NOTICE OF MEETING

Dear Elected Member

The next Finance Committee Meeting of the Shire of Perenjori will be held on Thursday 21st March 2013 in the Council Chambers, Fowler Street, Perenjori commencing at 9.30pm.

Ali Mills
Chief Executive Officer
15 March 2013

Shire of Perenjori
Finance Committee Meeting
21 March 2013

Agenda

15 March 2013
Copies forward to:

All Councilors

Cr CR King
Cr LC Butler
Cr RP Desmond
Cr GK Reid
Cr JH Hirsch
Cr JR Cunningham
Cr HC Wass
Cr LJ Smith
Cr PJ Waterhouse
Shire of Perenjori
AGENDA
Finance Committee Meeting
21st March 2013

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on Thursday 21st March 2013 to commence at 9.30 am.

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13031.2 DISCLAIMER READING

13031.3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

13031.4 NOTATIONS OF INTEREST

  Financial Interest – Local Government Act s 5.60A

  Proximity Interest – Local Government Act s 5.60B

  Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

13031.5 APPLICATIONS FOR LEAVE OF ABSENCE

13031.6 CONFIRMATION OF MINUTES

Minutes of Finance Committee Meeting held Thursday 20th December 2012.

13032  FINANCE & ADMINISTRATION

13032.1 CONFIDENTIAL ITEM – FINANCIAL REPORTS FOR MARCH 2013

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0216
DISCLOSURE OF INTEREST: Nil
AUTHOR: ALI MILLS – CEO
RESPONSIBLE OFFICER: DOUG STEAD – DCEO
REPORT DATE: 21st March 2013
ATTACHMENTS: Nil
13033 GENERAL BUSINESS

13033.1 DATE OF NEXT MEETING / MEETINGS

The next Finance meeting will be held on the 18th April 2013.
Shire of Perenjori
MINUTES
Finance Committee Meeting
21st February 2013

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on Thursday 21st February 2013 commencing at 9.00 am.

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12121 **PRELIMINARIES**

Nil

12121.1 **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr C King officially opened the meeting at 9.12 am.

12121.2 **DISCLAIMER READING**

Nil

12121.3 **RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**Present:**

Cr CR King  
Cr JH Hirsch (Arrived at 9.14)  
Cr RP Desmond  
Ali Mills – CEO  
Doug Stead – DCEO  
Carla Sanderson – Executive Assistant

**Apologies:**  
Cr LJ Smith

12121.4 **NOTATIONS OF INTEREST**

Financial Interest – Local Government Act s 5.60A

Proximity Interest – Local Government Act s 5.60B

Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

12121.5 **APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

12121.6 **CONFIRMATION OF MINUTES**

Minutes of Finance Committee Meeting held Thursday 20th December 2012 are attached.
Committee Recommendation – Item 12121.6

Moved: Cr R Desmond
Seconded: Ali Mills
That the minutes from the Ordinary Council Meeting held on Thursday 20th December 2012 be accepted as a true and accurate record.

Carried: 5/0


12122 FINANCE & ADMINISTRATION

12122.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY

APPLICANT: DEPUTY CEO
FILE: 0
DISCLOSURE OF INTEREST: Nil
AUTHOR: CARLA SANDERSON – EXECUTIVE ASSISTANT
RESPONSIBLE OFFICER: DOUG STEAD - DCEO
REPORT DATE: 13th February 2013
ATTACHMENTS JANUARY FINANCIAL ACTIVITY REPORTS

Executive Summary

As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or $5000 figure which was adopted by Council at its July meeting. A report detailing the variances is also included.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

N/A

Strategic Implications

N/A

Consultation

N/A

UHF Haines Norton
Voting Requirements – Simple Majority

Officers Recommendation – Item 12122.1

1. Statement of Financial Activity
That the Statement of Financial Activity for the period ended 31st January 2013 including report on variances be accepted as presented.

Committee Recommendation

Moved: Doug Stead  
Seconded: Cr R Desmond
That the Statement of Financial Activity for the period ended 31st January 2013 including report on variances be accepted as presented.
Carried: 6/0

2. Finance Report
That the Finance Report for the period ended 31st January 2013 be accepted as presented.

Committee Recommendation

Moved: Cr J Hirsch  
Seconded: Cr R Desmond
That the Finance Report for the period ended 31st January 2013 be accepted as presented.
Carried: 6/0

3. Acquisition of Assets
That the Acquisition of Assets Report for the period ended 31st January 2013 with a balance of $1,236,802 as presented be received.

Committee Recommendation

Moved: Cr H Wass  
Seconded: Ali Mills
That the Acquisition of Assets Report for the period ended 31st January 2013 with a balance of $1,236,802 as presented be received.
Carried: 7/0

4. Reserves Report
That the Reserves Report for the period ended 31st January 2013 with a balance of $892,144.00 as presented be received.

Committee Recommendation

Moved: Cr J Hirsch  
Seconded: Cr R Desmond
That the Reserves Report for the period ended 31st January 2013 with a balance of $892,144.00 as presented be received.

Carried: 7/0

5. Net Current Assets

That the Net Current Assets report for the period ended 31st January 2013 with a balance of $1,853,628 as presented be received.

Committee Recommendation

Moved: Cr J Hirsch          Seconded: Doug Stead
That the Net Current Assets report for the period ended 31st January 2013 with a balance of $1,853,628 as presented be received.

Carried: 7/0

6. Bank Reconciliation’s

That the balances of the Municipal Fund of $790,527.17 and the Trust Fund of $42,815.37 as at 31st January 2013 as presented be received.

Committee Recommendation

Moved: Cr H Wass          Seconded: Cr R Desmond
That the balances of the Municipal Fund of $790,527.17 and the Trust Fund of $42,815.37 as at 31st January 2013 as presented be received.

Carried: 7/0

7. Sundry Creditors Report

That the Sundry Creditors Report for the period ended 31st January 2013 with a balance of $6843.28 as presented be received.

Committee Recommendation

Moved: Cr J Hirsch          Seconded: Cr R Desmond
That the Sundry Creditors Report for the period ended 31st January 2013 with a balance of $6843.28 as presented be received.

Carried: 7/0

8. Sundry Debtors Report

That the Sundry Debtors Report for the period ended 31st January 2013 with a balance of $135,501.71 as presented be received.

Committee Recommendation

Moved: Cr H Wass          Seconded: Cr R Desmond
That the Sundry Debtors Report for the period ended 31st January 2013 with a balance of $135,501.71 as presented be received.

Carried: 7/0

9. Accounts for Payment

That the Accounts paid from the Municipal Account consisting of Cheque Numbers 18509-18601 and EFT Numbers 4275-4424 for $695,520.79 and the Trust Account consisting of one EFT number; 834 for $150 for the period ended 31st January 2013 as presented be accepted.

Committee Recommendation

Moved: Ali Mills
Seconded: Cr R Desmond

That the Accounts paid from the Municipal Account consisting of Cheque Numbers 18509-18601 and EFT Numbers 4275-4424 for $695,520.79 and the Trust Account consisting of one EFT number; 834 for $150 for the period ended 31st January 2013 as presented be accepted.

Carried: 7/0

10. Rates Outstanding

That the Rates Outstanding Report for the period ended 31st January 2013 as presented be received.

Committee Recommendation

Moved: Cr J Hirsch
Seconded: Cr H Wass

That the Rates Outstanding Report for the period ended 31st January 2013 as presented be received.

Carried: 7/0

12123 GENERAL BUSINESS

12124 DATE OF NEXT MEETING / MEETINGS

The next Finance meeting will be held on the 21st March 2013.

12125 CLOSURE OF MEETING

Cr C King closed the meeting at 10.18am.
I certify that this copy of the Minutes is a true and correct record of the meeting held on 20th December 2012.

Signed: ________________________

   Presiding Elected Member

Date: _________________________