will be returning to Perenjori on Thursday 23rd November 2006 accompanied by 15 to 20 of the students that participated in the Perenjori Workshop earlier this year. They will return to Perth on Saturday 25th November.

The visit will involve the following:

- The group will again be accommodated at the Perenjori Pavilion;
- They will bring static display materials including 80 A3 laminated images. This material will be set up for display either in a single location or several locations around Perenjori, and will be left with the Shire after the visit;
- The students will host a community function on Friday evening to deliver a presentation on the outcomes. This will involve a slide show. At the time of writing the venue had not been finalised.
- A breakfast forum will be held on the Saturday morning to discuss outcomes of project and seek feedback
- Patrick and Grant can provide a separate briefing for Council on the Friday afternoon if Council wishes.

Background:

Phil Cleaver, Economic Development Officer, developed this project. The students were considering design ideas for alternative housing and landscape options in and around the townsite.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

The final designs will form the basis for a prototype. If appropriate the designs could form the basis for construction of the two 2 bedroom units budgeted for this year.

Strategic Implications:

This project is part of a planned long term collaboration with UWA.

Consultation:

The designs and plans are the result of a community consultation process. The proposed functions are designed to elicit community feedback on the work completed.

Comment:

We will be encouraging maximum community feedback and involvement in the planned functions. UWA and the Shire will both be doing press releases on the project.

Voting Requirements:

Simple majority

Officers Recommendation:

That Council note the scheduled return visit by the students;

That Council **DOES / DOES NOT** invite Patrick Beale and Grant Revell to make a separate presentation to Council on Friday 24th November 2006.

Council Resolution:

Moved: Cr Butler Seconded: Cr Hirsch

That Council invites Patrick Beale and Grant Revell to make a separate presentation to Council on Friday 24th November 2006 at 5.00pm in the Council Chambers.

Carried 8/0

6113.7 ECONOMIC DEVELOPMENT REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	PHIL CLEAVER - EDO _____
RESPONSIBLE OFFICER	PHIL CLEAVER - EDO _____
REPORT DATE:	16 November 2006
ATTACHMENTS	Nil (incorporated within the report)

Executive Summary:

A Report on Economic Development Projects.

Applicants Submission:

Detailed below are progress reports on current and prospective projects:

Economic Development Results

- Approval as custodians of new Lupin Types for testing In shire
- Potential local land development project with commercial partners.
- Development of Nursery& possible hand over to a local person

UWA Architecture Project

Visit was planned for November 9 to 12 inclusive where public presentation and enhanced engagement with all from shire on this on going 10 year project now becomes more public.

Dates are now changed by UWA to later in November 21 to 23 inclusive.

It is said by UWA that they will conduct s show & tell and street party on the common and sports centre along with info stands and hand outs that will at last inform the community and engage whole community with this interaction. At time of writing 0700 7/11/06 no defined detail is to hand possibly because internet access has been down since Friday due to lighting strikes taking out 5 wireless towers at a cost of \$26000.00 each BBnet is repairing as parts arrive.

UWA has stated on the phone they wish to engage vigour sly and actively in a proposed land development that may get underway within the shire. They can bring commercial builders and partners and developers to the table Patrick Beale said.

Prototype building for erection within the shire has been embargoed because building work too place inside a University structure now quarantined due to asbestos issues.

This until the oc health and safety people of UWA work safe committee allow workers back in we may not have it in time for November Visit

Public information days will be (if data arrives from UWA) or not be promoted by Shire notices Advert in Bush Telegraph and Signs & notices in 11 strategic spots such as post office and other premises in town .

It is suggested that this notice to the community has an address from The Shire and the Ceo.

The Edo will also assist in ensuring this data gets to all strata of the community. Method is static displays and copies of presentations on to CD at \$2.00 each funds to consolidated revenue. If web presence can be expedited the site will be notified via bush telgraph and signage within the shire. The web site will have data approved by UWA & CEO uploaded

The Edo stresses the importance of delivery mechanisms to the community at large. On this important project. It must be said that there has been observed, some concern by one or two individuals that the previous visit made elements of the shire populace wonder what was going on.

However, the logic of UWA people needing to scope out facts and other data precluded precise synopsis prior to their arrival. This is balanced by those that did interact with the group gave them in forthright and articulate manner & language the reality of building and needs of remote communities.

It is critical to the success of this project that those said to be charged with leading the shire and community make a concerted and organised effort to involve every thread of the community that makes up the fabric of the shire now and in the future. Most particularly the mining industry. This industry is a target for the success of light industry and pre fabrication and other support issues arising from this project.

The writer commends the shire on assisting these projects evolve as they have so quickly. Rather than blue sky we actually have feet and bodies on the ground undertaking tasks that are of mutual COMMERCIAL & Financial benefit at little cost to the shire.

Surveys and other data collection to be ongoing subject to consultation with UWA In the November visit and post visit critique. The output from the debrief will assist in crystallising the basis of grant applications in such areas as Water resources energy and community development projects.

Building

Is predicated by all of the above and funding grants or attraction of JV partners. In addition to the shires building needs and budget.

Agriculture

The department of Ag & food has allocated us seed stocks of a new type of lupin for trials in the district for planting in March – Ongoing

Horticulture & Nursery

We are now involved with Curtain & Murdoch tissue culture

Samples will arrive in time for the UWA visit Also display first batch of plants so produced. This allows us at costs way below normal nursery's to acquire new breeds

for market & shire use and also on our mining reclamation project yet to be fully mapped out for council in 2007

Also samples of Lupin milk it is hoped (subject to lab work load) shall be available for tasting and information. EDO has confirmed with legal counsel and Dept of Food warning labels and signs prior to tasting that those allergic to peanuts should not drink the product.

CEO has begun dealing with mining companies on this income producer for the shire and enhancing employment of locals from the community additionally enhances tourism or web based marketing to the wider state.

A local person the EDO is informed is now interested in starting up a nursery. However, at time of writing have not liaised with this person

Technology

We appear to be getting noticed as an innovative and forward thinking shire with academia across divergent disciplines.

I append the following

*"From: Wallace Cowling [<mailto:wcowling@cyllene.uwa.edu.au>]
To: Nelson, Dr Matthew; Campbell, Margaret; Yan, Dr Guijun; Plummer, A/Prof Julie; Andrew Beveridge; Siddique, Prof Kadambot
Subject: Biodiesel project proposal update*

Dear Biodiesel group,

Andrew Beveridge and I met Gull Petroleum's General Manager Fuels Michael Mullins and Special Projects Manager Trevor McDonald this morning. It was a general discussion that they initiated based on a Vague idea that we might have something of interest to them. As you well know, canola is considered a high-priced commodity compared with Alternatives for Biodiesel, so discussion around canola focused on Potential "clean green" markets that might pay more for high% canola Biodiesel. A lot of discussion then focused on the possible Lower-priced alternatives that might grow on marginal land, less Suitable for the food crops (salinity was mentioned, you can suggest More alternatives). The "alternative Brassica" crop created a lot of interest in this regard. At the end of the meeting, they expressed an interest in both approaches, and will take it to their internal meetings for discussion. We had to spend some time explaining the ARC Linkage approach that they were not familiar with.

There are some grounds for hope based on this meeting. They are very clear on what they want - low priced bio-oil, possibly high in oleic or other low temp operating methyl esters, and attractive to the green end of the market or to Government subsidy (which of course, is not very attractive at present in Australia). There are some other intangibles that they are interested in e.g. helping local industry, helping land conservation. They want to see major benefits to Gull ahead of their competitors, but are not averse to being part of a pioneering project with wider industry benefits.

Let's keep working on contacts that might be partners in the chain from grower to motorer.

Wallace

Quote from internal correspondence between EDO & A Beveridge UWA

It was clear from talking with Gull last week that the price of Canola is giving them a real headache... Problem is that Wallace's yield improvements might only be in the region of 10% or so, so it's not going to make a huge impact.

A couple of things:

1. I had a good meeting last week the Terry Redman, nats MP who is also on the WA Biofuels taskforce. He is receptive to what we are trying to do but his short term agenda is to steer the Biofuels Taskforce into making a series of recommendations. I advised that a key recommendation should be to fund a series of pilot projects (including, not surprisingly, PEP) , leveraged with Federal \$\$\$ of course, and that the 'research' and modeling aspects as proposed in my biofuels roadmap should come under the umbrella of an expanded WA Energy Research Alliance to include Murdoch Uni. The state govt has committed \$20M to the WAERA but there is currently no renewable or biofuels component, which seems somewhat remiss! We need to bring Murdoch in as they have all the renewable "smarts" (and also the proposed new Centre, CREST)

2. I am having a continuing dialogue with the local rep for the German technology "Alpha at" which looks like a potential replacement for Pearson given that we are been put on hold by Pearson. I am awaiting the full modelling and economic details from Alphakat, but in essence here are the basics (details from Thomas Zuger, Alphakat rep based in Perth):

- *Output is a mineral oil containing no plant residue that can be used in diesel vehicles – higher quality than biodiesel and no problems with waxing / cloud point.*
- *The plant operates at a lower temperature than technologies based on pyrolysis (eg Pearson) so you get none of the nasty toxins.*
- *Alphakat is OK for wheat trash, mallee etc and should produce 250-300 litres per tonne of biomass. Other starting materials are also used tyres, plastics and household waste.*
- *First plant is now operational in Mexico*
- *Smallest economic plant produces 500 litres per hour. Next size up produces 2000 litres per hour*
- *Based on near-continuous operation of 8000 hours / year, the small plant would produce 4 million litres per year or 16 million for the larger plant*
- *Using a 'free' biomass feedstock (ie household rubbish) would lead to a production cost for the small plant of around 40cents / litre, or 25c / litre for the larger plant.*
- *If our wheat trash is \$60/ tonne and we work on 250 litres per tonne, this would imply a feedstock cost of 24c per litre taking the true production cost up to 64c per litre*

- *Assuming worst case and we have to pay the whole 38c per litre duty, this would indicate a wholesale price of around \$1.02 before retail margins and GST.*
- *Looks a bit marginal on these figures, so the larger plant size may be the way to go...*
- *4 million litre per year plant size is approx \$7M. I don't have a price for the larger one yet.*

As soon as I have less rubbery numbers I will circulate these....

Communications and other matters.

The EDO has secured the potential availability of Mr Brad Evans who normally is charged out at over \$200.00 per hour. Mr Evans is assisting us so far on a pro Bono Basis in developing and integrating staff training for the benefit of the shire

The shires web site is currently being analysed and may be improved by March 2007 including possible benefits for

- Staff training
- Telecentre courses for fee income
- Sports club and other community infrastructure

The Pro Bono work has now expired.

Background:

The EDO commenced a full time two year contract on 30 August 2006.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications:

The fundamental premise of the EDO activity is diversification of the economic base of Perenjori through complementary activity that will reduce our reliance on agriculture and mining.

Consultation:

The EDO maintains contact with a wide range of potential stakeholders, investors or funding organisations.

Comment:

The EDO and CEO are developing a matrix of projects on an ongoing basis that have been identified and have some potential for development. The development of the strategic plan and formation of the committee will help focus the EDO activities.

New potential projects that have emerged in the last month include:

- Commercial scale fodder factory
- Potential private land development

- Technology enhancement through local wireless hot spot
- The EDO is working on a community awareness program. This will help inform local residents as well as provide a promotional tool for external stakeholders and potential project partners. This will include a hard copy and on line newsletter as well as a revamp of the Shire website using expertise from UWA.

The approach to economic development is focussed on developing opportunities that will:

- Diversify the local economy through attracting new industries or emerging technologies;
- Add value to existing agricultural industry through diversification or downstream processing
- Take advantage of existing intellectual capital within the district
- Encourage partnerships with external bodies and agencies
- Overcome barriers to growth such as lack of available land or housing;

Within the scope of these activities we will also:

- Seek funding opportunities to offset the costs and/or widen the scope of economic development activities
- Keep Council and the community informed of economic development activities;
- Seek Council endorsement of any activity that requires a long term commitment from the shire, or involves commitment of funds outside the existing budget.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council notes the Economic Development Report.

Council Resolution:

Moved: Cr Butler Seconded: Cr Hirsch

That Council notes the Economic Development Report.

Carried 8/0

6114 FINANCE

6112.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY

APPLICANT:	Deputy CEO
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	Domenica Orlando
RESPONSIBLE OFFICER	Domenica Orlando
REPORT DATE:	25th October 2006
ATTACHMENTS	Monthly Statement of Financial Activity Reports

Executive Summary:

As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or \$5000 figure which was adopted by Council at its March meeting of Council. A report detailing the variances is also included. Also included is a report on variances.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment:	N/A
Policy Implications:	N/A
Financial Implications:	N/A
Strategic Implications:	N/A
Consultation:	N/A

UHF Haines Norton

Voting Requirements: Simple Majority

Officers Recommendation:

1. That the Statement of Financial Activity for the period ended 31st October 2006 including report on variances be accepted as presented
2. That the Finance Report for the period ended 31st October 2006 be accepted as presented.
3. That the Capital Expenditure Report for the period ended 31st October 2006 with a balance of \$121505.13 as presented be received.
4. That the Reserves Report for the period ended 31st October 2006 with a balance of \$1,030,382 as presented be received.

5. That the Net Current Assets report for the period ended 31st October 2006 as presented be received.
6. That the balances of the Municipal Fund of \$630,752.46 , the Term Deposit of \$76,196.77 and the Trust Fund of \$33546.28 as at 31st October 2006 as presented be received.
7. That the Sundry Creditors Report for the period ended 31st October 2006 with a balance of \$59,476.78 as presented be received.
8. That the Sundry Debtors Report for the period ended 31st October 2006 with a balance of \$33232.67 as presented be received.
9. That the Accounts for payment for the Municipal Account consisting of Cheque Numbers 15022 to 15195 and EFT Numbers 1339 to 512224 for \$356,721.18 and the Trust Account consisting of Cheque Numbers 690 to 697 for \$1544.26 for the period ended 31st October 2006 as presented be accepted.

Council Resolution:

Moved: Cr Hirsch

Seconded: Cr King

That items 1-9 of the Monthly financial Activity Item be approved.

Carried 8/0

6114.2 PERENJORI TENNIS CLUB - DONATION

APPLICANT:	PERENJORI TENNIS CLUB
FILE:	0
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	DOMENICA ORLANDO - ACCOUNTANT
RESPONSIBLE OFFICER	DOMENICA ORLANDO - ACCOUNTANT
REPORT DATE:	25TH OCTOBER 2006
ATTACHMENTS	Letter from Perenjori Tennis Club

Executive Summary:

The Perenjori Tennis Club have written requesting a donation for the 2006/07 tennis season.

Applicants Submission:

The donation will go towards the purchase of new tennis balls.

Background:

Each year Council provides a donation to the Perenjori and Latham Tennis clubs of \$200 each.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications:

Donations of this kind have been provided for under 14911.

Strategic Implications:

Nil

Consultation:

N/A

Comment:

The Tennis Clubs rely on Player registrations and fundraising activities to provide for much of the equipment required to keep the clubs going. Councils contribution each year assists the clubs to purchase new equipment.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council provide a \$200 donation each to the Perenjori Tennis Club and the Latham Tennis Club for the 2006/07 season.

Committee Recommendation

Moved: Cr Hirsch

Seconded: Cr West

That Council provide a \$200 donation each to the Perenjori Tennis Club and the Latham Tennis Club for the 2006/07 season.

Carried 3/0

Council Resolution:

Moved: Cr King

Seconded: Cr Butler

That Council provide a \$200 donation each to the Perenjori Tennis Club and the Latham Tennis Club for the 2006/07 season.

Carried 8/0

Cr Hirsch declared an interest in the following item.

6114.3 BA & JM HIRSCH - RATES 10% DISCOUNT

APPLICANT:	BA & JM HIRSCH
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	DOMENICA ORLANDO - DCEO
RESPONSIBLE OFFICER	DOMENICA ORLANDO - DCEO
REPORT DATE:	2 NOVEMBER 2006
ATTACHMENTS	Letter from BA & JM Hirsch

Executive Summary:

Councils 10% discount period for rates ceased on 22nd October being 35 days after the original date of issue of notices.

Applicants Submission:

Joanne & Brad Hirsch have asked that they be allowed the 10% discount on Rates assessment 297 and 310.

They advised that they originally transferred payment through EFT on the 7th October but due to an error in entering the account number it did not process correctly. This error was not realised until they returned from being away and was rectified immediately.

Background:

The 10% discount period closed on the 22nd October.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Policy 232 – 10% discount applies on rates fully paid by 35 days after issue.

Financial Implications:

\$ 467.78 extra discount

Strategic Implications:

N/A

Consultation:

N/A

Comment:

As this ratepayer has made the effort to pay prior to the 22nd October and due to circumstances did not realise their error the 10% discount should be allowed.

Voting Requirements:

Absolute Majority

Officers Recommendation:

1. That BA & JM Hirsch be allowed 10% discount on assessments 297 and 310 due to unforeseen circumstances.

Council Resolution:

Moved: Cr Butler

Seconded: Cr King

That BA & JM Hirsch be allowed 10% discount on assessments 297 and 310 due to unforeseen circumstances.

Carried 7/0

6115 PLANT & WORKS

6115.1 SKID STEER LOADER

APPLICANT:	SHIRE OF PERENJORI
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	KEN MARKHAM – WORKS SUPERVISOR
RESPONSIBLE OFFICER	KEN MARKHAM – WORKS SUPERVISOR
REPORT DATE:	1st November 2006
ATTACHMENTS	1

Executive Summary:

Council budgeted in the 2006/07 plant replacement program to purchase a skid steer loader with various attachments.

Background

Tenders for a skid steer loader with various attachments have been received and a spreadsheet with the tenders has been included to show the various machines available and the prices. For the price budgeted, the Wombat HT50 would meet our requirements. The machine comes with a standard 12 month 1000hr warranty. The only issue could be the backup for parts. If it was found that the risk of purchasing a machine with a limited history was too great, then Council would have to consider allocating more money to the budget to allow room to purchase one of the other machines available.

Statutory Environment:

Council is required to tender for purchases in excess of \$50,000.

Policy Implications:

Tenders were called in accordance with Council's purchasing policy.

Financial Implications:

A budget of \$55,310 has been allowed for the purchase of a skid steer loader & attachments.

Strategic Implications:

Nil

Consultation:

N/A

Tenders were considered by the CEO, Works Supervisor and Mechanic.

Voting Requirements:

Simple Majority

Officers Recommendation:

That the committee recommend to council that for the budget available, the tender for the Wombat HT50 skid steer loader with attachments from CR Machinery for \$53,040.89 plus GST be accepted.

Officers Recommendation:

That the committee recommend to council that for the budget available, the tender for the Wombat HT50 skid steer loader with attachments from CR Machinery for \$53,040.89 plus GST be accepted.

Committee Recommendation:

That Council purchase of the Cat 216B Skid Steer Loader WITHOUT the trailer, and that ramps be purchased in lieu of trailer with balance of budget allocation.

Council Resolution:

Moved: Cr Reid

Seconded: Cr Butler

That Council purchase the Cat 216B Skid Steer Loader from Westrac Equipment WITHOUT the trailer, and that ramps be purchased in lieu of trailer with balance of budget allocation.

Carried 8/0

6116 GOVERNANCE

6116.1 EMERGENCY MANAGEMENT POLICY

APPLICANT:	WALGA / SEMC
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	9 NOVEMBER 2006
ATTACHMENTS	Infopage and Draft Emergency Management In Local Government Districts Policy

Executive Summary:

The State Emergency Management Committee has released a draft policy and is seeking Local Government input.

Applicants Submission:

The particular areas of the policy that WALGA has identified as requiring Local Government input are:

- Section 24-25 - establishing Local Emergency Management Committees under Part 5 of the Local Government Act;
- Section 25-27 - prescriptive agendas for quarterly meetings;
- Section 34 – emergency risk management processes
- Sections 43- 44 – Annual exercises.

Background:

Local Government has been designated as a Hazard Management Agency under the 2005 Emergency Management Act, and the policy is designed to assist Local Governments to perform this function.

Statutory Environment:

Emergency Management Act 1995 S 36 states:

It is a function of a local government :

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district;
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other functions given to the local government under this Act.

Policy Implications:

The final policy would be adopted as a local policy.

Financial Implications:

There will be some administration cost involved in running the LEMC.

Strategic Implications:

Nil

Consultation:

Circulation of the draft policy prior to adoption is part of the SEMC consultation process.

Comment:

The CEO's views on the issues raised by WALGA are as follows:

Section 24-25 - establishing Local Emergency Management Committees under Part 5 of the Local Government Act

Using the Local Government Act as the vehicle for establishment of the committees will add some discipline to the process, and should ensure appropriate standards of record keeping.

Section 25-27 - prescriptive agendas for quarterly meetings

The prescriptive agenda will actually provide structure to the meetings and give each meeting a purpose. There will still be the capacity to deal with other issues, but having an annual routine will help strengthen processes.

Section 34 – emergency risk management processes

This is an appropriate methodology for dealing with emergency planning. This ensures that potential emergencies with the highest risk and highest potential consequence are given the highest priority.

Sections 43- 44 – Annual exercises.

Arranging annual exercises could involve serious costs for Local Government as the lead agency. Given however that these can be paper based exercises, they could add value if adequate support is provided by FESA.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council endorse the feedback set out in the CEO's comments above.

Council Resolution:

Moved: Cr Butler

Seconded: Cr King

That Council endorse the feedback set out in the CEO's comments above.

Carried 8/0

6116.2 SOLAR POWER PROJECT

APPLICANT: MURDOCH UNIVERSITY
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO _____
RESPONSIBLE OFFICER: STAN SCOTT – CEO _____
REPORT DATE: 9 NOVEMBER 2006
ATTACHMENTS: Letter from Professor Jennings

Executive Summary:

Prime Solar has lodged a funding application with SEDO, which is the final milestone in Councils agreed support for the project.

Applicants Submission:

Prof Jennings has advised that Dr Dilawar Singh has submitted on behalf of Prime Solar an application for \$14M for the establishment of a photo voltaic power station in Perenjori. This is the final milestone in the agreed tripartite arrangement between the Shire, Murdoch University and Prime Solar, and is the trigger for the final payment of \$7,500 of the Shire's contribution.

Background:

The Shire formed a joint venture with Prime Solar and Murdoch University to advance the development of a solar power station in 2004.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

The final payment is included in the 2006/07 budget.

Strategic Implications:

If the application is successful it will provide a substantial new business in Perenjori.

Consultation: Nil

Comment: Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council note the conclusion of its financial contribution to the development of this project.

Council Resolution:

Moved: Cr Reid

Seconded: Cr Hirsch

That Council note the conclusion of its financial contribution to the development of this project.

Carried 8/0

Cr King declared an interest in the following item.

6116.3 NEW STRUCTURE AT SHOWGROUNDS

APPLICANT:	PERENJORI & DISTRICT AGRICULTURAL SOCIETY
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	9 NOVEMBER 2006
ATTACHMENTS	LETTER

Executive Summary:

The Agricultural Society is seeking Shire support for a new structure at the showgrounds.

Applicants Submission:

The Perenjori and Districts Agricultural Society has written to Council in the following terms:

... I would like to ask if the Shire would be opposed to us jointly with the Shire, to put a permanent structure at the Showgrounds that could double as a carport and a bar for the Perenjori Show and other community events. We would also look for grants for this. We have also formed a committee to help with this process. The proposed structure would need to be a 4 or 5 bay carport type structure about 5 metres high. We await your favourable reply.

Background:

Each year the Agricultural Society erects a tent for the purposes of the bar.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Council would probably need to make financial contribution to the structure and would be responsible for its long term maintenance.

Strategic Implications:

In the longer term Council will need to consider location of the new swimming pool, whether to install a synthetic bowling green (and if so, where) and the long term future of the sports club. The location of the proposed structure would need to be considered in the context of any master plan for the recreation centre and its environs.

Consultation: Nil

Comment: Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council provide in principle support, subject to identification of an appropriate location and consider allocation of funds towards the structure in the 07/08 budget.

Council Resolution:

Moved: Cr Bensdorp

Seconded: Cr Cunningham

That Council provide in principle support, subject to identification of an appropriate location and consider allocation of funds towards the structure in the 07/08 budget.

Carried 7/0

6116.4 PURCHASE OF EQUIPMENT FOR SWIMMING POOL

APPLICANT: LIZ MARKHAM

FILE: 0

DISCLOSURE OF INTEREST: NIL

AUTHOR: STAN SCOTT – CEO _____

RESPONSIBLE OFFICER STAN SCOTT – CEO _____

REPORT DATE: 8 NOVEMBER 2006

ATTACHMENTS Letter & flyer

Executive Summary:

Ms Markham has requested that the Shire purchase equipment to assist with swimming classes for toddlers.

Applicants Submission:

Swim Island Platforms provide a safe platform for teaching children to swim when they are not yet tall enough to stand on the bottom of the pool. Ms Markham and Pool Manager Geoff Trott have each offered to donate \$200 towards the purchase of a platform, and would be seeking to raise funds for a second platform.

Background:

Ms Markham supervises vacation swimming classes at the Perenjori Pool.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Swim Island Platforms cost \$650 each plus GST. Two platforms would cost \$1300 plus GST. Ms Markham and Mr Trott have offered to donate \$200 each towards the cost. There is no specific allocation for this item, but \$22,000 has been allocated to swimming pool maintenance.

Strategic Implications:

Nil

Consultation:

Nil

Comment:

Perenjori has been experiencing something of a baby boom, and participation by toddlers in swimming classes is likely to increase over the next two years. Provision of appropriate, safe facilities at the swimming pool is important, and using milk crates as a platform is potentially dangerous.

While the commitment shown by Ms Markham and Mr Trott is commendable, the CEO believes that as the pool is a Council owned facility, the Shire should be supplying appropriate safety equipment. There is the option of purchasing one platform and allowing fundraising for the second..

Voting Requirements:

Absolute Majority

Officers Recommendation:

That Council purchase two Island Platforms for vacation swimming classes.

Council Resolution:**Moved: Cr Benton****Seconded: Cr Bendsdorp**

That Council purchase two Island Platforms for vacation swimming classes.

Carried 7/0

6116.5 NACC ACCOMMODATION IN PERENJORI**APPLICANT: NACC****FILE: 0****DISCLOSURE OF INTEREST: 0****AUTHOR: STAN SCOTT – CEO** _____**RESPONSIBLE OFFICER STAN SCOTT – CEO** _____**REPORT DATE: 10 NOVEMBER 2006****ATTACHMENTS LETTER FROM NACC**

Executive Summary:

NACC has written to Council seeking assistance to accommodate an increase in staff.

Applicants Submission:

NACC has requested the Shire's assistance to accommodate an increase in staff. From December NACC's Perenjori based staff will increase by one, and they have requested either a reconfiguration of the available space or identification of alternative Office space in Perenjori.

Background:

NACC and Yarra Yarra share office space in the former Lesser Hall.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

A reconfiguration of present office space would cost in the order of \$2,000 and could be accommodated within the current building maintenance budget.

Strategic Implications:

The retention of both NACC and Yarra Yarra offices in Perenjori is important to Perenjori's leading role in NRM.

Consultation:

Yarra Yarra staff have expressed concern at the shrinking space available to them.

Comment:

The space requirements of both NACC and Yarra Yarra are expected to grow over time. The present shared office space is less than ideal as NACC is a funding body and Yarra Yarra is a funding recipient, and that lack of privacy between the two offices is an issue.

The immediate solution is to make the changes requested.

In the longer term we need to consider if and how we can accommodate the two organisations. One possibility is further redevelopment of the main hall as follows:

- The northern extension of the hall (behind the shire administration) could be converted to a two storey office space
- As part of the redevelopment the kitchen could be relocated and upgraded
- The hall stage could be upgraded to include back stage areas and dressing rooms to allow a wider range of functions and performances;
- Additional toilet facilities could be included for the offices.

An appropriately designed redevelopment would have the following advantages:

- The remaining original section of the hall, though smaller would be better equipped to handle a wider range of functions and performances;

- There would be adequate space to accommodate NACC, Yarra Yarra and allow for additional office space for the Shire (The EDO is presently accommodated off site;
- The proposed arrangement would have an excellent chance of attracting funding from a range of state and federal sources;
- It would help cement Perenjori's role as a 'catchment centre'.

This would be an expensive project, would take some time to complete, and would require thorough consultation with the community. It would however solve a range of problems, improve the amenity of the building without significantly inhibiting the existing function of the building.

Voting Requirements:

Simple Majority

Officers Recommendation:

That the CEO liaise with NACC and Yarra Yarra to arrange the necessary changes to accommodate additional staff in their shared building;

That the CEO prepare a more comprehensive proposal including gauging likely stakeholder and funding support in relation to the redevelopment of the Shire Hall, Lesser Hall, Administration complex.

Council Resolution:

Moved: Cr Hirsch

Seconded: Cr Benton

That the CEO liaise with NACC and Yarra Yarra to arrange the necessary changes to accommodate additional staff in their shared building.

Carried 7/0

Moved: Cr Reid

Seconded: Cr Cunningham

That the CEO prepare a more comprehensive proposal including gauging likely stakeholder and funding support in relation to the redevelopment of the Shire Hall, Lesser Hall, Administration complex.

Carried 7/0

6116.6 LATE ITEM – NEW SHEARING BUSINESS

APPLICANT:	NEIL SAUVARIN & SANDRA TEASDALE
FILE:	0
DISCLOSURE OF INTEREST:	0
AUTHOR:	STAN SCOTT – CEO _____
RESPONSIBLE OFFICER	STAN SCOTT – CEO _____
REPORT DATE:	15 NOVEMBER 2006
ATTACHMENTS	LETTER

Executive Summary:

Mr Sauvarin and Ms Teasdale are attempting to set up a Perenjori based shearing team and are seeking assistance with accommodation.

Applicants Submission:

Mr Sauvarin and Ms Teasdale are looking to rent or purchase accommodation for staff. Ms Teasdale has inspected the Shire's two vacant single units in Livingstone Street, and believes they would be suitable for the purpose. Her intention is to service the units daily to ensure that they are kept clean and well maintained. She has also indicated a willingness to pay a higher bond if necessary.

Background:

Previously the Shire has rented two houses to shearing contractors but these were not successful transactions.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Council policy requires that all rentals apart from staff rentals be agreed by Council.

Financial Implications:

Lot 107 A and B Livingstone Street are priced at \$90 and \$95 per week respectively. As they are presently vacant with no immediate plans to be rented any rent received will be additional to expectations.

Strategic Implications:

Council is seeking to encourage new businesses based in town.

Consultation:

Mr Sauvarin and Ms Teasdale met with the Shire President.

Comment:

On previous occasions the town has experienced difficulties with anti-social behaviour and petty crime that has been attributed to shearing teams. Similarly the Shire's experience renting properties to shearing contractors has not been positive

The main difference in this proposal is that the shearing business will be owned and operated by local people who have a demonstrated interest in Perenjori. They understand our previous issues and intend to:

- Recruit locally where possible so that they do not need to accommodate the team together;
- Service the units daily to ensure that they are kept clean and in good repair;
- Ensure that shearers are aware of the expected level of behaviour living in Perenjori.
- If necessary pay a higher than usual bond to provide greater assurance to the Shire.

It could be argued that a locally owned and operated shearing team could provide some level of assurance that we will not have an influx of unruly shearing teams from other contractors.

Previously the Shire provided assistance to attract start up businesses to town, most notably in the form of discounted accommodation. It would be reasonable to do the same in these circumstances.

It is there fore proposed as follows:

- That Mr Sauvarin and Ms Teasdale be given a 3 month option to lease the two single persons units. This means that they do not have to start paying rent until they take up the lease.
- That the units be offered at \$50 per week for the first six months, followed by full commercial value thereafter;
- That the bond for each unit be set at four times the commercial rental value.

Shearing is an essential agriculture support service. Cash flow is a major issue for start up businesses. The proposed action would help secure local contractors with good reputations and a stake in the local community.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council offer Mr Sauvarin and Ms Teasdale:

- A 3 month option to lease the vacant single persons quarters in Livingstone St
- 12 month lease on said units at \$50 per unit for the first 6 months and commercial rates thereafter
- Bond on each unit of four times the commercial rent.

Council Resolution:

Moved: Cr Bendsorp

Seconded: Cr Butler

That Council offer Mr Sauvarin and Ms Teasdale:

- **A 3 month option to lease the vacant single persons quarters in Livingstone St**
- **12 month lease on said units at \$50 per unit for the first 6 months and commercial rates thereafter**
- **Bond on each unit of four times the commercial rent**

Carried 8/0

6117 OTHER BUSINESS

Council Resolutions:

Moved: Cr King

Seconded: Cr Benton

That Council ask the CEO to recommence negotiations with David Hillier from the Department of Water on the Maya/Latham Water Scheme project.

Carried 8/0

Moved: Cr Hirsch

Seconded: Cr Butler

That the CEO is to enquire on expressions of interest from community groups to hold community functions.

Carried 8/0

6117.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

Salinity Engineering Newsletter

Hon M McGowan – Open letter to Local Governments – Liquor & Gaming Legislation Amendment Bill 2006

Developments Regional

Country Arts WA – Newsletter

Buntine Marchagee Catchment News

Regional Arts Fund: A National Focus

Letter from Eziway Food Stores & Response re: Article in West Australian Newspaper

Dept of Culture & Arts – Relocation of Latham Library

Apprentice & Traineeship Co – Newsletter

Dept of LG & RD – Update

DOLA – Landmarks

ATA Environmental – Map – Location of Services Corridor

LG News Issue 42.06

Public Accounts Committee – LG Accountability in WA

WALGA – Liquor & Gaming Legislation Amendment Bill 2006

CBH Group – Down the Line

Shane Hill MLA – Inquiry into Fire & Emergency Services Legislation

Morawa High School Newsletter

Gindalbie Metals Ltd – Developing the Karara Iron Ore Project

Dept of Consumer & Employment Protection – Guidelines for the Management of Vegetation Near Power Lines

Liebe Newsletter

WALGA Info Page – Underground Power Program

LG News – Issue 40.06, 41.06

Municipal Waste Advisory Council – Information Bulletin

Dept of LG & RD – Local Govt Operational Guidelines – 15+16

Dept of Consumer & Employment Protection – Guidelines for the Management of Vegetation Near Power Lines

Magazine of the Grand Lodge of WA Freemasons

Business Council of Australia – BCA Quarterly
Community Housing Coalition of WA – Annual Report
Midwest Development Commission – 2006 Midwest Economic Perspective
Seniors Recreation Council – Seniors Snippets
Disability Services Commission – 2006 Accessible Communities Awards
Local Govt Economic Development Conference
Environmental Protection Authority Dept of Education & Training – Career Development Newsletter
Australian Mining Magazine
Anderson’s Tenement Management – Application for Exploration Licence 70/3071
WALGA – Local Govt Energy Supplies
Fundraising with Engraved Bricks & Pavers
Dept of Consumer & Employment Protection – Consumer Representation on Boards and Committees
McMahon Mining Title Services Pty Ltd – Application for Exploration Licences 59/1299 and 59/1300
Dept of Water – Re: Farm Water Grants Scheme and Farm Water Supply Planning Program Changes

6117.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

6117.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

6117.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

6117.5 MATTERS BEHIND CLOSED DOORS

6117.6 DATE OF NEXT MEETING / MEETINGS

Next Council meeting to be held on Thursday 21st December 2006.

6117.7 CLOSURE

There being no further business the meeting was closed at 6.50pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 16th November 2006.

Signed: _____

Presiding Elected Member

Date: _____